



Committee and Date

Cabinet
14 02 2018

Council
22 02 2018

FEES AND CHARGES 2018/19

Responsible Officer James Walton

e-mail: James.walton@shropshire.gov.uk Tel: (01743) 258915

1. Summary

- 1.1 The need to generate funds locally, at the point of service delivery rather than from local or national taxation, has been a trend encouraged by Central Government for a number of years. This has been demonstrated by a continued reduction in Revenue Support Grant which in 2013/14 stood at over £67m and by 2018/19 will have fallen to £13m. The Financial Strategy identifies four key pillars to help deliver a sustainable budget in the medium term, including the need to innovate and to raise income. The Council is able to raise income from a number of sources and this report identifies the areas for charging and includes details of the individual fees and charges proposed.

The Council has a revised gross budget of £562.592m for 2017/18 and a proposed gross budget of £561.950m for 2018/19 which is funded by Council Tax, Localised Business Rates, Revenue Support and Top up Grant, Other Specific Grants and Contributions and Fees and Charges. Fees and Charges contribute significantly to the Council's ability to provide a diverse range of services.

As the government continues to reduce central funding so the reliance on local resources increases. The Council provides a diverse range of services and it is important that it is clear on how the services it provides are funded. This will allow it to not only set fair charges for users when it is appropriate to do so but also to make a clear case for additional funding where the cost of key statutory services cannot be met by locally raised taxes. For non-priority services, there will be a need to cover the full cost of the service by charges if the service is to continue in the longer term. This in turn will allow the Council to allocate a reducing net budget to priority services which the Council has a duty to provide.

This report recommends the level of fees and charges to be applied in 2018/19 and a full schedule of 2018/19 charges is contained in Appendix 3.

The report also recommends the approach to be followed to calculate rent levels for the Council's retained housing stock for the 2018/19 financial year. Over recent years the Government's policy regarding the level of rent for social housing has been subject to significant changes, the most recent being those introduced by the Welfare Reform and Work Act 2016. This Act imposed the requirement for social housing rent to be cut by 1% each April for 4 years commencing in April 2016. The rent level for the 2018/19 financial year will be the third year of this policy and as such rent will be subject to a 1% reduction

from April 2018. Service charges and rent for Shared Ownership homes are not bound by this requirement.

2. Recommendations

It is recommended that Members:-

- 2.1 Note the breakdown of the total income for 2017/18 and 2018/19 and in particular that the proposed 2018/19 charges for discretionary services represent only £34.159m of the £72.337m of income derived from Fees and Charges.
- 2.2 Approve the charges for 2018/19 as detailed in Appendix 3 to be implemented 1 April 2018, recognising that managers have proposed varying policies for 2018/19.
- 2.3 Note that as previously agreed, any changes to fees and charges proposed by Shropshire Community Leisure Trust Ltd. in relation to the outsourced leisure facilities will only be referred to cabinet and council for approval if the proposed increases exceed Consumer Price Index (CPI) for the preceding November.
- 2.4 Subject to restrictions or exemptions identified in the Welfare Reform and Work Bill it is recommended to Council that
 - I. Social Housing rents for 2018/19 are reduced by 1% from 1st April 2018.
 - II. Affordable rents for 2018/19 are reduced by 1% from 1st April 2018.
 - III. Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home at the time of sale and thereafter increased each April by the greater of the preceding September Consumer Price Index plus 1% or 1%.
 - IV. Service charges continue to be set on the basis of actual cost.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1 Income is a key part of the Council's financial strategy. The identification of additional income across the Council provides opportunities to remove the Council's reliance on other forms of funding, some of which we are unable to control. The key risks associated with income generation relate to the potential for under-recovery through a number of factors such as elasticity of demand, changing economic circumstances and emergence of competition. Growth in the reliance of income from fees and charges heightens this risk. Consideration of new charges will take into account the requirements of the Human Rights Act, any necessary environmental appraisals, the need for Equalities Impact Needs Assessments and in some cases any necessary service user feedback.

4. Financial Implications

4.1 The Council's proposed 2018/19 gross revenue budget includes £353.182m of income. The majority of this income is specific grants and the amount to be received in the year is generally known and fixed within a year. The balance, which for the Council is £103.680m, can vary significantly and requires careful management and monitoring throughout the year. Variations in income can significantly affect the Council's financial position. By detailed consideration of income streams and factors which affect the levels of income the Council receives, the risk of significant budget variations caused by a shortfall in income levels will be reduced.

5. Background

5.1 The financial landscape for local authorities continues to be very challenging as we look towards 2018/19. Having already delivered £15.026m savings to the end of 2017/18 the Council has identified savings of £15.541m and funding from one-off sources of £20.201m in 2018/19. To meet the challenges of reduced government funding and additional service pressures the Council needs to continue to explore all options to reduce net expenditure, by both reducing gross expenditure and/or increasing income.

5.2 The Council has the power to charge for some services under various legislation dating back many years e.g. 1949 Prevention of Damage by Pests Act. The Local Government Act 2003 provides clarity over charging powers and is clear that a local authority can charge for discretionary services on the basis of recovering the full costs of providing the service but that it should not make a profit year on year. The same Act also covers local authority's power to trade whereby a profit/surplus can be made as long as trading is carried out through a company. This report concentrates on charging for discretionary services. A key point is that charges should be set at the right level to balance the subsidy between service user and taxpayer.

5.3 The current Financial Strategy does not specifically identify additional income from fees and charges in future years in all cases. The key focus for the Financial Strategy is reflecting the Council's move towards becoming a more commercial organisation, with savings proposals built around innovation and raising income. Some proposals identified within the Financial Strategy may include a combination of increased efficiency and increased income generation. The Financial Strategy details projected funding for the Council over the next 5 years, which will not be sufficient to enable it to deliver a balanced budget. To enable services to continue to be delivered in the medium to long term both alternative delivery mechanisms and revised charging strategies will need to be explored. Increases in charges may deliver savings, but instead may only be an approach to offset existing service pressures. An increase in individual fees and charges does not necessarily create additional funding beyond the current approved budget and it is important not to "double count" any potential savings from increased income. As savings are implemented budgets will need fine tuning and adjustments will be required to both expenditure and income headings.

5.4 As central government funding continues to reduce, the Council is striving to become more commercial and generate income from fees and charges. Services within the Council are reviewing whether they can sell their existing services to external clients and identify new services they can provide. Examples of these within Place & Enterprise

include the introduction of direct debits in Leisure Services which will make paying for swimming lessons easier for customers and an exciting new initiative within Libraries Services, Fab Reads. A simplified charge for the time of staff within the Building Control Team and search and copy fees have been introduced, also the Natural Environment Team have reviewed fees for Tree Preservation Orders. Within Highways & Transport there is a new fee structure in place for Section 184 vehicular access charges due to a review in demand for services. The development of a new car parking strategy has seen the introduction of new bands of charges across the county for parking which will have a phased implementation in 2018/19. Occupational Health Services have expanded their service offer to include the provision of Physiotherapy services, NOSS, and Skin Assessments following the identification of service demand. Charges for delivery of the Hepatitis B vaccine service have been reviewed, and an appropriate charge put in place to ensure all costs are recovered.

6. 2018/19 Income Budgets

6.1 The Council's proposed gross revenue budget for 2018/19 is £561.950m. This budget is part funded by government grants and other income such as fees and charges to give the Council's net budget of £208.768m which is funded by formula grant and council tax. A large proportion of the income funding the Council's gross budget comes from national government in the form of specific and/or ringfenced grants. A breakdown of these grants is included in Appendix 1. This report looks at the remaining "Other Income" figure with a view to understanding how this figure is made up and how much control the Council has over this figure in terms of seeking to increase it.

6.2 The total gross income for the Council is shown in Table 1 below.

Table 1: 2017/18 Gross Income and 2018/19 Proposed Gross Income

	2017-18 Revised Budget	2018-19 Proposed Budget
	£m	£m
RSG (including returned amounts)	20.448	13.301
Top up Grant	9.481	9.649
Business Rates	37.761	40.310
Council Tax and Collection Funds	138.383	145.508
Net Budget Requirement	206.073	208.768
Specific Grants (incl. DSG) (Appendix 1)	252.701	249.502
Other Income	103.818	103.680
Total Gross Income	562.592	561.950

Other Income is broken down further in Table 2.

Table 2: Categorisation of “Other Income”

	2017-18 Revised Budget	2018-19 Proposed Budget
	£m	£m
Other Grants and Contributions	21.962	23.062
Fees & Charges	73.587	72.337
Internal Recharges	8.269	8.281
Total Other Income	103.818	103.680

6.3 The income figure shown above for fees and charges can be further categorised into income arising from fees and charges for the provision of services which can be set at the discretion of the Council (discretionary) and income where the levels are set by statute or restricted by regulations or guidance. The latter includes planning fees, which are set at a statutory level and other fees, the level of which must follow statutory guidance (for example charges for residential accommodation which are governed by CRAG (Charges for Residential Accommodation Guide)).

6.4 The report, although detailing all fees and charges in Appendix 3, concentrates on discretionary income areas where there is a decision to be made by the Council on the level of charge.

7. 2018/19 Fees and Charges Analysis

7.1 The latest budget for fees and charges income for 2017/18 is £73.587 and the proposed budget for 2018/19 is £72.337. Table 3 below provides details of this income by Directorate and also details the breakdown of the proposed 2018/19 income figure as discretionary and non-discretionary income. Further detail by service area is provided in Appendix 2.

Table 3: Analysis of 2017/18 and 2018/19 proposed Income by Service Area

Service Area	2017/18 Revised Budget			2018/19 Proposed Budget		
	Total Income £m	Discretionary Income £m	Non- Discretionary Income £m	Total Income £m	Discretionary Income £m	Non- Discretionary Income £m
Adults	21.690	1.083	20.607	20.073	1.228	18.845
Children's	2.031	1.362	0.669	2.232	1.381	0.851
Place & Enterprise	39.741	28.722	11.019	39.933	28.871	11.062
Public Health	2.389	1.316	1.073	2.522	1.475	1.047
Resources and Support	7.736	1.562	6.174	7.577	1.204	6.373
Total Fees and Charges	73.587	34.045	39.542	72.337	34.159	38.178

- 7.2 The proposed 2018/19 level of non-discretionary income, £38.178m, shown in Table 3 above can be further analysed between statutory income and other, as shown in Table 4:

Table 4: Analysis of Non-Discretionary Income by Service Area

Service Area	2017/18 Revised Budget		2018/19 Proposed Budget	
	Statutory Income £m	Other Income £m	Statutory Income £m	Other Income £m
Adults	20.576	0.031	18.815	0.030
Children's	0.078	0.591	0.036	0.815
Place & Enterprise	9.138	1.881	9.123	1.939
Public Health	1.006	0.067	1.019	0.028
Resources and Support	0.00	6.174	0.00	6.373
Total Non-Discretionary Income	30.798	8.744	28.993	9.185

- 7.3 The statutory income figure in Adult Services relates to charges to service users that are set by individual assessments and are governed by Department of Health guidelines. The Council's policy for charging, the Personal Budgets Contributions Policy, is updated annually and is contingent upon information from the Department of Health, which has not yet been circulated. The policy includes the Council's Minimum Income Guarantee, which is the amount that a recipient of Adult Social Care must be left with to pay for everyday living costs when a financial assessment for non-residential services is made. From April 2015 the minimum level of Minimum Income Guarantee has been determined by Government statute. The statutorily required Minimum Income Guarantee for 2018/19 is yet to be announced by the Department of Health. Following its announcement, the Council will be in a position to determine its Minimum Income Guarantee for 2018/19, and the Personal Budgets Contributions Policy will be updated accordingly.
- 7.4 The majority of the remaining statutory income is in Place and Enterprise. This relates to income in Development Management (planning and land charges search fees) Highways & Transport (highways development control and New Road & Street Works Act).
- 7.5 The Other Income for Resources and Support relates to interest arising from financing arrangements including interest earned on the Council's investments which is dictated by the financial markets and recovery of Housing Benefit overpayments.
- 7.6 For discretionary income, totalling £34.159m, more detail on individual services is provided in Appendix 2. The Council generates discretionary income from contracts for the provision

of specific services e.g. payroll services. The main areas where the Council has discretion to agree fees and charges outside of any contract or service level agreement are

- Car parking
- New road and street works
- Theatre
- Leisure and Visitor Economy
- Music and Arts Services
- Registrars

Appendix 2 also provides details where income levels have changed from 2017/18 detailing whether this is due to price increases or an increase in demand.

7.7 Appendix 3 provides details of the recommended charges for 2018/19.

8. Housing Revenue Account Rent Levels

8.1 The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock, and the primary source of income (approximately 98%) comes from tenants' housing rent.

8.2 Over recent years the Government's policy regarding the level of rent for social housing has been subject to significant changes, the most recent being those introduced by the Welfare Reform and Work Act 2016. More detail on this is provided in Appendix 4 with recommendations at section 2.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Charging Policy – Cabinet 4 June 2014, Council 17 July 2014

Cabinet Member (Portfolio Holder)
Councillor David Minnery

Local Member
All

Appendices

Appendix 1 Specific Grants Schedule

Appendix 2 Discretionary Income - Service Specific Detail

Appendix 3 2018/19 Fees and Charges

Appendix 4 Housing Revenue Rent Level 2018/19

Appendix 1

Grant Schedule	2017/18 Revised Budget £	2018/19 Budget £
Dedicated Schools Grant	128,958,230	124,348,000
Education Services Grant	642,570	0
School Improvement Monitoring and Brokering Grant	212,940	235,550
Local Reform & Community Voices Grant	190,550	190,550
Quality in Community Services - Private Finance Initiative	1,522,650	1,522,650
Waste - Private Finance Initiative	3,185,610	3,185,610
New Homes Bonus	7,792,449	7,121,970
Housing Benefit Administration Subsidy	789,500	631,340
Localised Council Tax Support Administration Subsidy	290,420	290,290
Public Health Grant	8,802,453	8,576,830
Public Health Childrens 0-5 Allocation	3,514,547	3,423,170
Local Services Support Grant	275,700	300,090
Pupil Premium Grant	6,453,650	5,483,190
EFA (Education Funding Agency) - School Sixth Forms	2,028,950	2,028,950
Mandatory Rent Allowances: Subsidy	55,971,370	55,971,370
Rent Rebates: Subsidy	10,496,880	10,496,880
Magistrates Courts Loan Charges	1,960	1,420
Tackling Troubled Families	569,000	603,750
Youth Justice Board - Children on Remand	8,510	8,510
Local Enterprise Partnerships Core Funding Grant	250,000	250,000
Business Rates Retention Scheme - Section 31 Grants	4,530,800	5,788,200
SEN Reform Grant	223,920	223,920
Unaccompanied Asylum Seeking Children (UASC)	172,310	338,420
Independent Living Fund	1,610,160	1,559,310
Rural Services Delivery Grant	5,307,636	6,614,131
Transitional Grant	585,686	0
Real Time Information New Burdens	5,060	17,640
Family Premium Removal	4,110	4,110
Single Fraud Investigation Service	4,850	5,420
Fraud and Error Reduction Incentive Scheme	41,090	28,390
Welfare Reform New Burdens	37,430	51,940
Southern Shropshire LEADER Programme - DEFRA	63,160	32,810
Improved Better Care Fund	216,823	4,328,800
Social Care In Prisons	40,730	40,730
Adoption Support Fund	120,000	360,000
Adult Social Care Support Grant	1,400,051	871,140
Additional Better Care Fund	5,976,760	3,959,450
Bikeability	0	32,990
Flexible Homelessness Grant	307,320	336,860
Assessed & Supported Year in Employment (ASYE)	0	10,000
Staying Put	94,680	94,680
Homelessness Reduction - New Burdens Allocation	0	61,880
Technical Assistance	0	71,340
Total	252,700,515	249,502,281

Appendix 2

Discretionary Income - Service Specific Detail

Summary

- 1.1 The table below provides a summary of the Fees and Charges income for the Council by Directorate. More detail per directorate is then provided in the relevant sections below.

Service Area	2018/19 Budget £m	Discretionary Income £m	Non-Discretionary Income £m
Adults	20.073	1.228	18.845
Children's	2.232	1.381	0.851
Place & Enterprise	39.933	28.871	11.062
Public Health	2.522	1.475	1.047
Resources and Support	7.577	1.204	6.373
Total Fees and Charges	72.337	34.159	38.178

- 1.2 The following paragraphs summarise the key areas and nature of income within each service area, concentrating on discretionary income (£34.159m)

Adult Services

- 1.3 The total Fees and Charges for Adult Services proposed for 2018/19 are £20.073m of which £1.228m is discretionary.
- 1.3.1 Discretionary income is primarily made up of charges for Day Care (£0.099m), Choice Based Letting Advertising (£0.127m) and Work Placement Income (£0.952m).
- 1.3.2 Work Placement Income has increased by £0.158m, which equates to a 19.9% increase in income. Additional income has been generated in this area due to new contracts. This is a traded service and expenditure will increase in proportion to increased income. General price inflation for Day Care charges is an increase of 2.0%. These increases have contributed towards an increase in discretionary income of £0.145m from 2017/18 (13.39%).

Children's Services

- 1.4 The total Fees and Charges for Children's Services proposed for 2018/19 are £2.232m of which £1.381m is discretionary.
- 1.4.1 The discretionary element is primarily made up of income from Shropshire Music and Arts Service (£0.866m). The service has discretion to determine the fees and charges schedule

for services provided and sets these fees in relation to music tuition and instrument hire charges in order to recover the costs of the service. Fees and charges are set on an academic year basis and the fees for 2018/19 are likely to rise in line with any teachers national pay award.

1.4.2 A further £0.515m of income is derived from education support services which are traded with academy schools and are subject to annual service level agreements (SLAs). Education support service income streams includes Education Access, School Admissions and Education Improvement Service.

Places and Enterprise

1.5 The total Fees and Charges for Places and Enterprise proposed for 2018/19 are £39.933m of which £28.871m is discretionary.

1.5.1 The majority of the Council's total discretionary income received is by services within the Places and Enterprise directorate, which also includes Shire Services. In summary, the main areas of discretionary income are Shire Services (£11.320m), Car Parking (£5.135m), Theatre Services (£4.738m), Leisure Services (£0.367m), Corporate Landlord (£4.503m) and Streetworks (£1.013m).

1.5.2 Total discretionary income has increased by £0.149m from 2017/18 (0.52%).

1.5.3 There are various levels of increases and decreases over all of the services within Place and Enterprise and some of the main changes are;

- The majority of discretionary fees for Theatre Severn have increased between 2.7% and 3.9%. Other increases to charges for commercial organisations have led to an overall increase in budgeted income for Theatre Services of 2.37%.
- Car parking income has been increased by £0.502m in the 2018/19 budget. The new car parking strategy has been approved and once implemented is anticipated to generate £0.500m of additional income in 2018/19 which has been put forward as a saving in the financial strategy. A link to the car parking strategy can be found in the Highways & Transport fees and charges schedule attached in Appendix 3.
- There is an overall decrease in income within Corporate Landlord of £0.516m. The majority of the decrease has arisen due to the realignment of income budgets to correct unachievable targets set from previous years. There are also new income streams that have been identified which have been offset by some sites where income has been budgeted to reduce to nil due to the proposed sale or transfer of assets.
- Streetworks income has increased by £0.268m to reflect the current activity within the team.
- The Shires Services discretionary Income of £11.320m can be further split between fees collected via Shropshire Council Schools (£6.826m) and fees charged to Schools, Colleges and Academies outside of Shropshire Council's control (£4.494m). The fees shown for Shire Services are 2017/18 latest estimates. As in

previous years, the level of charges for Shires Services will be set to ensure a break-even position for 2018/19.

Public Health

1.6 The total Fees and Charges for Public Health proposed for 2018/19 are £2.522m of which £1.475m is discretionary.

1.6.1 Total discretionary income has increased by £0.160m from 2017/18 (12.14%).

1.6.2 The main components of the discretionary income are Registrars (£0.743m), Pest Control (£0.135m), various Licensing charges (£0.277m), NHS Health Checks (£0.143m) and Cemetery Burial Rights (£0.093m).

1.6.3 Registrars income streams have various price increases for 2018/19, ranging from 0% to 13.6% increase. These changes are contributing towards an increase in budgeted income of £0.082m (12.36%) for this service.

1.6.4 Licence fees relating to Taxi and Private Hire are under consultation until 11 February 2018. The proposed fees, as set out in Appendix 3, will take effect on 12 February 2018 unless objection is made and not withdrawn. Where any objections are made and not withdrawn these will be considered by the Strategic Licensing Committee on the 7 March 2018 and the subsequently agreed fees will take effect from 1 April 2018.

Resources and Support

1.7 The total Fees and Charges for Resources and Support proposed for 2018/19 are £7.577m of which £1.204m is discretionary.

1.7.1 The discretionary income includes income from Town Councils, charities, academies and other external organisations for services such as payroll provision and the provision of finance services which are covered by annual contracts. Charges relating to services not covered by annual contracts such as specific First Aid and Occupational Health Services and Legal Fees are detailed in Appendix 3.

FEES & CHARGES

APPENDIX 3

HOUSING HEALTH	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes
TRADING ACCOUNT HOUSING REVENUE ACCOUNT					Trading
HOUSING RENTS (48 week basis) Housing Rents-Increased by Formula rent calculation		Subject to separate recommendation	Subject to separate recommendation	Subject to separate recommendation	
Heating Charges (per week - 48 week basis)					
Greenfields		3.85	3.97	3%	Per week (48 weeks)
Sheldon Court		12.07	12.43	3%	Per week (48 weeks)
Service Charges (per week - 48 week basis)					
Admirals Flats		5.74	5.91	3%	Per week (48 weeks)
Greenfields		8.80	9.06	3%	Per week (48 weeks)
Sheldon Court		12.28	12.65	3%	Per week (48 weeks)
Intensive Housing Management - South (proposed by ST&R Housing subject to agreement with Sustain Consortium)		10.50	10.80	3%	Per week (48 weeks)
Intensive Housing Management - North (proposed by ST&R Housing subject to agreement with Sustain Consortium)		10.50	10.80	3%	Per week (48 weeks)
Intensive Housing Management - new for 2016/17 (General Needs)		8.00	8.00	0%	Per week (48 weeks)
Communal Cleaning - Oswestry		1.82	1.87	3%	Per week (48 weeks)
Communal TV aerial		0.75	0.77	3%	Per week (48 weeks)
Caretaking Service		2.30	2.30	0%	Per week (48 weeks)
GARAGE RENTS					
Bridgnorth (VAT charged to Council tenants on 3rd or more garages and all non-tenants)		£7.50 per week (+VAT where due)	£7.50 per week (+VAT where due)	0%	Per week (48 weeks)
Oswestry - tenant (VAT charged on 3rd or more garages)		£7.50 per week (+VAT where due)	£7.50 per week (+VAT where due)	0%	Per week (48 weeks)
Oswestry - non-tenant		£9 per wk +VAT	£9 per wk +VAT	0%	Per week (48 weeks)
Garage base (48-week basis)		£1.32per wk (+VAT where due)	£1.32per wk (+VAT where due)	0%	Per week (48 weeks)
Secured Parking Bays (Tenant)		£4.50per wk (+VAT where due)	£4.50per wk (+VAT where due)	0%	Per week (48 weeks)
Secured Parking Bays (Non-Tenant)		£5.50per wk (+VAT where due)	£5.50per wk (+VAT where due)	0%	Per week (48 weeks)
Replacement padlock (drop down bollards)		£10 plus cost of new lock + VAT	£10 plus cost of new lock + VAT	0%	Per item
COMMUNITY ALARMS					
Leased Service (Council tenants) - service charge set by ST&R Housing		45.24 + VAT	45.24 + VAT	0%	Charge per quarter
Private Customers					
Leased Service (Non-Council tenants) - charge set by ST&R Housing		45.24 + VAT	45.24 + VAT	0%	Charge per quarter
Bridgnorth (Non Council Tenants) Charge set by ST&R Housing		13.00 + VAT	13.00 + VAT	0%	Charge per quarter
Monitoring charge on non-leased unit charge set by ST&R Housing					
Former Grant Supported - Council Tenant Sheltered Schemes		2.17 + VAT	2.17 + VAT	0%	Per week (48 weeks)
Former Grant Supported - Other		2.17 + VAT	2.17 + VAT	0%	Per week (48 weeks)
Installation Charge					
Oswestry Charge set by ST&R Housing		25.00	25.00	0%	
Bridgnorth Charge set by ST&R Housing		25.00	25.00	0%	
Replacement Pendants					
Per pendant. Charge set by ST&R Housing		50.00	50.00	0%	
Other peripheral equipment e.g. key safe (cost plus installation & admin charge)		Cost plus installation & admin charge (+VAT where due)	Cost plus installation & admin charge (+VAT where due)	0%	
FURNITURE SCHEME					
Mini option (incl. admin fee of 10%)		£12.02 + VAT	£12.02 + VAT	0%	Per week (52 weeks)
Option 1 (incl. admin fee of 10%)		£21.56 + VAT	£21.56 + VAT	0%	Per week (52 weeks)
Option 2 (incl. admin fee of 10%)		£29.35 + VAT	£29.35 + VAT	0%	Per week (52 weeks)
GARDEN MAINTENANCE - HRA Properties (48 week basis)					
Lawn Cut - Annual Maintenance (20mm to 60mm)		1.83 (+VAT where due)	1.88(+VAT where due)	3%	Front or rear garden
Hedge Cutting - Annual Maintenance		0.90 (+VAT where due)	0.93(+VAT where due)	3%	Front or rear garden

FEES & CHARGES

APPENDIX 3

LIBRARIES	Statutory or Discretionary	Fee for 2017/18	Fee for 2018/19	% Increase	NOTES
		£	£		
LIBRARY CHARGES					
DVD - Standard titles	Discretionary	2.00	2.00	0.0%	
DVD - Premium titles	Discretionary	2.75	2.75	0.0%	
Compact Discs - Music	Discretionary	1.00	1.00	0.0%	
Talking Books & Language courses					
Up to 2 tapes	Discretionary	1.00	1.00	0.0%	
CD & larger tape packs	Discretionary	2.50	2.50	0.0%	
The above for the Visually Impaired	Discretionary	Free	Free		
Computer Use					
	Discretionary	£1.10 for guests, free for library members.	£1.10 for guests, free for library members.		
Printing/Photocopying					
Printing & Photocopying - A4 sheet	Discretionary	0.18	0.18	0.0%	
Printing & Photocopying - A4 sheet colour	Discretionary	0.40	0.40	0.0%	
Laminating copies - A4 sheet	Discretionary	1.50	1.50	0.0%	
Laminating copies - A3 sheet	Discretionary	2.50	2.50	0.0%	
Fax Services					
Message sent UK - per sheet	Discretionary	1.50	1.50	0.0%	
Message sent Overseas - per sheet	Discretionary	2.50	2.50	0.0%	
Message received (per 10 sheets)	Discretionary	1.50	1.50	0.0%	
Fines					
Adult items per item per day	Discretionary	0.25	0.25	0.0%	Based on national benchmarking
Children's items per item per day	Discretionary	No charge	No charge		
Music/drama sets returned late or incomplete	Discretionary	20.00	21.00	5.0%	
Final reminder letters	Discretionary	No charge	No charge		Done via automated E-mail system, previously sent by post
Library Cards					
New library membership card	Discretionary	Free	Free		
Replacement library membership card	Discretionary	1.25	1.30	4.0%	To encourage Library Users to retain Cards
Requests					
per item	Discretionary	0.70	0.70	0.0%	
per item through inter-lending scheme	Discretionary	6.00	6.00	0.0%	
Sets of vocal scores through inter-lending scheme - per copy	Discretionary	0.90	0.95	5.6%	
Orchestral sets through inter-lending scheme	Discretionary	20.00	21.00	5.0%	
Drama sets through inter-lending scheme - per copy	Discretionary	0.90	0.95	5.6%	
Room Hire					
Room Hire - Shrewsbury Library per session	Discretionary	32.50 for personal/voluntary group/charity group use. 65.00 for business use	33.00 for personal/voluntary group/charity group use. 66.00 for business use	1.5%	Charge doubles for business use
Room Hire - Oswestry Library per session - without projector	Discretionary	25.00 for personal/voluntary group/charity group use. 50.00 for business use	27.50 for personal/voluntary group/charity group use. 55.00 for business use	10.0%	Charge doubles for business use
Room Hire - Bridgnorth Library per session	Discretionary	30.00 for personal/voluntary group/charity group use. 60.00 for business use	30.00 for personal/voluntary group/charity group use. 60.00 for business use	0.0%	Charge doubles for business use
Interview Room Hire - Bridgnorth Library per Hour	Discretionary	5.00 for personal/voluntary group/charity group use. 10.00 for business use	6.00 for personal/voluntary group/charity group use. 12.00 for business use	20.0%	Charge doubles for business use
Room Hire - Church Stretton Library per session	Discretionary	20.00 for personal/voluntary group/charity group use. 40.00 for business use	20.00 for personal/voluntary group/charity group use. 40.00 for business use	0.0%	Charge doubles for business use
Room Hire - Wem Library per session	Discretionary	12.00 for personal/voluntary group/charity group use. 24.00 for business use	12.50 for personal/voluntary group/charity group use. 25.00 for business use	4.2%	Charge doubles for business use
Room Hire - Ludlow Education Room per session	Discretionary	32.50 for personal/voluntary group/charity group use. 65.00 for business use	33.00 for personal/voluntary group/charity group use. 66.00 for business use	1.5%	Charge doubles for business use
Room Hire - Ludlow Library gallery space per session	Discretionary	25.00	25.00	0.0%	
Hire of gallery hanging space at Oswestry Library per month	Discretionary	25.00 for personal/voluntary group/charity group use. 50.00 for business use	25.00 for personal/voluntary group/charity group use. 50.00 for business use	0.0%	Charge doubles for business use
Hire of gallery hanging space at Market Drayton Library per month	Discretionary	25.00 for personal/voluntary group/charity group use. 50.00 for business use	25.00 for personal/voluntary group/charity group use. 50.00 for business use	0.0%	Charge doubles for business use
Hire of window display space at Bridgnorth Library per month	Discretionary	25.00 for personal/voluntary group/charity group use. 50.00 for business use	25.00 for personal/voluntary group/charity group use. 50.00 for business use	0.0%	
Reading Group admin fee:					
Fab Reads: Box of 15 hand selected books (to borrow)	Discretionary	£38 (32.50 + 6.50 VAT)	£42 (£35 + £7 VAT)	7.7%	
Fab Reads: Introductory librarian visit:	Discretionary	£0.00	£35.00	0.0%	New charge
Fab Reads: Six themed resource packs:	Discretionary	£0.00	£15.00	0.0%	New charge
Fab Reads: Round up/discussion librarian visit:	Discretionary	£0.00	£30.00	0.0%	New charge
	Discretionary	£0.00	£15.00	0.0%	New charge

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LIBRARIES	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	NOTES
Ludlow Library and Museum Resource Centre Gallery Commission	Discretionary	20%	20%	0.0%	
Book Sales					
At local discretion	Discretionary	Variable	Variable		Dependent on condition of book
Filming					
Flat rate filming fee per day	Discretionary	300.00	300.00	0.0%	
Provision of staff member per hour	Discretionary	Dependent on member of staff.	Dependent on member of staff.		
Hot Drinks					
Oswestry & Bridgnorth	Discretionary	0.60	0.60	0.0%	
Deliveries via library vans					
per box	Discretionary	1.00	1.00	0.0%	
per small package	Discretionary	0.50	0.50	0.0%	

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WASTE SERVICES	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes
WASTE					
Bulky waste charges					
Up to 3 items of bulky household waste	Discretionary	30.80	33.00	7.14%	
4-6 items of bulky household waste	Discretionary	46.20	49.00	6.06%	
7-9 items of bulky household waste	Discretionary	61.70	65.00	5.35%	
10-12 items of bulky household waste	Discretionary	76.10	80.00	5.12%	
13-15 items of bulky household waste	Discretionary	92.40	97.00	4.98%	
up to 10 sacks of residual waste	Discretionary	47.20	50.00	5.93%	
Other Charges					
Excess Black Bags (max 10)	Discretionary	48.00	50.00	4.17%	
Second Garden Bin	Discretionary	65.00	65.00	0.00%	
Liners & Caddies					
Liners	Discretionary	4.00	4.00	0.00%	
Caddies	Discretionary	3.50	3.50	0.00%	
Schedule 2 contract rates per fortnightly collection (based on waste type and container size)					
Admin Fee	Discretionary	40.00	40.00	0.00%	
No Disposal					
Residual Sack (cost per sack)	Discretionary	36.10	38.00	5.26%	excludes above admin fee
Residual 240	Discretionary	82.50	86.00	4.24%	excludes above admin fee
Residual 360	Discretionary	115.40	120.00	3.99%	excludes above admin fee
Residual 660	Discretionary	197.90	206.00	4.09%	excludes above admin fee
Residual 750	Discretionary	208.80	217.00	3.93%	excludes above admin fee
Residual 1100	Discretionary	285.90	298.00	4.23%	excludes above admin fee
With Disposal					
Residual Sack (cost per sack)	Discretionary	48.10	50.00	3.95%	excludes above admin fee
Residual 240	Discretionary	137.60	144.00	4.65%	excludes above admin fee
Residual 360	Discretionary	195.20	203.00	4.00%	excludes above admin fee
Residual 660	Discretionary	343.80	358.00	4.13%	excludes above admin fee
Residual 750	Discretionary	379.00	395.00	4.22%	excludes above admin fee
Residual 1100	Discretionary	530.70	552.00	4.01%	excludes above admin fee
With or without Disposal					
Recycling 240	Discretionary	63.30	66.00	4.27%	excludes above admin fee
Recycling 360	Discretionary	87.90	92.00	4.66%	excludes above admin fee
Recycling 660	Discretionary	145.70	152.00	4.32%	excludes above admin fee
Recycling 750	Discretionary	156.80	163.00	3.95%	excludes above admin fee
Recycling 1100	Discretionary	197.90	206.00	4.09%	excludes above admin fee
Annual Schedule 4 collection contract rates (based on waste type and container size)					
With Disposal					
Residual Sack (cost per sack)	Discretionary	110.00	115.00	4.55%	excludes above admin fee
Residual 240	Discretionary	331.10	345.00	4.20%	excludes above admin fee
Residual 360	Discretionary	366.00	381.00	4.10%	excludes above admin fee
Residual 660	Discretionary	509.40	530.00	4.04%	excludes above admin fee
Residual 1100	Discretionary	680.20	708.00	4.09%	excludes above admin fee

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LEISURE (Non SCLT facilities)	Statutory or Discretionary	Fee for 2017/18	Fee for 2017/18	Fee for 2018/19	Fee for 2018/19	% Increase MEMBERS	% Increase NON MEMBERS	Notes	
		MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS				
Types Of Membership - BeActive Card									
Adult Membership	Discretionary	5.00	n/a	5.00	n/a	0.0%	n/a	Concessionary Rate is not applicable to non member rates.	
Adult Concessionary Rate 60+	Discretionary	2.50	n/a	2.50	n/a	0.0%	n/a		
Junior Membership	Discretionary	2.50	n/a	2.50	n/a	0.0%	n/a		
Junior Concessionary Rate	Discretionary	2.50	n/a	2.50	n/a	0.0%	n/a		
Team/Group Membership	Discretionary	20.00	n/a	20.00	n/a	0.0%	n/a		
Learn to Swim Programme									
Parents & Toddlers	Discretionary	44.00	56.65	45.25	58.25	2.8%	2.8%		
Parents & Toddlers - Concessionary	Discretionary	22.00	28.30	22.60	29.10	2.7%	2.8%		
Parent & Toddlers - Pay as you go	Discretionary	5.05	6.50	5.20	6.70	3.0%	3.1%		
Pre-School (3yrs to 5yrs)	Discretionary	50.00	64.00	51.40	65.80	2.8%	2.8%		
Pre-School (3yrs to 5yrs) - Concessionary	Discretionary	25.00	32.00	25.70	32.90	2.8%	2.8%		
Junior Lessons	Discretionary	50.00	64.00	51.40	65.80	2.8%	2.8%		
Junior Lessons - Concessionary	Discretionary	25.00	32.00	25.70	32.90	2.8%	2.8%		
Adult Lessons	Discretionary	66.90	86.00	68.75	88.40	2.8%	2.8%		
Adult Lessons - Concessionary	Discretionary	33.50	43.00	34.45	44.20	2.8%	2.8%		
60+	Discretionary	50.00	64.00	51.40	65.80	2.8%	2.8%		
Private Lessons - 1 to 1	Discretionary	13.20	17.00	13.55	17.50	2.7%	2.9%		
Private Lessons - 1 to 2	Discretionary	19.70	25.60	20.25	26.30	2.8%	2.7%		
Private Lessons - 1 to 1 - Concessionary	Discretionary	6.70	8.60	6.90	8.85	3.0%	2.9%		
Private Lessons - 1 to 2 - Concessionary	Discretionary	9.90	12.75	10.20	13.10	3.0%	2.7%		
Private Lessons - 1 to 3 - Concessionary	Discretionary	11.70	15.00	12.05	15.40	3.0%	2.7%		
Individual Support Classes	Discretionary	100.00	130.00	102.80	133.65	2.8%	2.8%		
Individual Support Classes - Concessionary	Discretionary	50.00	64.00	51.40	65.80	2.8%	2.8%		
Lessons - Direct Debit (per month)	Discretionary			19.50	19.50	n/a	n/a	Due to be introduced April 2018	
Lessons - Direct Debit (per month) - concessionary	Discretionary			12.50	12.50	n/a	n/a	Due to be introduced April 2018	

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LEISURE (Non SCLT facilities)	Statutory or Discretionary	Fee for 2017/18	Fee for 2017/18	Fee for 2018/19	Fee for 2018/19	% Increase MEMBERS	% Increase NON MEMBERS	Notes
		MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS			
Water Sports								
Synchro - 45 mins	Discretionary	50.30	64.75	51.70	66.55	2.8%	2.8%	
Synchro - 45 mins Concessionary	Discretionary	25.00	32.30	25.70	33.20	2.8%	2.8%	
Canoeing - 30 mins	Discretionary	50.30	64.75	51.70	66.55	2.8%	2.8%	
Canoeing - 30 mins Concessionary	Discretionary	25.00	32.30	25.70	33.20	2.8%	2.8%	
Water Polo - 45 mins	Discretionary	50.30	64.75	51.70	66.55	2.8%	2.8%	
Water Polo - 45 mins Concessionary	Discretionary	25.00	32.30	25.70	33.20	2.8%	2.8%	
Distance Awards - up to 60 mins	Discretionary	50.30	64.75	51.70	66.55	2.8%	2.8%	
Distance Awards - up to 60 mins Concessionary	Discretionary	25.00	32.30	25.70	33.20	2.8%	2.8%	
Diving - 30 mins	Discretionary	50.30	64.75	51.70	66.55	2.8%	2.8%	
Diving - 30 mins Concessionary	Discretionary	25.00	32.30	25.70	33.20	2.8%	2.8%	
Snorkelling - 30 mins	Discretionary	50.30	64.75	51.70	66.55	2.8%	2.8%	
Snorkelling - 30 mins Concessionary	Discretionary	25.00	32.30	25.70	33.20	2.8%	2.8%	
Possible Countywide Promotions								
Introduce a Friend and get £5 off next months membership								
Introduce a Friend and get next months DD Membership for Free.								
6 Months DD membership for the Price of 5								
Price for Life on all new DD Memberships - this encourages members to remain signed up, changes to price are a trigger for members to leave.								
Free inductions for a calendar month								
Club mark Discounts - Affiliated Clubs receive 10% discount								
Large Groups of Children (Over 20) accompanied by Adults - pay Junior BeActive Rates								
Golf Course Loyalty Card to continue buy 9 get 1 free								
Full-time students 18yrs+ monthly special rate similar to 60+ rate.								
Outdoor Court full court hire on special offer such as hire for £12 per 55 minutes								
Outdoor Tennis Court hire special offer £4 per court								
Olympics Track Special Offer - Juniors £1, Adults £2. (Olympic 6-week student membership during summer holidays								
D/D sign up in October, November & December and get a free badminton court once a week for initial month								
Give 15% reduction (Member rate) to those on holiday at local camp/caravan sites on production of their camping permit during summer holiday period								
Couples evenings for £4.00 per couple - All facilities								
Count down to Christmas 10-week membership price with a programme set								
50% off Tennis Court hire as a pre-Wimbledon promotion								
50% off Netball Court prior to start of Summer League as a training offer								
50% off Football Court during summer months to promote off-season training offer								
Holiday Course offer of pay for 4-days and get 5th day free								
Special Children's Activities - Junior 60 mins								
Arts Events (i.e. panto £7 tickets)								
FREE Fun Days for Centre promotion								
PRIZES for facebook (i.e. swim course / birthday party / month membership)								

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LEISURE (Non SCLT facilities)	Statutory or Discretionary	Fee for 2017/18	Fee for 2017/18	Fee for 2018/19	Fee for 2018/19	% Increase MEMBERS	% Increase NON MEMBERS	Notes
		MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS			
All fees individual sites								
Meole Brace Golf Course								
Annual membership								
Adult Be Active Members	Discretionary	500.00	N/A	500.00	N/A	0.0%	N/A	
Junior Be Active Members	Discretionary	250.00	N/A	250.00	N/A	0.0%	N/A	
Green Fees 18 Holes								
Adult	Discretionary	14.00	17.00	14.00	15.00	0.0%	-11.8%	
Adult 60+	Discretionary	11.00	14.00	12.00	14.00	9.1%	0.0%	
Adult Concessionary Rate	Discretionary	8.80	N/A	9.00	N/A	2.3%	N/A	
Junior	Discretionary	7.00	9.00	7.00	9.00	0.0%	0.0%	
Junior Concessionary Rate	Discretionary	4.60	N/A	4.60	N/A	0.0%	N/A	
Green Fees 12 Holes								
Adult	Discretionary	9.00	11.20	9.00	10.00	0.0%	-10.7%	
Adult 60+	Discretionary	8.00	9.75	8.50	10.00	6.3%	2.6%	
Adult Concessionary Rate	Discretionary	5.85	N/A	6.00	N/A	2.6%	N/A	
Junior	Discretionary	5.00	6.00	5.00	6.00	0.0%	0.0%	
Junior Concessionary Rate	Discretionary	3.00	N/A	3.00	N/A	0.0%	N/A	
Temporary Green Fees 18 Holes								
Adult	Discretionary	11.00	14.00	11.00	12.00	0.0%	-14.3%	
Adult 60+	Discretionary	9.00	11.00	9.00	10.00	0.0%	-9.1%	
Junior	Discretionary	5.75	7.00	5.75	7.00	0.0%	0.0%	
Temporary Green Fees 12 Holes								
Adult	Discretionary	8.00	9.70	8.00	9.70	0.0%	0.0%	
Adult 60+	Discretionary	6.50	7.90	6.50	7.90	0.0%	0.0%	
Junior	Discretionary	4.00	5.20	4.00	5.20	0.0%	0.0%	
Winter Tickets								
Adult Winter Ticket	Discretionary	155.00	N/A	165.00	N/A	6.5%	N/A	
Junior Winter Ticket	Discretionary	80.00	N/A	80.00	N/A	0.0%	N/A	
Afternoon Special rates								
Afternoon Ticket (After 1pm)	Discretionary	8.00	9.50	8.00	9.50	0.0%	0.0%	
Pitch and Putt (All Times)								
Adult	Discretionary	3.10	3.90	3.10	3.90	0.0%	0.0%	
Adult 60+	Discretionary	2.50	3.05	2.50	3.05	0.0%	0.0%	
Junior	Discretionary	1.65	2.05	1.65	2.05	0.0%	0.0%	
Family Ticket (2 Adults + 2 Juniors)	Discretionary	7.10	8.85	7.10	8.85	0.0%	0.0%	

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LEISURE (Non SCLT facilities)	Statutory or Discretionary	Fee for 2017/18	Fee for 2017/18	Fee for 2018/19	Fee for 2018/19	% Increase MEMBERS	% Increase NON MEMBERS	Notes
		MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS			
Roman Road Sports Centre								
Peak Period								
Whole hall (Hockey/Basketball/Volleyball)	Discretionary	29.90	38.50	30.75	39.60	2.8%	2.9%	
Badminton Court	Discretionary	9.80	12.60	9.80	12.60	0.0%	0.0%	
Bowls Lane (max. 3 lanes per court)	Discretionary	13.00	16.85	13.35	17.30	2.7%	2.7%	
Table Tennis Table (max. 3 tables per court)	Discretionary	13.00	16.85	13.35	17.30	2.7%	2.7%	
Sports Hall - Party Bookings								
Whole Hall	Discretionary	107.50	138.50	110.50	142.35	2.8%	2.8%	
Half Hall	Discretionary	54.50	70.00	56.05	71.95	2.8%	2.8%	
Courses and Coaching (per person)								
General:								
Adult 60 mins	Discretionary	5.35	6.90	5.50	7.10	2.8%	2.9%	
Adult Concessionary 60 mins	Discretionary	2.60	N/A	2.65	N/A	1.9%	N/A	
60+ 60 mins	Discretionary	4.35	5.60	4.45	5.75	2.3%	2.7%	
Adult 90 mins	Discretionary	7.80	10.00	8.00	10.30	2.5%	3.0%	
Adult Concessionary 90 mins	Discretionary	3.85	N/A	3.95	N/A	2.6%	N/A	
60+ 90 mins	Discretionary	6.10	7.90	6.25	8.10	2.5%	2.5%	
Junior 60 mins	Discretionary	2.60	3.36	2.65	3.45	1.9%	2.7%	
Junior Concessionary 60 mins	Discretionary	1.50	N/A	1.55	N/A	3.3%	N/A	
Junior 90 mins	Discretionary	3.85	4.95	3.95	5.10	2.6%	3.0%	
Junior Concessionary 90 mins	Discretionary	2.00	N/A	2.05	N/A	2.5%	N/A	
Group Activities (per person)								
Aerobics, Keep Fit etc.:								
Adult 60 mins	Discretionary	5.45	6.80	5.45	6.80	0.0%	0.0%	
Concessionary Rate 60 mins	Discretionary	2.55	N/A	2.55	N/A	0.0%	N/A	
60+ 60 mins	Discretionary	4.35	5.40	4.35	5.40	0.0%	0.0%	
Junior 60 mins	Discretionary	2.80	3.60	2.80	3.60	0.0%	0.0%	
Concessionary Rate 60 mins	Discretionary	1.50	N/A	1.50	N/A	0.0%	N/A	
Miscellaneous Charges								
Changing Rooms Only (Sports Hall)	Discretionary	13.30	17.00	13.65	17.50	2.6%	2.9%	
Spectators - Adult	Discretionary	1.30	1.70	1.35	1.75	3.8%	2.9%	
Spectators - Junior	Discretionary	0.65	0.80	0.65	0.80	0.0%	0.0%	
Shower Only - Adult	Discretionary	1.60	2.00	1.65	2.05	3.1%	2.8%	
Shower Only - Adult Concessionary Rate	Discretionary	0.70	N/A	0.70	N/A	0.0%	N/A	
Shower Only - Adult 60+	Discretionary	1.10	1.45	1.15	1.50	4.5%	3.4%	
Shower Only Junior	Discretionary	0.70	0.95	0.70	0.95	0.0%	0.0%	
Shower Only Junior Concessionary Rate	Discretionary	0.35	N/A	0.35	N/A	0.0%	N/A	
Synthetic Pitch AREA								
Area								
Whole Pitch 55 mins	Discretionary	57.00	73.50	58.60	75.55	2.8%	2.8%	
Half Pitch 55 mins	Discretionary	36.75	46.75	37.80	48.05	2.9%	2.8%	
Quarter Pitch 55 mins	Discretionary	24.50	31.50	25.20	32.40	2.9%	2.9%	
Whole Pitch 1hr 25 mins	Discretionary	83.40	107.30	85.75	110.30	2.8%	2.8%	
Half Pitch 1hr 25 mins	Discretionary	53.10	68.40	54.60	70.30	2.8%	2.8%	
Quarter Pitch 1hr 25 mins	Discretionary	34.00	43.85	34.95	45.08	2.8%	2.8%	
Whole Pitch 1hr 55 mins	Discretionary	112.20	144.40	115.35	148.45	2.8%	2.8%	
Half Pitch 1hr 55 mins	Discretionary	69.05	88.90	71.00	91.40	2.8%	2.8%	
Quarter Pitch 1hr 55 mins	Discretionary	46.40	59.75	47.70	61.40	2.8%	2.8%	

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LEISURE (Non SCLT facilities)	Statutory or Discretionary	Fee for 2017/18	Fee for 2017/18	Fee for 2018/19	Fee for 2018/19	% Increase MEMBERS	% Increase NON MEMBERS	Notes	
		MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS				
OFF PEAK CHARGE									
Whole hall	Discretionary	22.35	28.75	23.00	29.55	2.9%	2.8%	Various sports - if specific area not being used	
Half Hall	Discretionary	11.15	14.40	11.45	14.80	2.7%	2.8%		
Badminton Court	Discretionary	7.35	9.45	7.55	9.70	2.7%	2.6%		
Bowls Lane (max. 3 lanes per court)	Discretionary	9.80	12.60	10.05	12.95	2.6%	2.8%		
Table Tennis Table (max. 3 tables per court)	Discretionary	9.80	12.60	10.05	12.95	2.6%	2.8%		
Trampoline (to include hire of one court)	Discretionary	13.50	17.45	13.90	17.95	3.0%	2.9%		
Sports Hall - Party Bookings									
Whole Hall	Discretionary	80.20	103.20	80.20	103.20	0.0%	0.0%		
Half Hall	Discretionary	40.60	52.25	41.75	53.70	2.8%	2.8%		
OUTDOOR SPORTS									
Synthetic Pitch AREA									
Whole Pitch 55 mins	Discretionary	42.85	55.10	44.05	56.65	2.8%	2.8%		
Half Pitch 55 mins	Discretionary	27.25	35.20	28.00	36.20	2.8%	2.8%		
Quarter Pitch 55 mins	Discretionary	18.50	23.85	19.00	24.50	2.7%	2.7%		
Whole Pitch 1hr 25 mins	Discretionary	62.75	80.75	64.50	83.00	2.8%	2.8%		
Half Pitch 1hr 25 mins	Discretionary	39.80	51.20	40.90	52.65	2.8%	2.8%		
Quarter Pitch 1hr 25 mins	Discretionary	25.50	32.80	26.20	33.70	2.7%	2.7%		
Whole Pitch 1hr 55 mins	Discretionary	84.35	108.50	86.70	111.55	2.8%	2.8%		
Half Pitch 1hr 55 mins	Discretionary	51.80	66.70	53.25	68.55	2.8%	2.8%		
Quarter Pitch 1hr 55 mins	Discretionary	34.90	44.90	35.90	46.15	2.9%	2.8%		
Junior Play & Pay	Discretionary	0.00	1.00	0.00	1.00	NA	0.0%		
Idsall Sports Centre									
Sports Hall									
Adult peak	Discretionary	41.75	53.75	42.90	55.25	2.8%	2.8%		
Adult Off Peak	Discretionary	31.40	40.45	32.30	41.60	2.9%	2.8%		
Junior Peak	Discretionary	21.05	27.10	21.65	27.85	2.9%	2.8%		
Junior off peak	Discretionary	15.45	19.90	15.90	20.45	2.9%	2.8%		
Badminton Court									
Adult peak	Discretionary	10.05	12.95	10.35	13.30	3.0%	2.7%		
Adult Off Peak	Discretionary	7.55	9.70	7.75	9.95	2.6%	2.6%		
Junior Peak	Discretionary	5.20	6.65	5.35	6.85	2.8%	3.0%		
Junior off Peak	Discretionary	3.75	4.85	3.85	5.00	2.7%	3.1%		
Adult Trampoline Hire (1 Court)	Discretionary	21.75	28.00	22.35	28.80	2.8%	2.9%		
Junior Trampoline Hire (1 Court)	Discretionary	10.85	13.95	11.15	14.35	2.8%	2.9%		
Cricket Nets									
Adult	Discretionary	50.00	64.35	51.40	66.15	2.8%	2.8%		
Junior	Discretionary	25.00	32.30	25.70	33.20	2.8%	2.8%		

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		MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS			
Fitness Suite								
Room Hire	Discretionary	31.55	39.45	32.45	40.55	2.9%	2.8%	
Adult peak	Discretionary	5.25	6.55	5.25	6.55	0.0%	0.0%	
Adult peak - Concessionary	Discretionary	3.35	4.20	3.35	4.20	0.0%	0.0%	
Junior peak	Discretionary	2.65	3.30	2.65	3.30	0.0%	0.0%	
Adult off peak	Discretionary	3.90	4.85	3.90	4.85	0.0%	0.0%	
Junior off peak	Discretionary	2.00	2.50	2.00	2.50	0.0%	0.0%	
Casual Session 60+	Discretionary	3.35	4.20	3.35	4.20	0.0%	0.0%	
Adult Induction	Discretionary	11.25	14.05	11.25	14.05	0.0%	0.0%	
Youth Induction (11yrs - 18yrs)	Discretionary	5.60	7.00	5.60	7.00	0.0%	0.0%	
Gymnasium / Small Gym (per 55 minutes)								
Room Hire Adult peak	Discretionary	33.65	43.35	34.60	44.55	2.8%	2.8%	
Room Hire Junior peak	Discretionary	16.65	21.35	17.10	21.95	2.7%	2.8%	
Room Hire Adult off peak	Discretionary	25.25	32.45	25.95	33.35	2.8%	2.8%	
Room Hire Junior off peak	Discretionary	12.35	15.85	12.70	16.30	2.8%	2.8%	
Table Tennis (per 55 minutes)								
Adult peak	Discretionary	11.25	14.50	11.55	14.90	2.7%	2.8%	
Junior peak	Discretionary	5.45	7.05	5.60	7.25	2.8%	2.8%	
Adult off peak	Discretionary	8.35	10.75	8.60	11.05	3.0%	2.8%	
Junior off peak	Discretionary	4.15	5.30	4.25	5.45	2.4%	2.8%	
OUTDOOR FACILITIES								
All Weather full pitch (1 hour)								
Adult with lights peak	Discretionary	73.10	94.10	75.15	96.75	2.8%	2.8%	
Junior with lights peak	Discretionary	35.60	45.85	36.60	47.15	2.8%	2.8%	
Adult with lights off peak	Discretionary	59.00	75.90	60.65	78.05	2.8%	2.8%	
Junior with lights off peak	Discretionary	28.85	37.10	29.65	38.15	2.8%	2.8%	
Adult without lights peak	Discretionary	53.40	68.70	54.90	70.60	2.8%	2.8%	
Junior without lights peak	Discretionary	26.05	33.55	26.80	34.50	2.9%	2.8%	
Adult without lights off peak	Discretionary	50.70	65.25	52.10	67.05	2.8%	2.8%	
Junior without lights off peak	Discretionary	24.70	31.75	25.40	32.65	2.8%	2.8%	
All Weather half pitch (1 hour)								
Adult with lights peak	Discretionary	36.25	46.65	37.25	47.95	2.8%	2.8%	
Junior with lights peak	Discretionary	17.70	22.75	18.20	23.40	2.8%	2.9%	
Adult with lights off peak	Discretionary	29.60	38.05	30.45	39.10	2.9%	2.8%	
Junior with lights off peak	Discretionary	14.40	18.55	14.80	19.05	2.8%	2.7%	
Adult without lights peak	Discretionary	26.85	34.55	27.60	35.50	2.8%	2.7%	
Junior without lights peak	Discretionary	13.10	16.90	13.45	17.35	2.7%	2.7%	
Adult without lights off peak	Discretionary	25.35	32.60	26.05	33.50	2.8%	2.8%	
Junior without lights off peak	Discretionary	12.45	16.00	12.80	16.45	2.8%	2.8%	
Netball Court (per 55 minutes)								
Adult with lights peak	Discretionary	28.70	36.95	29.50	38.00	2.8%	2.8%	
Junior with lights peak	Discretionary	13.95	18.00	14.35	18.50	2.9%	2.8%	
Adult without lights off peak	Discretionary	18.55	23.90	19.05	24.55	2.7%	2.7%	
Junior without lights off peak	Discretionary	9.05	11.65	9.30	12.00	2.8%	3.0%	
All Courts Adult with lights peak	Discretionary	70.95	91.30	72.95	93.85	2.8%	2.8%	
All Courts Junior with lights peak	Discretionary	34.70	44.70	35.65	45.95	2.7%	2.8%	
All Courts Adult without lights off peak	Discretionary	51.80	66.75	53.25	68.60	2.8%	2.8%	
All Courts Junior without lights off peak	Discretionary	26.45	34.00	27.20	34.95	2.8%	2.8%	
Tennis Court (per 55 minutes)								
Adult without lights	Discretionary	8.55	11.05	8.80	11.35	2.9%	2.7%	
Junior without lights	Discretionary	4.30	5.50	4.40	5.65	2.3%	2.8%	
Adult with lights	Discretionary	10.70	13.80	11.00	14.20	2.8%	2.9%	
Junior with lights	Discretionary	5.45	7.05	5.60	7.25	2.8%	2.8%	

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		MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS			
Football Pitches per match								
Adult Pitch	Discretionary	56.65	72.90	59.50	76.55	5.0%	5.0%	
Youth Pitch	Discretionary	42.25	54.40	44.35	57.10	5.0%	5.0%	
Junior Pitch	Discretionary	27.95	35.95	29.35	37.75	5.0%	5.0%	
Mini Football Pitch	Discretionary	17.60	22.70	18.50	23.85	5.1%	5.1%	
Football Training Adult	Discretionary	31.45	40.55	32.35	41.70	2.9%	2.8%	
Football Training Junior	Discretionary	15.35	19.80	15.80	20.35	2.9%	2.8%	
Rugby Pitches per match								
Adult Pitch	Discretionary	56.65	72.90	59.50	76.55	5.0%	5.0%	
Youth Pitch	Discretionary	28.25	36.40	29.65	38.20	5.0%	4.9%	
Changing Rooms								
Adult group	Discretionary	23.15	29.75	23.80	30.60	2.8%	2.9%	
Junior group	Discretionary	11.35	14.60	11.65	15.00	2.6%	2.7%	
Room Hire								
Adult per hour	Discretionary	13.65	17.60	14.05	18.10	2.9%	2.8%	
Birthday Parties								
1 Hour (no party room)	Discretionary	67.00	86.20	68.90	88.60	2.8%	2.8%	
1½ Hour (with party room)	Discretionary	80.35	103.35	82.60	106.25	2.8%	2.8%	
1½ Hour (no party room)	Discretionary	84.35	108.50	86.70	111.55	2.8%	2.8%	
2 Hour (with party room)	Discretionary	93.80	120.65	96.45	124.05	2.8%	2.8%	
Classes								
Adult Yoga/Pilates/Circuits (per hour)	Discretionary	4.50	5.65	4.50	5.65	0.0%	0.0%	
Junior Yoga/Pilates/Circuits (per hour)	Discretionary	2.25	2.80	2.25	2.80	0.0%	0.0%	
Junior Gymnastics Class (1½ hours)	Discretionary	4.50	5.65	4.50	5.65	0.0%	0.0%	
Junior Trampoline Class (per hour)	Discretionary	3.35	4.20	3.35	4.20	0.0%	0.0%	
Equipment Hire								
Hire Badminton	Discretionary	2.25	2.90	2.30	3.00	2.2%	3.4%	
Hire Tennis Racket	Discretionary	2.25	2.90	2.30	3.00	2.2%	3.4%	
Sundries for purchase								
Tea, Coffee & Biscuits (per person)	Discretionary	1.45	1.85	1.50	1.90	3.4%	2.8%	
Tennis Balls (per tube)	Discretionary	7.30	9.40	7.50	9.65	2.8%	2.7%	
Football	Discretionary	9.65	12.40	9.90	12.75	2.6%	2.8%	
Shuttlecock	Discretionary	1.20	1.60	1.25	1.65	4.2%	3.1%	
Headphones	Discretionary	2.30	2.95	2.35	3.05	2.2%	3.4%	
Membership fees								
Individual Monthly D/D	Discretionary	22.00	N/A	22.00	N/A	0.0%	N/A	
Joint Monthly D/D	Discretionary	40.00	N/A	40.00	N/A	0.0%	N/A	
Annual Individual fee	Discretionary	220.00	N/A	220.00	N/A	0.0%	N/A	
Membership includes; fitness suite & fitness classes during community time								
Monthly Card Adult	Discretionary	30.00	37.50	30.00	37.50	0.0%	0.0%	
Monthly Card Junior	Discretionary	15.00	18.75	15.00	18.75	0.0%	0.0%	
Monthly Card includes; fitness suite & fitness classes during community time								
Junior Play & Pay	Discretionary	1.00	N/A	1.00	N/A	0.0%	N/A	

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		MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS			
Much Wenlock Leisure Centre								
Sports Hall & Gymnasium								
Whole Main Sports Hall	Discretionary	41.80	53.80	42.95	55.30	2.8%	2.8%	
Half Main Sports Hall	Discretionary	21.10	27.10	21.70	27.85	2.8%	2.8%	
Badminton Court	Discretionary	10.00	12.95	10.30	13.30	3.0%	2.7%	
Gymnasium room hire	Discretionary	21.00	27.10	21.60	27.85	2.9%	2.8%	
Equipment Hire								
Hire Badminton/Tennis Racket	Discretionary	2.55	3.20	2.60	3.30	2.0%	3.0%	
Buy Shuttlecock	Discretionary	1.30	1.60	1.35	1.65	3.8%	3.1%	
Hire Football / basketball / Netball	Discretionary	1.55	1.95	1.60	2.00	3.2%	2.6%	
Fitness Suite								
Room Hire	Discretionary	33.35	N/A	34.28	N/A	2.8%	N/A	
Adult Induction	Discretionary	11.25	N/A	11.25	N/A	0.0%	N/A	
Youth Induction (16yrs - 18yrs)	Discretionary	5.60	N/A	5.60	N/A	0.0%	N/A	
Adult Session	Discretionary	5.00	N/A	5.00	N/A	0.0%	N/A	
Adult Session - Concessionary	Discretionary	2.50	N/A	2.50	N/A	0.0%	N/A	
Youth Session (16yrs - 18yrs)	Discretionary	2.45	N/A	2.45	N/A	0.0%	N/A	
Youth Session (16yrs - 18yrs) - Concessionary	Discretionary	1.25	N/A	1.25	N/A	0.0%	N/A	
60+ Session	Discretionary	3.20	4.05	3.20	4.05	0.0%	0.0%	
60+ Session - Concessionary	Discretionary	2.15	N/A	2.15	N/A	0.0%	N/A	
Fitness Classes								
Adult Session	Discretionary	4.30	5.35	4.30	5.35	0.0%	0.0%	
Adult Session - Concessionary	Discretionary	2.15	N/A	2.15	N/A	0.0%	N/A	
Junior Session (16yrs - 18yrs)	Discretionary	2.10	2.55	2.10	2.55	0.0%	0.0%	
Junior Session (16yrs - 18yrs) - Concessionary	Discretionary	1.05	N/A	1.05	N/A	0.0%	N/A	
60+ Casual Session	Discretionary	3.20	4.05	3.20	4.05	0.0%	0.0%	
60+ Casual Session - Concessionary	Discretionary	2.15	N/A	2.15	N/A	0.0%	N/A	
Changing Rooms								
Adult group	Discretionary	22.30	28.70	22.30	28.70	0.0%	0.0%	
Junior group	Discretionary	10.80	13.90	11.10	13.90	2.8%	0.0%	
POOL FACILITIES								
Public Swimming								
Adult Swim	Discretionary	4.30	5.50	4.45	5.65	3.5%	2.7%	
Adult Swim - Concessionary	Discretionary	2.15	N/A	2.20	N/A	2.3%	N/A	
Junior Swim	Discretionary	2.20	2.85	2.25	2.95	2.3%	3.5%	
Junior Swim - Concessionary	Discretionary	1.10	N/A	1.15	N/A	4.5%	N/A	
60+ Casual Session	Discretionary	3.25	3.50	3.35	3.60	3.1%	2.9%	
60+ Casual Session - Concessionary	Discretionary	2.20	N/A	2.25	N/A	2.3%	N/A	
Inflataplay Adult	Discretionary	4.95	6.35	5.10	6.55	3.1%	3.1%	
Junior Inflataplay - Concessionary	Discretionary	2.75	N/A	2.83	N/A	2.8%	N/A	
Inflataplay Junior	Discretionary	2.95	3.80	3.05	3.90	3.4%	2.6%	
Junior Inflataplay - Concessionary	Discretionary	1.50	N/A	1.55	N/A	3.3%	N/A	
60+ Inflataplay	Discretionary	4.40	5.60	4.50	5.75	2.3%	2.7%	
60+ Inflataplay - Concessionary	Discretionary	2.20	N/A	2.25	N/A	2.3%	N/A	
Swimming - Activity Classes								
Adult Aqua Aerobics	Discretionary	4.30	5.40	4.30	5.40	0.0%	0.0%	
Adult Aqua Aerobics - Concessionary	Discretionary	2.15	N/A	2.15	N/A	0.0%	N/A	
Junior Aerobics / Fit Swim (16yrs - 18yrs)	Discretionary	2.15	2.70	2.15	2.70	0.0%	0.0%	
Junior Aerobics / Fit Swim (16yrs - 18yrs) - Concessionary	Discretionary	1.05	N/A	1.05	N/A	0.0%	N/A	
60+ Aerobics / Fit Swim	Discretionary	3.20	4.00	3.20	4.00	0.0%	0.0%	
60+ Aerobics / Fit Swim - Concessionary	Discretionary	2.15	N/A	2.15	N/A	0.0%	N/A	
Children's Parties								
Sports Hall Party (55mins)	Discretionary	67.95	87.40	69.85	89.85	2.8%	2.8%	
Sports Hall Party (90mins)	Discretionary	101.95	131.15	104.80	134.80	2.8%	2.8%	
Pool Party with Inflatable (55mins)	Discretionary	102.50	131.95	105.35	135.65	2.8%	2.8%	
Pool Party with Inflatable (90mins)	Discretionary	114.80	147.75	118.00	151.90	2.8%	2.8%	
Pool Party Pool Only (55mins)	Discretionary	85.10	109.50	87.50	112.55	2.8%	2.8%	
Pool Party Pool Only (90mins)	Discretionary	106.20	136.65	109.15	140.50	2.8%	2.8%	
Swimming Pool Hire								
Pool only Adult	Discretionary	85.10	109.50	87.50	112.55	2.8%	2.8%	
Lane hire	Discretionary	16.10	20.70	16.55	21.30	2.8%	2.9%	

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		MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS	
OUTDOOR FACILITIES								
Artificial Turf Pitch (not floodlit)								
Whole Pitch Adult	Discretionary	70.10	90.20	72.05	92.70	2.8%	2.8%	
Half Pitch Adult	Discretionary	35.10	45.15	36.10	46.40	2.8%	2.8%	
1/3 Pitch Adult	Discretionary	27.30	35.10	28.05	36.05	2.7%	2.7%	
Athletics Track (not floodlit)								
Whole Track Adult (exclusive access)	Discretionary	40.80	52.40	41.95	53.85	2.8%	2.8%	
Whole Track Junior (exclusive access)	Discretionary	19.85	25.50	20.40	26.20	2.8%	2.7%	
Pay & Play Adult (per person)	Discretionary	4.80	6.15	4.95	6.30	3.1%	2.4%	
Pay & Play Junior (per person)	Discretionary	2.25	2.90	2.30	3.00	2.2%	3.4%	
Multi Use Games Area (floodlit)								
Full MUGA Adult without lights	Discretionary	57.45	73.90	59.05	75.95	2.8%	2.8%	
Full MUGA Junior without lights	Discretionary	28.70	36.95	29.50	38.00	2.8%	2.8%	
Full MUGA Adult with lights	Discretionary	73.45	94.50	75.50	97.15	2.8%	2.8%	
Full MUGA Junior with lights	Discretionary	36.70	47.25	37.75	48.55	2.9%	2.8%	
Netball/5-a-side Court Adult without lights	Discretionary	20.10	25.90	20.65	26.65	2.7%	2.9%	
Netball/5-a-side Court Junior without lights	Discretionary	10.10	12.95	10.40	13.30	3.0%	2.7%	
Netball/5-a-side Court Adult with lights	Discretionary	29.60	38.10	30.45	39.15	2.9%	2.8%	
Netball/5-a-side Court Junior with lights	Discretionary	14.80	19.10	15.20	19.65	2.7%	2.9%	
7-a-side Court Adult without lights	Discretionary	37.95	48.85	39.00	50.20	2.8%	2.8%	
7-a-side Court Junior without lights	Discretionary	18.95	24.40	19.50	25.05	2.9%	2.7%	
7-a-side Court Adult with lights	Discretionary	47.30	60.90	48.60	62.60	2.7%	2.8%	
7-a-side Court Junior with lights	Discretionary	23.60	30.40	24.25	31.25	2.8%	2.8%	
Tennis Court Adult without lights	Discretionary	9.45	12.20	9.70	12.55	2.6%	2.9%	
Tennis Court Junior without lights	Discretionary	4.80	6.15	4.95	6.35	3.1%	3.3%	
Tennis Court Adult with lights	Discretionary	11.80	15.15	12.15	15.55	3.0%	2.6%	
Tennis Court Junior with lights	Discretionary	5.90	7.60	6.05	7.80	2.5%	2.6%	
Football Pitches per match								
Junior Pitch	Discretionary	27.95	36.00	28.75	37.00	2.9%	2.8%	
Football Training Junior	Discretionary	15.40	19.75	15.85	20.30	2.9%	2.8%	

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		MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS	
INDOOR FACILITIES								
Main Sports Hall								
Whole Main Sports Hall	Discretionary	31.50	40.40	32.40	41.55	2.9%	2.8%	
Half Main Sports Hall	Discretionary	16.85	21.70	17.30	22.30	2.7%	2.8%	
Badminton Court	Discretionary	7.55	9.70	7.75	9.95	2.7%	2.6%	
Gymnasium room hire	Discretionary	16.85	21.70	17.30	22.30	2.7%	2.8%	
Fitness Suite								
Adult Session	Discretionary	3.90	N/A	3.90	N/A	0.0%	N/A	
Adult Session - Concessionary	Discretionary	2.55	N/A	2.55	N/A	0.0%	N/A	
Youth Session (16yrs - 18yrs)	Discretionary	2.00	N/A	2.00	N/A	0.0%	N/A	
Youth Session (16yrs - 18yrs) - Concessionary	Discretionary	1.30	N/A	1.30	N/A	0.0%	N/A	
60+ Session	Discretionary	3.15	N/A	3.15	N/A	0.0%	N/A	
60+ Session - Concessionary	Discretionary	1.70	N/A	1.70	N/A	0.0%	N/A	
Artificial Turf Pitch (not floodlit)								
Whole Pitch Adult	Discretionary	57.80	74.55	59.40	76.55	2.8%	2.7%	
Half Pitch Adult	Discretionary	28.95	37.30	29.75	38.35	2.8%	2.8%	
1/3 Pitch Adult	Discretionary	22.45	28.90	23.05	29.70	2.7%	2.8%	
Membership fees								
Individual Monthly D/D	Discretionary	28.95	N/A	28.95	N/A	0.0%	N/A	
Individual Monthly D/D Swimming or Fitness Suite only	Discretionary	20.00	N/A	20.00	N/A	0.0%	N/A	
Joint Monthly D/D	Discretionary	52.95	N/A	52.95	N/A	0.0%	N/A	
Annual Individual fee	Discretionary	274.60	N/A	274.60	N/A	0.0%	N/A	
<i>Membership includes; casual swim, fitness suite & fitness classes during community time</i>								
Monthly Card	Discretionary	43.25	N/A	43.25	N/A	0.0%	N/A	
Student Monthly Card	Discretionary	21.65	N/A	21.65	N/A	0.0%	N/A	
<i>includes; casual swim, fitness suite & fitness classes during community time</i>								
Junior Play & Pay	Discretionary	1.00	1.00	1.00	1.00	0.0%	0.0%	
SPORTS DEVELOPMENT								
Seven Bridges Road Race								
Pre Paid Attached Runner	Discretionary	12.00	N/A	13.50	N/A	12.5%	N/A	
Pre Paid Non Attached Runners	Discretionary	14.00	N/A	15.50	N/A	10.7%	N/A	

FEES & CHARGES

APPENDIX 3

DEVELOPMENT MANAGEMENT	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes
DEVELOPMENT MANAGEMENT					
PLANNING APPLICATIONS - Fees for Processing Planning Applications	Statutory	Please see website for current charges	Please see website for current charges		Planning Fees are updated in line with Statutory guidance https://new.shropshire.gov.uk/planning/.../submit-an-application/
BUILDING CONTROL	Please see note	Please See Building Control section of the Council's Website for detailed table of charges	Please See Building Control section of the Council's Website for detailed table of charges		Shropshire Council adopts the Chartered Institute of Public Finance and Accountancy (CIPFA) guidelines on building control accounting. Fees are set in accordance with this guidance https://new.shropshire.gov.uk/building-control/applications/fees/
Hourly Rates					
Building Control Surveyor (Office hours Monday to Friday 8.00-17:00)			70.00		
Building Control Surveyor (Out of hours)			105.00		
Business support.			56.00		
Completion Inspection (projects completed and occupied over 3 years). Inspection of outstanding items and issuing of completion certificate.			120.00		
Completion Inspection (Projects completed and occupied over 3 years, incomplete inspections records or application exceeds 10 years old.)			248.00		18.19 is the first year a charge is set. Previously these rates were on request. All rates are plus VAT.
Search and copy fee.					
Copying			19.20		
Certificates (per copy)			18.00		
Certificate of exemption.			35.00		
Demolition Notice (issue section 81 Notice, neighbour letters and site inspection)			126.00		
LAND CHARGES - Search Fees	Please see note	Please see website for current and proposed charges	Please see website for current and proposed charges		Search Fees are updated in line with Statutory guidance. As from 1.4.17 VAT, at the standard rate of 20%, will apply to CON29R and CON29O products. https://new.shropshire.gov.uk/land-charges/land-charges-fees/
STREET NAMING AND NUMBERING -					
Fees for Processing Applications for the creation and amendment of addresses					
Creation of a new individual address	Discretionary	35.00	37.00	5.7%	
Creation of new addresses on developments up to 25 plots – per plot	Discretionary	35.00	37.00	5.7%	
Creation of new addresses on developments of more than 25 plots up to 50 plots – per plot between 26 and 50 plots	Discretionary	25.00	27.00	8.0%	
Creation of new addresses on developments over 50 plots – per plot for plots 51 and above	Discretionary	15.00	16.00	6.7%	
Individual property renaming or renumbering	Discretionary	35.00	37.00	5.7%	
Addition of a name to a numbered property	Discretionary	35.00	37.00	5.7%	
Alterations to development after initial notification - per affected address	Discretionary	25.00	27.00	8.0%	
Confirmation of postal addresses for solicitors or conveyancers and all consultees	Discretionary	25.00	27.00	8.0%	
PLANNING - OTHER					
Pre planning application advice					
- Category A (Largescale Major)	Discretionary	1,750.00	1,840.00	5.1%	
- Category B (Smallscale Major)	Discretionary	1,000.00	1,050.00	5.0%	
- Category C (Minor)	Discretionary	500.00	525.00	5.0%	
- Category D (Other proposals)	Discretionary	80.00	85.00	6.3%	
- Minerals proposals - EIA Proposals	Discretionary	1,750.00	1,840.00	5.1%	
- Minerals proposals - Major Non EIA Proposals exceeding 1ha	Discretionary	1,000.00	1,050.00	5.0%	
- Minerals proposals - All other proposals	Discretionary	250.00	265.00	6.0%	
Bespoke Service (on agreement) - relevant flat rate fee plus a unit cost of:-	Discretionary	60.00	63.00	5.0%	Charge per hour for additional advice beyond that which can be delivered for the flat rate fee
Minerals and Waste Landfilling site monitoring	Discretionary	Please see website for current charges	Please see website for current charges		https://new.shropshire.gov.uk/planning/.../submit-an-application/
Plan Copying (including copyright fee)					
- Using Planprinter (per copy)	Discretionary	26.30	30.00	14.1%	
Copying of documents					
- Planning Decision Notices (per copy)	Discretionary	18.40	20.00	8.7%	
- Planning Decision Notices (additional copies of same site)	Discretionary	4.60	5.00	8.7%	
Tree Preservation Orders					
- Copy of TPO (electronic)	Discretionary		15.00		New charging basis
- Copy of TPO (paper)	Discretionary		20.00		New charging basis
Tree and hedgerow decision notices					
- Copy of tree and hedgerow decision notices:	Discretionary		15.00		New charge
Appeal Statements					
- First 3 sheets	Discretionary	7.20	15.00	108.3%	
- Additional Sheets	Discretionary	1.20	1.50	25.0%	
Section 52's and 106's (per Legal Agreement)	Discretionary	13.80	15.00	8.7%	
Details of Listed Buildings (per copy)	Discretionary	2.70	5.00	85.2%	
Survey Maps/Large Plans (per copy)	Discretionary	9.30	10.00	7.5%	
High Hedge Complaints	Discretionary	400.00	550.00	37.5%	

FEES & CHARGES

APPENDIX 3

DEVELOPMENT MANAGEMENT	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes
HISTORIC ENVIRONMENT					
Officer time for Historic Environment Record (HER) searches (commercial clients)	Discretionary	85.00	100.00	17.6%	Per hour
Officer time for Historic Environment Record (HER) priority searches (commercial clients)	Discretionary		150.00		Per hour (New Charge)
Provision of Countryside Stewardship consultation advice - middle tier responses					
- Band 1 Application area 0 - 30 ha	Discretionary	35.00	Please see note		Notification by 31 March 2018
- Band 2 Application area 31 - 75 ha	Discretionary	70.00	Please see note		Rates are agreed as part of a national Service Standard agreed by Natural England, Historic England and ALGAO
- Band 3 Application area 76 - 150 ha	Discretionary	140.00	Please see note		
- Band 4 Application area 150 ha upwards	Discretionary	280.00	Please see note		
Provision of Countryside Stewardship consultation advice - higher tier responses					
- Band 1 Application area 0 - 30 ha	Discretionary	52.00	Please see note		Notification by 31 March 2018
- Band 2 Application area 31 - 75 ha	Discretionary	105.00	Please see note		Rates are agreed as part of a national Service Standard agreed by Natural England, Historic England and ALGAO
- Band 3 Application area 76 - 150 ha	Discretionary	210.00	Please see note		
- Band 4 Application area 150 ha upwards	Discretionary	420.00	Please see note		
Mapping Services (available for any reason not just Planning related reasons)					
A4 Maps					
1:500 - Rural and Urban					
- 1 Copy	Discretionary	13.80	14.20	2.9%	
- 2 Copies	Discretionary	15.10	15.60	3.3%	
- 3 Copies	Discretionary	16.40	16.90	3.0%	
- 4 Copies	Discretionary	17.70	18.20	2.8%	
- 5 Copies	Discretionary	19.00	19.60	3.2%	
- 6 Copies	Discretionary	20.30	20.90	3.0%	
- Extra Copies	Discretionary	1.40	1.50	7.1%	
1:1250 - Rural and Urban					
- 1 Copy	Discretionary	22.90	23.60	3.1%	
- 2 Copies	Discretionary	24.40	25.20	3.3%	
- 3 Copies	Discretionary	25.60	26.40	3.1%	
- 4 Copies	Discretionary	27.00	27.80	3.0%	
- 5 Copies	Discretionary	28.10	29.00	3.2%	
- 6 Copies	Discretionary	29.50	30.40	3.1%	
- Extra Copies	Discretionary	1.40	1.50	7.1%	
1:2500 - Urban					
- 1 Copy	Discretionary	59.70	61.60	3.2%	
- 2 Copies	Discretionary	61.10	63.00	3.1%	
- 3 Copies	Discretionary	62.40	64.30	3.0%	
- 4 Copies	Discretionary	63.70	65.70	3.1%	
- 5 Copies	Discretionary	65.10	67.10	3.1%	
- 6 Copies	Discretionary	66.20	68.30	3.2%	
- Extra Copies	Discretionary	1.90	2.00	5.3%	
1:2500 - Rural					
- 1 Copy	Discretionary	28.10	29.00	3.2%	
- 2 Copies	Discretionary	29.50	30.40	3.1%	
- 3 Copies	Discretionary	30.90	31.90	3.2%	
- 4 Copies	Discretionary	32.20	33.20	3.1%	
- 5 Copies	Discretionary	33.50	34.50	3.0%	
- 6 Copies	Discretionary	34.90	36.00	3.2%	
- Extra Copies	Discretionary	1.90	2.00	5.3%	
A3 Maps					
1:500 - Rural and Urban					
- 1 Copy	Discretionary	19.00	19.60	3.2%	
- Extra Copies	Discretionary	1.40	1.50	7.1%	
1:1250 - Rural and Urban					
- 1 Copy	Discretionary	41.40	42.70	3.1%	
- Extra Copies	Discretionary	1.90	2.00	5.3%	
1:2500 - Urban					
- 1 Copy	Discretionary	112.50	116.00	3.1%	
- Extra Copies	Discretionary	2.60	2.70	3.8%	
1:2500 - Rural					
- 1 Copy	Discretionary	46.70	48.10	3.0%	
- Extra Copies	Discretionary	2.60	2.70	3.8%	
Photocopying Planning Permissions (and other documents requiring research and/or extraction of info)					
- Copies of documents per hour (plus cost of copying)	Discretionary	50.70	52.30	3.2%	
- Hourly rate for requests for information	Discretionary	80.10	82.60	3.1%	

FEES & CHARGES**APPENDIX 3**

DEVELOPMENT MANAGEMENT	Statutory or Discretionary	Fee for 2017/18	Fee for 2018/19	Increase %	Notes
		£	£		
POLICY					
Shropshire CIL - Levy Rates per Square Metre:-					
Shrewsbury, the market towns and other key Centres					
Residential Developments (use class C3) excluding affordable housing	Statutory	47.86	49.29	3%	Charge applicable to calendar year
Rural - Rest of Shropshire					
Residential Developments (use class C3) excluding affordable housing	Statutory	95.71	98.57	3%	Charge applicable to calendar year
Self-build and Custom House building Register					
Initial annual fee (to be included in the register)	Discretionary		30.00		New register required by the Self-build and Custom Housebuilding Act 2015 (as amended by the Housing and Planning Act 2016)
Renewal fee	Discretionary		15.00		
Workshop (to include self build guidance, support and signposting) per delegate	Discretionary		120.00		
LOCAL PLAN RELATED					
Core Strategy	Discretionary	41.00	41.00	0%	
Site Allocations and Management of Development (SAMDev Plan)	Discretionary	150.00	150.00	0%	
Annual Monitoring report	Discretionary	30.00	30.00	0%	
Objectively Assessed Need for Housing	Discretionary	95.00	95.00	0%	
Supplementary Planning Documents	Discretionary	20.00	20.00	0%	
Statement of Community Involvement	Discretionary	10.00	10.00	0%	
Printed copies of any other planning policy or evidence base documents (per page)	Discretionary	0.10	0.10	0%	

FEES & CHARGES**APPENDIX 3**

ENVIRONMENTAL MAINTENANCE	Statutory or Discretionary	Fee for 2017/18	Fee for 2018/19	Increase %	Notes
		£	£		
Alterations to the Highway					
Advisory disabled bay	Discretionary	275.00	275.00	0.0%	
H bar markings	Discretionary	330.00	345.00	4.5%	
Double H bar markings	Discretionary	330.00	345.00	4.5%	
Mirrors	Discretionary	600.00	630.00	5.0%	
Brown tourism signs	Discretionary	at cost	at cost		
Other Charges					
Traffic data - historic data on record	Discretionary	150.00	155.00	3.3%	
Automatic traffic counter data and report	Discretionary	750.00	780.00	4.0%	
Highway accident data	Discretionary	150.00	155.00	3.3%	
Advertising Banners (Shrewsbury approaches)	Discretionary	275.00	300.00	9.1%	2 week slot
Dog Control					
Collection fee for stray dogs	Statutory	25.00	25.00	0.0%	
Release/Admin fee (plus costs - like for like)	Discretionary	45.00	47.00	4.4%	
Re-Offending Penalty Charge:					
- Incident No. 2	Discretionary	16.00	17.00	6.3%	
- Incident No. 3	Discretionary	30.00	31.00	3.3%	
- Incident No. 4	Discretionary	44.00	46.00	4.5%	
ABANDONED VEHICLES					
On road, upright not damaged					
- Removal of Vehicle-On road (less than 3.5 tonnes)	Statutory	150.00	150.00	0.0%	Fee set by DfT
- Removal of Vehicle-On road (3.5 to 7.5 tonnes)	Statutory	200.00	200.00	0.0%	Fee set by DfT
- Removal of Vehicle-On road (7.5 to 18 tonnes)	Statutory	350.00	350.00	0.0%	Fee set by DfT
- Removal of Vehicle-On road (more than 18 tonnes)	Statutory	350.00	350.00	0.0%	Fee set by DfT
On road damaged or not upright					
- Removal of Vehicle-On road, damaged (less than 3.5 tonnes)	Statutory	250.00	250.00	0.0%	Fee set by DfT
- Removal of Vehicle-On road, damaged (3.5 to 7.5 tonnes)	Statutory	650.00	650.00	0.0%	Fee set by DfT
- Removal of Vehicle-On road, damaged (7.5 to 18 tonnes)	Statutory	Unladen £2000, Laden £3000	Unladen £2000, Laden £3000	0.0%	Fee set by DfT
- Removal of Vehicle-On road, damaged (more than 18 tonnes)	Statutory	Unladen £3000, Laden £4500	Unladen £3000, Laden £4500	0.0%	Fee set by DfT
Off road, upright not damaged					
- Removal of Vehicle-off road (less than 3.5 tonnes)	Statutory	200.00	200.00	0.0%	Fee set by DfT
- Removal of Vehicle-off road (3.5 to 7.5 tonnes)	Statutory	400.00	400.00	0.0%	Fee set by DfT
- Removal of Vehicle-off road (7.5 to 18 tonnes)	Statutory	Unladen £1000, Laden £1500	Unladen £1000, Laden £1500	0.0%	Fee set by DfT
- Removal of Vehicle-off road (more than 18 tonnes)	Statutory	Unladen £1500, Laden £2000	Unladen £1500, Laden £2000	0.0%	Fee set by DfT
Off road damaged or not upright					
- Removal of Vehicle-off road, damaged (less than 3.5 tonnes)	Statutory	300.00	300.00	0.0%	Fee set by DfT
- Removal of Vehicle-off road, damaged (3.5 to 7.5 tonnes)	Statutory	850.00	850.00	0.0%	Fee set by DfT
- Removal of Vehicle-off road, damaged (7.5 to 18 tonnes)	Statutory	Unladen £3000, Laden £4500	Unladen £3000, Laden £4500	0.0%	Fee set by DfT
- Removal of Vehicle-off road, damaged (more than 18 tonnes)	Statutory	Unladen £4500, Laden £6000	Unladen £4500, Laden £6000	0.0%	Fee set by DfT
Storage of Vehicle (per day) two wheeled	Statutory	10.00	10.00	0.0%	Fee set by DfT
Storage of Vehicle (per day) less than 3.5 tonnes	Statutory	20.00	20.00	0.0%	Fee set by DfT
Storage of Vehicle (per day) 3.5 to 7.5 tonnes	Statutory	25.00	25.00	0.0%	Fee set by DfT
Storage of Vehicle (per day) 7.5 to 18 tonnes	Statutory	30.00	30.00	0.0%	Fee set by DfT
Storage of Vehicle (per day) more than 18 tonnes	Statutory	35.00	35.00	0.0%	Fee set by DfT
Disposal of Vehicle - two wheeled	Statutory	50.00	50.00	0.0%	Fee set by DfT
Disposal of Vehicle - less than 3.5 tonnes	Statutory	75.00	75.00	0.0%	Fee set by DfT
Disposal of Vehicle - 3.5 to 7.5 tonnes	Statutory	100.00	100.00	0.0%	Fee set by DfT
Disposal of Vehicle - 7.5 to 18 tonnes	Statutory	125.00	125.00	0.0%	Fee set by DfT
Disposal of Vehicle - more than 18 tonnes	Statutory	150.00	150.00	0.0%	Fee set by DfT

FEES & CHARGES

APPENDIX 3

HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes
HIGHWAYS					
Licences (per application)					
Charge for road closure:-					
- Road Closure by Temporary Notice	Discretionary	1,150.00	1,150.00	0.0%	
- Extension to Temporary Notice Road Closure	Discretionary	750.00	750.00	0.0%	
- Road Closure by Temporary Order	Discretionary	1,600.00	1,600.00	0.0%	
- Extension to Temporary Order Road Closure	Discretionary	750.00	750.00	0.0%	
New apparatus	Discretionary	370.00	400.00	8.1%	
Existing apparatus	Discretionary	370.00	400.00	8.1%	
Boring	Discretionary	310.00	310.00	0.0%	
Skip permit	Discretionary	115.00	115.00	0.0%	
Extension to skip permit	Discretionary	100.00	100.00	0.0%	
Illegal Skip permit	Discretionary	250.00	260.00	4.0%	
Scaffold permit	Discretionary	115.00	140.00	21.7%	
Extension to scaffold permit	Discretionary	100.00	100.00	0.0%	
Illegal Scaffold Permit	Discretionary	250.00	290.00	16.0%	
Temporary excavations	Discretionary	370.00	400.00	8.1%	
Building materials	Discretionary	115.00	115.00	0.0%	
Skip bags	Discretionary	115.00	115.00	0.0%	
Temporary signage	Discretionary	90.00	90.00	0.0%	Per 6 months
Temporary signage extension	Discretionary	85.00	85.00	0.0%	
S184 - Vehicular Access					
Conveyancing queries / Notice of conformity	Discretionary	-	110.00		
Single Residential Access	Discretionary	150.00	170.00		
Commercial or Agricultural Access	Discretionary	300.00	450.00		
Commercial bell-mouth access (U or C Road)	Discretionary		1,200.00		
Commercial bell-mouth access (A or B Road or Traffic Sensitive)	Discretionary		1,600.00		
Residential dropped kerb access up to 3 properties (or equivalent traffic use)	Discretionary		750.00		
Residential dropped kerb access 4-10 properties (or equivalent traffic use)	Discretionary		1,000.00		
Residential bell-mouth access up to 3 properties (or equivalent traffic use)	Discretionary		1,200.00		
Residential bell-mouth access 4-10 properties (or equivalent traffic use)	Discretionary		1,400.00		
Residential bell-mouth access >10 properties (or equivalent traffic use)	Discretionary	£500 or more	1,600.00		
Housing development (>10 properties U or C Road)	Discretionary		1,650.00		
Commercial bell-mouth access (in lieu of S278)	Discretionary		1,900.00		
Housing development (>10 properties A or B Road)	Discretionary		2,000.00		
Construction Access to facilitate the start of development sites with a S278 or S38 agreed in principle	Discretionary		2,100.00		
NRSWA sample inspections	Statutory	50.00	50.00	0.0%	
Sample inspection defects	Statutory	47.50	47.50	0.0%	
Third party defect notifications	Statutory	68.00	68.00	0.0%	
Coring defects	Discretionary	300.00	310.00	3.3%	HAUC guidance used
Section 74 contractor overrun charges	Statutory	As per Statutory Guidance	As per Statutory Guidance		
PUBLIC TRANSPORT					
Operator fee per departure from Bus Station					
-Shrewsbury	Discretionary	0.50	0.52	4.0%	
-Oswestry	Discretionary	0.50	0.52	4.0%	
-Market Drayton	Discretionary	0.35	0.36	2.9%	
Sale of railcards (each)	Discretionary	9.00	10.00	11.1%	

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HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes	
<p>Car Parking Charges (On and Off Street) - A new parking strategy has been approved by Cabinet for a phased implementation in 2018/19. Summary details (please refer to the parking strategy for full detail):-</p>						
<p>- Charge per hour:-</p>						
Band 1 Parking	Discretionary		2.50		Full details of the parking strategy can be found at:- www.shropshire.gov.uk/committee-services/documents/s17612/Parking%20Strategy.pdf	
Band 2 Parking	Discretionary		1.80			
Band 3 Parking	Discretionary		1.00			
Band 4 Parking	Discretionary		0.70			
Band 5 Parking	Discretionary		0.50			
Band 6 Parking	Discretionary		0.30			
Band 7 Parking	Discretionary		free			
<p>Band 1 Shrewsbury On Street</p>						
<p>Band 2 Quarry Swimming & Fitness Centre - Shrewsbury Ludlow On-Street (Red Zone) - Bridge Street - Shrewsbury St Austin's - Shrewsbury Raven Meadows - Shrewsbury</p>						
<p>Band 3 St Julian's Friars - Shrewsbury Castle Street - Ludlow Listley Street North & South - Bridgnorth Sainsbury's - Bridgnorth Festival Square - Oswestry Mereside On-Street - Ellesmere</p>						
<p>Band 4 Riverside - Bridgnorth Beatrice Street - Oswestry Frankwell Main, Riverside & Quay - Shrewsbury Smithfield - Bridgnorth Ludlow On Street (Blue Zone) - Ludlow Back Lane - Much Wenlock</p>						
<p>Band 5 Galdeford Zone A - Ludlow Frogmore Road - Market Drayton Easthope Road - Church Stretton Queen Street - Market Drayton Abbey Foregate - Shrewsbury St Mary's Lane - Much Wenlock Falcons Court - Much Wenlock Pepper Street - Whitchurch Castle Hill - Whitchurch</p>						
<p>Band 6 Innage Lane - Bridgnorth Sewern Street - Bridgnorth Galdeford Zone B - Ludlow Oswald Road - Oswestry Towers Lawn 1 & 2 - Market Drayton Smithfield - Ludlow Oak Street - Oswestry Newtown - Whitchurch St John's Street - Whitchurch Brownlow Street - Whitchurch New Road - Much Wenlock Talbot, Cross, Spar bridge - Ellesmere High Street - Wem Leek Street - Wem Mill Street - Wem Prees Heath HGV/Coach/Cars - Prees Heath Crossways - Church Stretton</p>						
<p>Band 7 Newport Road - Market Drayton Gobowen Station - Gobowen Crown Hotel, High Street - Albrighton Church Street - Bishops Castle Harley Jenkins - Bishops Castle Dark Lane - Broseley Clun - Clun Lloyd Street - Oswestry High Street - Highley Auction Yard - Bishops Castle Bridgnorth Road - Broseley Childe Road East & West - Cleobury Mortimer Corvedale Road - Craven Arms Newington Way - Craven Arms Gatacre - Oswestry Sherrymill Hill - Whitchurch Church Street - Prees</p>						
<p>A cap is applied to the tariff rates after 8 hours on Bands 4, 5 and 6 and Raven Meadows multi storey. The hours of charging using linear tariffs will be extended until 8.00pm on all Bands 1 and 2 car parks and on Frankwell Main, Riverside & Quay car parks. The opening hours in Raven Meadows multi storey car park will be extended to 24 hours a day, 7 days a week and will include a 3-hour cap on the linear tariff of 3 hours for parking periods between the hours of 8.00pm and 8.00am. A trade's person waiver is available at £20 per waiver. Weekly parking tickets are available (some restrictions) Off-street resident's car park permits are available (some restrictions) Season tickets are available (some restrictions) Free parking on Sundays and Bank holidays on Bands 4, 5, 6 Concession of 50% on Sunday and Bank holidays on Bands 2 & 3 car parks except for Raven Meadows, Shrewsbury where a flat rate of £1.50 for up to 10 hours on Sundays and Bank holidays.</p>						
<p>Carpark 'Lock in Fees':-</p>						
- Ravens Meadow Multi Storey Car Park	Discretionary	40.00	50.00	25.0%	Plus VAT	
- Meole Brace Park and Ride	Discretionary	40.00	50.00	25.0%	Plus VAT	
- Oxon Park and Ride	Discretionary	40.00	50.00	25.0%	Plus VAT	

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OUTDOOR RECREATION	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes
COUNTRYSIDE ACCESS					
Guided walk adult	Discretionary	3.50	4.50	28.6%	
Guided walk Child (under 16's)	Discretionary	2.00	2.50	25.0%	
Children's school holiday events	Discretionary	4.00	4.00	0.0%	
Car parking charges countryside sites (all day)	Discretionary	2.20	2.30	4.5%	
Car parking charges countryside sites (2 hours)	Discretionary		1.20	n/a	New
School Visits per hour per Ranger	Discretionary	35.00	37.00	5.7%	
Birthday Parties @ Severn Valley Country Park	Discretionary	130.00	140.00	7.7%	
Room Hire at SVCP (insurance extra)	Discretionary	130.00	140.00	7.7%	
Fishing Fees at The Mere	Discretionary	5.00	5.00	0.0%	
Community room hire at Mere Wardens Bungalow (per hour)	Discretionary	14.00	15.00	7.1%	
Community room hire at Mere Wardens Bungalow (per day)	Discretionary	70.00	80.00	14.3%	
Memorial bench	Discretionary	450.00	475.00	5.6%	
Adopt a bench	Discretionary	50.00	60.00	20.0%	
Use of Countryside Sites for commercial filming (1 day)	Discretionary	200.00	250.00	25.0%	
Use of Countryside Sites for commercial filming (per hour)	Discretionary	60.00	70.00	16.7%	
Sponsor a fruit tree	Discretionary	60.00	60.00	0.0%	
Bags of firewood at SVCP	Discretionary	3.50	3.50	0.0%	
Hire of Countryside Sites for commercial events per day (not incl facilities)	Discretionary	200.00	250.00	25.0%	
Hire of Countryside Sites for community events per day (not incl facilities)	Discretionary	70.00	70.00	0.0%	
Shropshire's Great Outdoors Membership Scheme - (Annual Payment)	Discretionary	36.00	36.00	0.0%	
Shropshire's Great Outdoors Membership Scheme - (Monthly Direct Debit)	Discretionary	3.00	3.00	0.0%	
Public Path Order - Standard Charge					
Pre-publication					
Initial investigative work	Discretionary	157.50	162.00	2.9%	
Site visit	Discretionary	210.00	216.00	2.9%	
Formal consultation letter	Discretionary	241.50	248.50	2.9%	
Officer time	Discretionary	367.50	382.00	3.9%	
Assessment of legal implications	Discretionary	78.75	81.00	2.9%	
Research into history and status of right of way	Discretionary	73.50	75.60	2.9%	
Preparation of committee reports / delegated powers report	Discretionary	262.50	270.00	2.9%	
Publication					
Drawing up map / legal notice	Discretionary	194.25	199.80	2.9%	
Letters to consultees	Discretionary	225.75	232.25	2.9%	
Consideration and response to statutory consultation	Discretionary	262.50	270.00	2.9%	
Drawing up statement of reasons for order	Discretionary	78.75	81.00	2.9%	
Site visit	Discretionary	157.50	162.00	2.9%	
Admin cost for advert	Discretionary	42.00	43.20	2.9%	
Confirmation of Order					
Negotiations of objections	Discretionary	162.75	167.50	2.9%	
Forward order to DEFRA	Discretionary	131.25	135.00	2.9%	
Final site visit	Discretionary	157.50	162.00	2.9%	
Confirmation of order	Discretionary	225.75	232.25	2.9%	
Admin costs for advertisement	Discretionary	42.00	43.20	2.9%	
Site visit	Discretionary	157.50	162.00	2.9%	
Additional Charges					
Officer time including extra time at site visits (per hour)	Discretionary	24.50	24.83	1.3%	In accordance with Charge out rate calculator
Additional Letters not covered by above (per letter)	Discretionary	73.50	75.60	2.9%	
Additional Visits for first hour.	Discretionary	157.50	162.00	2.9%	
Motor Rallies	Discretionary	157.50	162.00	2.9%	
Landowner Statements (Including Village Green) notices required	Discretionary	367.50	367.50	0.0%	
Landowner Statements (only) -no notices required	Discretionary	250.00	257.25	2.9%	
Landowner Statements - additional notices/site visits (per additional location)	Discretionary	157.50	162.00	2.9%	
ROW Search	Discretionary	60.00	60.00	0.0%	
Copies of legal orders	Discretionary	6.50	6.50	0.0%	
Temporary & Permanent Closures	Discretionary	1,050.00	1,080.50	2.9%	
Healthy Outdoors for Schools - Gold Rate	Discretionary		1,910.00	n/a	New charge for 18.19
Healthy Outdoors for Schools - Silver Rate	Discretionary		1,571.00	n/a	New charge for 18.19
Healthy Outdoors for Schools - Bronze Rate	Discretionary		975.00	n/a	New charge for 18.19
Mapping Services					
A4 Map	Discretionary	10.00	10.00	0.0%	
A3 Map	Discretionary	11.00	11.00	0.0%	
A1 Plotter	Discretionary	60.00	60.00	0.0%	
A0 Plotter	Discretionary	80.00	80.00	0.0%	
Copies of ROW documents requiring research/extraction	Discretionary	40.00	40.00	0.0%	
Contracting labour rates (per hour)					
C'Side Maintenance Manager	Discretionary	49.65	50.17	1.0%	
Contracts Development Officer	Discretionary	36.88	38.35	4.0%	
Area Officer	Discretionary	34.74	35.10	1.0%	
C'Side Maintenance Officer	Discretionary	24.98	25.24	1.0%	

FEES & CHARGES

APPENDIX 3

THEATRE SERVICES	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes
THEATRE SEVERN					
Not for Profit Organisations					
- Auditorium (All charges subject to a 7% commission on Box Office income or minimum £1 per ticket venue levy)					
- Hire Per Day (Mon to Thur)					
- 1 Performance					
Daily rate :Mon - Thurs	Discretionary	1,337.00	1,377.00	3.0%	
- 2 Performances (same day)	Discretionary	1,691.00	1,742.00	3.0%	
- Hire Per Day (Fri to Sun)					
- 1 Performance					
	Discretionary	1,560.00	1,607.00	3.0%	
- 2 Performances					
	Discretionary	1,899.00	1,956.00	3.0%	
- Setting Up/Rehearsal Charges					
- 4 hours					
	Discretionary	375.00	386.00	2.9%	
- 8 hours					
	Discretionary	750.00	772.50	3.0%	
Per hour after midnight					
	Discretionary	110.00	113.00	2.7%	
- Studio Theatre (All charges subject to a 7% commission on Box Office income or minimum £1 per ticket venue levy)					
- Hire Per Day (Mon to Thur)					
- 1 Performance					
	Discretionary	578.00	595.00	2.9%	
- 2 Performances (same day)					
	Discretionary	822.00	847.00	3.0%	
- Flat Floor					
Daily rate :Mon - Thurs	Discretionary	926.00	954.00	3.0%	
Daily rate : Fri-Sun	Discretionary	978.00	1,007.00	3.0%	
- Hire Per Day (Fri to Sun)					
- 1 Performance					
	Discretionary	750.00	772.50	3.0%	
- 2 Performances					
	Discretionary	988.00	1,018.01	3.0%	
- Flat Floor					
	Discretionary	978.00	1,007.50	3.0%	
- Setting Up/Rehearsal Charges					
- 4 hours					
	Discretionary	188.00	193.50	2.9%	
- 8 hours					
	Discretionary	376.00	387.00	2.9%	
Per hour after midnight					
	Discretionary	63.00	65.00	3.2%	
- Dance Studio, Term Time Only					
- Hire Per Hour (with minimum hire being 2 hours)					
	Discretionary	28.00	29.00	3.6%	
- Hire Per Hour for 10-17 hours per week (with minimum hire being 2 hours)					
	Discretionary	25.50	26.50	3.9%	
- 18 or more hours per week					
	Discretionary	22.40	23.20	3.6%	
- Haydn Smith Room					
Per day (8 hours)					
	Discretionary	208.00	214.00	2.9%	
Per Hour (Minimum 2 hours)					
	Discretionary	32.00	33.00	3.1%	
Additional Charges					
Credit Card Commission	Discretionary	3.50%	3.50%	0.0%	
Merchandise / Programme Commission	Discretionary	15%	15%	0.0%	
Merchandise / Programme Commission using Theatre Staff	Discretionary	20%	20%	0.0%	
Performing Rights Society Charges	Discretionary	POA	POA		
Staffing (per Hour)-					
- Extra Staff before midnight					
	Discretionary	18.00	18.50	2.8%	
- Extra Staff after midnight					
	Discretionary	26.00	26.75	2.9%	
- Extra Staff bank holidays					
	Discretionary	35.00	36.00	2.9%	
Security Staff (at discretion of Theatre Management when security staff required)					
	Discretionary	POA	POA		
Marketing Services					
	Discretionary	POA	POA		
Commercial Organisations					
- Auditorium (All charges subject to 10% Box Office Commission)					
- Hire Per Day (Mon to Thur)					
- 1 Performance					
	Discretionary	1,982.00	2,300.00	17.2%	
- 2 Performances (same day)					
	Discretionary	2,411.00	2,750.00	14.1%	
- Hire Per Day (Fri to Sun)					
- 1 Performance					
	Discretionary	2,227.00	2,650.00	19.0%	
- 2 Performances					
	Discretionary	2,705.00	3,100.00	14.6%	
- Setting Up/Rehearsal Charges					
- 4 hours					
	Discretionary	520.00	600.00	15.4%	
- 8 hours					
	Discretionary	1,040.00	1,200.00	15.4%	
Per hour after midnight					
	Discretionary	146.00	170.00	16.4%	
- Studio Theatre (All charges subject to 10% Box Office Commission)					
- Hire Per Day (Mon to Thur)					
- 1 Performance					
	Discretionary	936.00	1,100.00	17.5%	
- 2 Performances (same day)					
	Discretionary	1,301.00	1,500.00	15.3%	
- Flat Floor					
	Discretionary	1,301.00	1,500.00	15.3%	
- Hire Per Day (Fri to Sun)					
- 1 Performance					
	Discretionary	1,124.00	1,300.00	15.7%	
- 2 Performances					
	Discretionary	1,451.00	1,700.00	17.2%	
- Flat Floor					
	Discretionary	1,451.00	1,700.00	17.2%	
- Setting Up/Rehearsal Charges					
- 4 hours					
	Discretionary	260.00	300.00	15.4%	
- 8 hours					
	Discretionary	520.00	600.00	15.4%	
Per hour after midnight					
	Discretionary	81.00	93.50	15.4%	
- Dance Studio, Term Time Only (Commercial Organisations)					
- Hire Per Hour (with minimum hire being 2 hours)					
	Discretionary	32.00	33.00	3.1%	
- Hire Per Hour for 10 - 17 hours per week (with minimum hire being 2 hours)					
	Discretionary	28.50	29.50	3.5%	
18 hours or more per week					
	Discretionary	25.60	26.40	3.1%	
- Haydn Smith Room					
Per day (8 hours)					
	Discretionary	349.00	349.00	0.0%	
Per Hour (Minimum 2 hours)					
	Discretionary	50.00	50.00	0.0%	
Additional Charges					
Credit Card Commission	Discretionary	3.5%	3.5%	0.0%	
Merchandise / Programme Commission	Discretionary	15%	15%	0.0%	
Merchandise / Programme Commission using Theatre Staff	Discretionary	20%	20%	0.0%	
Performing Rights Society Charges	Discretionary	POA	POA		
Staffing (per Hour)-					
- Extra Staff before midnight					
	Discretionary	25.00	25.75	3.0%	
- Extra Staff after midnight					
	Discretionary	33.00	34.00	3.0%	
Extra staff bank holidays					
	Discretionary	42.00	43.25	3.0%	
Security Staff (at discretion of Theatre Management when security staff required)					
	Discretionary	POA	POA		
Marketing Services					
	Discretionary	POA	POA		
Hire of the whole building, longer lets and / or special events - charges by negotiation					
OLD MARKET HALL					
Film Ticket Admission Fees	Discretionary	The OMH has the discretion to vary admission charges	The OMH has the discretion to vary admission charges		

FEES & CHARGES**APPENDIX 3**

THEATRE SERVICES	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes
THE SQUARE					
Hire Charges					
Reg Charities (Mon to Thurs)	Discretionary	30.00	30.00	0.0%	
Reg Charities (Fri and Sat)	Discretionary	35.00	35.00	0.0%	
Not for Profit Organisations (Mon to Thurs)	Discretionary	60.00	60.00	0.0%	
Not for Profit Organisations (Fri and Sat)	Discretionary	65.00	65.00	0.0%	
Tech Support per Hour (min 4 Hours)	Discretionary	17.00	17.00	0.0%	
Commercial					
Trading (Per day) - (10% discount fro 2 consecutive days)	Discretionary	440.00	440.00	0.0%	
Non trading (Per day) - (10% discount fro 2 consecutive days)	Discretionary	210.00	210.00	0.0%	
Single Trading Pitch (Per day) - (local Business only) 12.5 m2	Discretionary	220.00	220.00	0.0%	
Single Non Trading Pitch (Per day) - (local Business only) 12.5 m3	Discretionary	105.00	105.00	0.0%	
Power Supply Install /Tech support (Per day)	Discretionary	165.00	165.00	0.0%	

FEES & CHARGES

APPENDIX 3

VISITOR ECONOMY	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes
VISITOR ECONOMY					
ACTON SCOTT					
Admissions					
Adult 18+	Discretionary	9.00	9.00	0.0%	includes voucher for 25% discount off return visit
Senior Citizens	Discretionary	8.00	8.00	0.0%	
Children					
- Children (5-17)	Discretionary	5.00	5.00	0.0%	includes voucher for 25% discount off return visit
- Children (0-4)	Discretionary	Free of Charge	Free of Charge		
Family Tickets (2 Adults & up to 3 Children)	Discretionary	25.00	25.00	0.0%	
Season Tickets					
Adult 18+	Discretionary	20.00	20.00	0.0%	
Senior Citizens	Discretionary	17.00	17.00	0.0%	
Children					
- Children (5-17)	Discretionary	12.00	12.00	0.0%	
- Children (0-4)	Discretionary	Free of charge	Free of charge		
Family	Discretionary	50.00	50.00	0.0%	
Groups - Adults	Discretionary	7.25	7.25	0.0%	
Groups - Seniors	Discretionary	7.25	7.25	0.0%	
Groups - Children	Discretionary	5.00	5.00	0.0%	
Coach Tour Admissions					
Coach tour passengers	Discretionary	7.25	7.25	0.0%	
Tours & Talks					
Guided (up to 25 people)	Discretionary	37.00	37.00	0.0%	
Introductory (up to 55 people)	Discretionary	50.00	50.00	0.0%	
Education Visitors					
Pre-school, Playgroup & Nursery Education Admissions					
Child	Discretionary	3.25	3.25	0.0%	
Adult	Discretionary	3.25	3.25	0.0%	
Pre-school, Playgroup & Nursery Education Sessions					
Various	Discretionary	55.00	55.00	0.0%	
Primary Education Admissions					
Child (with session)	Discretionary	3.25	3.25	0.0%	
Child (without session)	Discretionary	3.25	3.25	0.0%	
Primary Education Sessions					
Various	Discretionary	55.00	55.00	0.0%	
Secondary Education Admissions					
Child (with session)	Discretionary	3.25	3.25	0.0%	
Child (without session)	Discretionary	3.25	3.25	0.0%	
Secondary Education Sessions/Talks					
Sessions	Discretionary	55.00	55.00	0.0%	
Talks/Seminars	Discretionary	55.00	55.00	0.0%	
LIMITED FACILITY OPEN DAYS					
In 'season'					
- Adult (18+)	Discretionary	3.50	-	n/a	No longer provided, charged at admission prices
- Senior	Discretionary	3.50	-	n/a	
- Child (5-17)	Discretionary	3.50	-	n/a	
- Child (0-4)	Discretionary	Free of Charge	-	n/a	
Christmas					
- Adult (18+)	Discretionary	3.50	-	n/a	No longer provided, charged at admission prices
- Senior	Discretionary	3.50	-	n/a	
- Child (5-17)	Discretionary	3.50	-	n/a	
- Child (0-4)	Discretionary	Free of Charge	-	n/a	
Out of 'season'					
- Adult (18+)	Discretionary	4.25	-	n/a	No longer provided, charged at admission prices
- Senior	Discretionary	4.25	-	n/a	
- Child (5-17)	Discretionary	4.25	-	n/a	
- Child (0-4)	Discretionary	Free of Charge	-	n/a	
ROOM HIRE ETC					
Room					
A 10% discount on room hire is available for return bookings in same financial year. A 10% discount is available for SC bookings. Only one discount can be applied to any booking. Other discounts may be offered to achieve best return on space*					
- New Barn - per day (or part thereof)	Discretionary	75.00	75.00	0.0%	
- Black Barn - per day (or part thereof)	Discretionary	50.00	50.00	0.0%	
Black Barn including all equipment (eg. Cookery) - per day or part thereof	Discretionary	100.00	100.00	0.0%	

FEES & CHARGES

APPENDIX 3

VISITOR ECONOMY	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes
Ludlow Museum Resource Centre					
Education Sessions (Various)	Discretionary	110.00 - 200.00	110.00 - 200.00	0.0%	
Room Hire (Various Per Day)	Discretionary	32.00	32.00	0.0%	
Room Hire (Various Per Day to Partner Organisations)	Discretionary	16.00	16.00	0.0%	
MUCH WENLOCK MUSEUM					
Room Hire (Per Hour))	Discretionary	10.00	10.00	0.0%	
Room Hire (Per Hour Partner Organisations)	Discretionary	5.00	5.00	0.0%	
SHREWSBURY CASTLE					
Weddings/ Civil Partnership Ceremonies (Circular Room & Castle Grounds)					
- Per Ceremony (2 hours - Saturdays)	Discretionary	550.00	650.00	18.2%	
- Per Ceremony (2 hours - Tuesday - Friday)	Discretionary	500.00	600.00	20.0%	
- Per Ceremony (2 hours - Sunday - Monday)	Discretionary	Negotiable	Negotiable		
- Steward Service	Discretionary	50.00	50.00	0.0%	
Naming Ceremony Castle					
- Per Ceremony (Saturday)	Discretionary	550.00	650.00	18.2%	
- Per Ceremony (Tuesday -Friday)	Discretionary	500.00	600.00	20.0%	
- Per Ceremony (Sunday - Monday)	Discretionary	Negotiable	Negotiable		
Adult(18+)	Discretionary	4.00	4.00	0.0%	
Concession Senior 60+)	Discretionary	3.00	3.00	0.0%	
Child (5-17)	Discretionary	1.00	1.00	0.0%	
Child (0-4)	Discretionary	Free of Charge	Free of Charge		
Child Education Visit (5-17)	Discretionary	1.00	1.00	0.0%	
Room Hire (Circular Room per hr.)	Discretionary	20.00	20.00	0.0%	
Castle Ground Event Hire per hour - guide price	Discretionary	100.00	100.00	0.0%	
Castle Grounds Hire Per Day - guide Price	Discretionary	300.00	300.00	0.0%	
Shropshire Regimental Trust Grounds Hire - per hour	Discretionary	75.00	75.00	0.0%	
Shropshire Regimental Trust Hire per day	Discretionary	250.00	250.00	0.0%	
Education Session (2 hr. Session)	Discretionary	80.00	80.00	0.0%	
Advertising (Per Week)	Discretionary	25.00	25.00	0.0%	
SHREWSBURY VISITOR INFORMATION CENTRE					
Bed booking service-deposit	Discretionary	10%	10%	0.0%	
Bed booking service fee	Discretionary	3.00	3.00	0.0%	
Bed booking service over telephone	Discretionary	4.00	4.00	0.0%	
Photocopying	Discretionary	0.20	0.20	0.0%	
Ticket Sales	Discretionary	5%-15%	5%-15%	0.0%	
Arts and Crafts Cabinet commission	Discretionary	20%	20%	0.0%	
Guided Walks (public) Adult	Discretionary	6.00 & 7.50	6.00 & 7.50	0.0%	
Guided Walks (public) Child	Discretionary	3.00	3.00	0.0%	
Guided Walks (private)	Discretionary	55.00	55.00	0.0%	
Guided Walks Themed (private)	Discretionary	60.00	60.00	0.0%	
Language supplement	Discretionary	POA	POA		
Talks	Discretionary	45.00	45.00	0.0%	
Coach Tours full day	Discretionary	POA	POA		
Coach Tours half day	Discretionary	POA	POA		
Supplement Cadfael Tour	Discretionary	POA	POA		
Online Booking Transaction Fee	Discretionary	0.50	0.50	0.0%	

FEES & CHARGES

APPENDIX 3

VISITOR ECONOMY	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes
SHREWSBURY MUSEUM & ART GALLERY					
Admissions					
Adult 18+	Discretionary	4.50	4.50	0.0%	
Senior Citizens	Discretionary	4.00	4.00	0.0%	
Children (5-17)	Discretionary	2.00	2.00	0.0%	
Children (0-4)	Discretionary	Free of Charge	Free of Charge		
Essential Companion to a disabled person	Discretionary	Free of Charge	Free of Charge		
Student	Discretionary	3.60	3.00	-16.7%	
Family Day Ticket (2 Adults and up to 3 children)	Discretionary	10.00	10.00	0.0%	
Family Day Ticket (1 Adult and up to 3 children)	Discretionary	7.00	7.00	0.0%	
Museum Guided Tour (minimum 12)	Discretionary	5.00	5.00	0.0%	
Themed Events - Various	Discretionary	VARIOUS	VARIOUS		
Season Tickets					
Adult 18+	Discretionary	25.00	25.00	0.0%	
Two Adults	Discretionary	35.00	35.00	0.0%	
Senior Citizens	Discretionary	22.50	22.50	0.0%	
Two Senior Citizens	Discretionary	30.00	30.00	0.0%	
Children (0-4)	Discretionary	Free of Charge	Free of Charge		
Children (5-17)	Discretionary	25.00	25.00	0.0%	
Student	Discretionary	23.00	17.50	-23.9%	
Family (2 adults & 3 Children)	Discretionary	47.50	47.50	0.0%	
Family (1 adult & 3 children)	Discretionary	30.00	30.00	0.0%	
Friends of Shrewsbury Museum	Discretionary	10.00	10.00	0.0%	
Be Active Season Tickets - Concessions					
Adult 18+	Discretionary	20.00	20.00	0.0%	
Two Adults	Discretionary	30.00	30.00	0.0%	
Senior Citizens [60+]	Discretionary	17.50	17.50	0.0%	
Two Senior Citizens	Discretionary	24.00	24.00	0.0%	
Family [2 Adults 73 Children]	Discretionary	42.50	42.50	0.0%	
Family [1 Adult & 3 children]	Discretionary	25.00	25.00	0.0%	
Be Active - non concession					
Adult (18+)	Discretionary	3.00	3.00	0.0%	
Senior Citizen [60 +]	Discretionary	2.50	2.50	0.0%	
Student	Discretionary	2.60	2.60	0.0%	
Child [5-17]	Discretionary	2.00	2.00	0.0%	
Be Active - concession					
Adult	Discretionary	2.00	2.00	0.0%	
Senior Citizen [60+]	Discretionary	1.75	1.75	0.0%	
Student	Discretionary	1.80	2.00	11.1%	
Children (5-17)	Discretionary	1.00	1.00	0.0%	
Group Admissions (12 or more)					
Adult 18+	Discretionary	4.00	4.00	0.0%	
Senior Citizens	Discretionary	3.50	3.50	0.0%	
Children (5-17)	Discretionary	1.50	1.50	0.0%	
Children (0-4)	Discretionary	Free of Charge	Free of Charge		
Pre-school, Playgroup & Nursery Education Sessions					
Various	Discretionary	80.00 - 250.00	80.00 - 250.00	0.0%	
Primary Education Admissions					
Child (with session)	Discretionary	Free of Charge	N/A		
Child (without session)	Discretionary	2.00	2.00	0.0%	
Primary Education Sessions					
Various Sessions (1/2/Full Day and Specialist Sessions)	Discretionary	80.00 - 250.00	80.00 - 250.00	0.0%	
Secondary Education Admissions					
Child (with session)	Discretionary	Free of Charge	N/A		
Child (without session)	Discretionary	2.00	2.00	0.0%	
Secondary Education Sessions/Talks					
Sessions	Discretionary	80.00 - 250.00	80.00 - 250.00	0.0%	

FEES & CHARGES

APPENDIX 3

VISITOR ECONOMY	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes
Per Class	Discretionary	individually priced to reflect cost of delivery	individually priced to reflect cost of delivery		
Room Hire (POA - dependant on numbers)					
Special Exhibitions Gallery (10.00 - 16.00 - Half Day Rate min 3 hours)	Discretionary	80	80	0.0%	
Special Exhibitions Gallery (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	POA	POA		
Special Exhibitions Gallery (16.00 - 23.00 Minimum 3 hours -Hourly Rate)	Discretionary	POA	POA		
Special Exhibitions Gallery Full Day (7 hours)	Discretionary	275.00	275.00	0.0%	
Owen Room (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	15.00	-	-	room no longer available
Owen Room (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	-	-	room no longer available
Owen Room Half Day (3 hours)	Discretionary	40.00	-	-	room no longer available
Owen Room Gallery Full Day (7 hours)	Discretionary	75.00	-	-	room no longer available
Balcony (10.00-16.00)* Limited Availability - Hourly Rate	Discretionary	50.00	50.00	0.0%	
Balcony (16.00- 23.00) (min 2 hrs) - Hourly Rate	Discretionary	POA	POA		
Balcony Half Day Limited Availability (3 hours)	Discretionary	125.00	125.00	0.0%	
Balcony Gallery Full Day Limited Availability (7 hours)	Discretionary	200.00	200.00	0.0%	
Vaughans (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	25.00	25.00	0.0%	
Vaughans (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA		
Vaughans Half Day (3 hours)	Discretionary	55.00	55.00	0.0%	
Vaughans Gallery Full Day (7 hours)	Discretionary	100.00	100.00	0.0%	
Walker Education [education use up to 18 years per hour]	Discretionary	12.00	12.00	0.0%	
Walker (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	25.00	25.00	0.0%	
Walker (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA		
Walker Half Day (3 hours)	Discretionary	60.00	60.00	0.0%	
Walker Gallery Full Day (7 hours)	Discretionary	110.00	110.00	0.0%	
Projector/Whiteboard	Discretionary	12.50	12.50	0.0%	
Flip Chart	Discretionary	6.00	6.00	0.0%	
*Staffing charges may need to be applied for evening events or where multiple rooms/spaces are being hired		POA	POA		
Weddings/ Civil Partnership Ceremonies					
- Per Ceremony (2 hours - Saturdays)	Discretionary	550.00	650.00	18.2%	
- Per Ceremony (2 hours - Tuesday - Friday)	Discretionary	500.00	600.00	20.0%	
- Per Ceremony (2 hours - Sunday - Monday)	Discretionary	Negotiable	Negotiable		
- Steward Service	Discretionary	50.00	50.00	0.0%	
Naming Ceremony					
- Per Ceremony (Saturday)	Discretionary	550.00	650.00	18.2%	
- Per Ceremony (Tuesday -Friday)	Discretionary	500.00	600.00	20.0%	
- Per Ceremony (Sunday - Monday)	Discretionary	Negotiable	Negotiable		
Admission Packages/Passports					
SM&CA					
Adult 18+	Discretionary	7.00	7.00	0.0%	
Senior Citizens	Discretionary	5.50	5.50	0.0%	
Children (5-17)	Discretionary	2.50	2.50	0.0%	

FEES & CHARGES

APPENDIX 3

VISITOR ECONOMY	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes
Archives and archaeology					
<i>Reprographics</i>					
Postal handling charges, 1-5 pages	Discretionary	n/a	n/a		
Postal handling charges, 6-10 pages	Discretionary	n/a	n/a		
Postal handling charges, 11-15 pages	Discretionary	n/a	n/a		
Postal handling charges, over 15 pages	Discretionary	n/a	n/a		
Digital image file via email, low resolution	Discretionary	n/a	n/a		
Consultancy, room hire					
Consultancy, bespoke training, workshops, archives/archaeology	Discretionary	£120 per half day	£120 per half day	0.0%	
Commercial research	Discretionary	£0.00	£60 per hour	0.0%	£60 per hour new charge
Conservation work, basic cleaning etc.	Discretionary	£30 per hour	£30 per hour	0.0%	
Conservation work, repair work	Discretionary	£40 per hour	£40 per hour	0.0%	
Hire of Shropshire Archives for events	Discretionary	£110 per evening session plus refreshments	£110 per evening session plus refreshments	0.0%	
Group visits/outside talks	Discretionary	£45	£50	11.1%	
Photography permit					
Daily	Discretionary	10.00	10.00	0.0%	
Weekly	Discretionary	15.00	-		No longer offered.
Monthly	Discretionary	45.00	45.00	0.0%	
Annual	Discretionary	70.00	70.00	0.0%	
Group	Discretionary	0.00	100.00	0.0%	New charge
Research/consultancy					
Research/photography service	Discretionary	40 per hour	40 per hour	0.0%	
Consultancy/commercial research/photography	Discretionary	60 per hour	60 per hour	0.0%	
Short search (one item)	Discretionary	10.00	10.00	0.0%	
Advice surgeries	Discretionary	n/a	n/a		
Photocopying					
Printed up to A4	Discretionary	0.20	0.20	0.0%	
Printed up to A3	Discretionary	0.40	0.40	0.0%	
Archives A4	Discretionary	1.00	1.00	0.0%	
Archives A3	Discretionary	2.00	2.00	0.0%	
Microform printouts					
Printed A4(self service)	Discretionary	0.50	0.50	0.0%	
Printed A4 (staff)	Discretionary	1.00	1.00	0.0%	
Printed up to A3	Discretionary	1.50	1.50	0.0%	
Archives A4 or A3	Discretionary	n/a	n/a		
Colour					
Printed up to A4	Discretionary	n/a	n/a		
Printed up to A3	Discretionary	n/a	n/a		
Archives A4	Discretionary	2.00	2.00	0.0%	
Archives A3	Discretionary	3.00	3.00	0.0%	
Internet printouts					
	Discretionary	0.20	0.20	0.0%	
Image services					
Print up to A4 including digitisation fee	Discretionary	10.00	17.50	75.0%	revised overall pricing structure
Print up to A3 including digitisation fee	Discretionary	14.00	20.00	42.9%	revised overall pricing structure
Digital file/new digitisation	Discretionary	10.00	15.00	50.0%	revised overall pricing structure
Low res via email	Discretionary	n/a	n/a		
Records Management					
External customers, storage and retrieval service	Discretionary	£8.20 per box	£8.20 per box	0.0%	

FEES & CHARGES

APPENDIX 3

Youth Centres	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes	
Bridgnorth Youth Centre						
<u>Commercial Charges</u>						
Hall (30ft x 30ft)/kitchen area/ computers	Discretionary	52.02	53.06	2.0%	This charge is for all day	
Hall (Elections)	Discretionary	122.40	124.85	2.0%		
Small Room (Chill out room) (up to 15 x 15 ft)	Discretionary	31.62	32.25	2.0%		
Whole building (Public areas)	Discretionary	66.30	67.63	2.0%		
<u>Voluntary / Charity Rate</u>						
Hall (30ft x 30ft)/kitchen area/ computers	Discretionary	21.42	21.85	2.0%		
Small Room (Chill out room) (up to 15 x 15 ft)	Discretionary	21.42	21.85	2.0%		
Whole building (Public areas)	Discretionary	40.80	41.62	2.0%		
Ludlow Youth Centre						
<u>Small Room</u>						
Commercial Rate	Discretionary	£31.00 per hour	£31.62 per hour	2.0%		
Charity / Community Rate	Discretionary	£21.00 per hour	£21.42 per hour	2.0%		
<u>Hall/Kitchen/Computers</u>						
Commercial Rate	Discretionary	£51.00 per hour	£52.02 per hour	2.0%		
Charity / Community Rate	Discretionary	£21.00 per hour	£21.42 per hour	2.0%		
<u>Whole Building</u>						
Commercial Rate	Discretionary	£65.00 per hour	£66.30 per hour	2.0%		
Charity / Community Rate	Discretionary	£40.00 per hour	£40.80 per hour	2.0%		
Grange Youth Centre						
<u>Commercial Charges</u>						
Small Room	Discretionary	33.66	-		No longer council run	
Large Room	Discretionary	52.02	-			
<u>Voluntary / Charity Rate</u>						
Small Room	Discretionary	21.42	-			
Large Room	Discretionary	30.60	-			
Market Drayton Youth Centre						
<u>Commercial Charges</u>						
Coffee bar & Well	Discretionary	52.02	-			
Coffee bar, Well & Computer room	Discretionary	67.32	-			
Computer room	Discretionary	33.66	-			
Small interview room	Discretionary	33.66	-			
<u>Voluntary / Charity Rate</u>						
Coffee bar & Well	Discretionary	33.66	-			
Coffee bar, Well & Computer room	Discretionary	52.02	-			
Computer room	Discretionary	21.42	-			
Small interview room	Discretionary	21.42	-			
Monkmoor Youth Centre						
<u>Commercial Charges</u>						
Small Room (up to 15 x 15 ft)	Discretionary	33.66	-			
Large Room (up to 30 x 30 ft)	Discretionary	52.02	-			
<u>Voluntary / Charity Rate</u>						
Small Room (up to 15 x 15 ft)	Discretionary	21.42	-			
Large Room (up to 30 x 30 ft)	Discretionary	30.60	-			
Pontesbury Youth Centre						
<u>Commercial Charges</u>						
Small Room	Discretionary	33.66	-			
Large Room	Discretionary	52.02	-			
<u>Voluntary / Charity Rate</u>						
Small Room	Discretionary	21.42	-			
Large Room	Discretionary	30.60	-			
Sundorne Youth Centre						
Sports Hall:						
<u>Off Peak Charges</u>						
Games Hall	Discretionary	23.46	23.93	2.0%	Charges are for 55 minute session: off-peak before 5pm week days : peak time after 5pm week days & weekends	
Half Hall Space	Discretionary	15.91	16.23	2.0%		
<u>Peak Charges</u>						
Games Hall	Discretionary	31.11	31.73	2.0%		
Half Hall Space	Discretionary	19.58	19.97	2.0%		
<u>Square Room:</u>						
Off Peak Charges	Discretionary	11.88	12.12	2.0%		
Peak Charges	Discretionary	15.81	15.81	0.0%		
Whitchurch Youth Centre						
<u>Commercial Charges</u>						
Laura's Room	Discretionary	33.66	34.33	2.0%		
Coffee Bar	Discretionary	52.02	53.06	2.0%		
Meeting room	Discretionary	52.02	53.06	2.0%		
<u>Voluntary / Charity Rate</u>						
Laura's Room	Discretionary	21.42	21.85	2.0%		
Coffee Bar	Discretionary	30.60	31.21	2.0%		
Meeting room	Discretionary	30.60	31.21	2.0%		

FEES & CHARGES**APPENDIX 3**

Youth Centres	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes
The Centre, Oswestry					
Commercial Charges					Maximum Capacity
Main Hall	Discretionary	38.76	39.53	2.0%	120
Art Room	Discretionary	25.50	26.01	2.0%	15
Kitchen	Discretionary	32.64	33.29	2.0%	n/a
Café	Discretionary	25.50	26.01	2.0%	
Meeting Room 1	Discretionary	10.20	10.40	2.0%	5
Meeting Room 2	Discretionary	10.20	10.40	2.0%	5
Meeting Room 3	Discretionary	28.56	29.13	2.0%	30
Meeting Room 4	Discretionary	18.36	18.73	2.0%	8
Meeting Room 10	Discretionary	10.20	10.40	2.0%	
Recording Studio (x2 rooms)	Discretionary	35.70	36.41	2.0%	
Charity Rate					
Main Hall	Discretionary	19.38	19.77	2.0%	
Art Room	Discretionary	12.75	13.00	2.0%	
Café	Discretionary	12.75	13.00	2.0%	
Kitchen	Discretionary	16.32	16.65	2.0%	
Meeting Room 1	Discretionary	8.16	8.32	2.0%	
Meeting Room 2	Discretionary	8.16	8.32	2.0%	
Meeting Room 3	Discretionary	14.28	14.56	2.0%	
Meeting Room 4	Discretionary	9.18	9.36	2.0%	
Meeting Room 10	Discretionary	8.16	8.32	2.0%	
Recording Studio (x2 rooms)	Discretionary	17.85	18.21	2.0%	
Discounts - at the discretion of the centre	Discretionary				
Only one discount (to a maximum of 20%) is available to non-constituted groups per booking.	Discretionary				
Constituted groups may be entitled to a 50% reduction in room hire cost at the discretion of The Centre.	Discretionary				
Proof of eligibility may be required.	Discretionary				

FEES & CHARGES**APPENDIX 3**

FACILITIES MANAGEMENT	Statutory or Discretionary	Fee for 2017/18	Fee for 2018/19	Increase %	Notes
		£	£		
Room Hire Charges					
Shirehall Meeting Rooms					
Monday - Friday					
Council Chamber - Full day	Discretionary	127.50	130.05	2.0%	
Council Chamber - Full day (concessionary)	Discretionary	63.75	65.02	2.0%	
Council Chamber - Half day	Discretionary	71.40	72.83	2.0%	
Council Chamber - Half day (concessionary)	Discretionary	35.70	36.41	2.0%	
Council Chamber - Evening	Discretionary	91.80	93.64	2.0%	
Council Chamber - Evening (concessionary)	Discretionary	45.90	46.82	2.0%	
Committee Rooms - Full day	Discretionary	76.50	78.03	2.0%	
Committee Rooms - Full day (concessionary)	Discretionary	38.25	39.01	2.0%	
Committee Rooms - Half day	Discretionary	45.90	46.82	2.0%	
Committee Rooms - Half day (concessionary)	Discretionary	22.95	23.41	2.0%	
Committee Rooms - Evening	Discretionary	51.00	52.02	2.0%	
Committee Rooms - Evening (concessionary)	Discretionary	25.50	26.01	2.0%	
Gallery - Full day	Discretionary	61.20	62.42	2.0%	
Gallery - Full day (concessionary)	Discretionary	30.60	31.21	2.0%	
Gallery - Half day	Discretionary	45.90	46.82	2.0%	
Gallery - Half day (concessionary)	Discretionary	22.95	23.41	2.0%	
Gallery - Evening	Discretionary	51.00	52.02	2.0%	
Gallery - Evening (concessionary)	Discretionary	25.50	26.01	2.0%	
Saturday					
Council Chamber - Full day	Discretionary	178.50	182.07	2.0%	
Council Chamber - Full day (concessionary)	Discretionary	89.25	91.03	2.0%	
Council Chamber - Half day	Discretionary	91.80	93.64	2.0%	
Council Chamber - Half day (concessionary)	Discretionary	45.90	46.82	2.0%	
Committee Rooms - Full day	Discretionary	102.00	104.04	2.0%	
Committee Rooms - Full day (concessionary)	Discretionary	51.00	52.02	2.0%	
Committee Rooms - Half day	Discretionary	61.20	62.42	2.0%	
Committee Rooms - Half day (concessionary)	Discretionary	30.60	31.21	2.0%	
Gallery - Full day	Discretionary	86.70	88.43	2.0%	
Gallery - Full day (concessionary)	Discretionary	43.35	44.22	2.0%	
Gallery - Half day	Discretionary	51.00	52.02	2.0%	
Gallery - Half day (concessionary)	Discretionary	25.50	26.01	2.0%	
Castle View - Oswestry					
Monday - Friday					
Council Chamber - Full day	Discretionary	102.00	104.04	2.0%	
Council Chamber - Full day (concessionary)	Discretionary	51.00	52.02	2.0%	
Council Chamber - Half day	Discretionary	51.00	52.02	2.0%	
Council Chamber - Half day (concessionary)	Discretionary	25.50	26.01	2.0%	
Council Chamber - Evening	Discretionary	51.00	52.02	2.0%	
Council Chamber - Evening (concessionary)	Discretionary	25.50	26.01	2.0%	
Meeting Rooms - Full day	Discretionary	51.00	52.02	2.0%	
Meeting Rooms - Full day (concessionary)	Discretionary	25.50	26.01	2.0%	
Meeting Rooms - Half day	Discretionary	40.80	41.62	2.0%	
Meeting Rooms - Half day (concessionary)	Discretionary	20.40	20.81	2.0%	
Meeting Rooms - Evening	Discretionary	40.80	41.62	2.0%	
Meeting Rooms - Evening (concessionary)	Discretionary	20.40	20.81	2.0%	

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FACILITIES MANAGEMENT	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes
Room Hire Charges					
The Lantern					
Charity / Community Rate Monday to Friday - Community Hall 1	8:30 am to 6:00 pm	£8.00 per hour	£8.16 per hour	2.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Hall 1	6:00 pm to 11:00 pm	£12.00 per hour	£12.24 per hour	2.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Hall 1	9:00 am to 11:00 pm	£17.00 per hour	£17.34 per hour	2.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Hall 1	8:30 am to 6:00 pm	£17.00 per hour	£17.34 per hour	2.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Hall 1	6:00 pm to 11:00 pm	£32.00 per hour	£32.64 per hour	2.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Hall 1	9:00 am to 11:00 pm	£47.00 per hour	£47.94 per hour	2.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Community Hall 2	8:30 am to 6:00 pm	£8.00 per hour	£8.16 per hour	2.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Hall 2	6:00 pm to 11:00 pm	£12.00 per hour	£12.24 per hour	2.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Hall 2	9:00 am to 11:00 pm	£17.00 per hour	£17.34 per hour	2.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Hall 2	8:30 am to 6:00 pm	£17.00 per hour	£17.34 per hour	2.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Hall 2	6:00 pm to 11:00 pm	£32.00 per hour	£32.64 per hour	2.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Hall 2	9:00 am to 11:00 pm	£47.00 per hour	£47.94 per hour	2.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Community Hall 1 & 2	8:30 am to 6:00 pm	£8.00 per hour	£8.16 per hour	2.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Hall 1 & 2	6:00 pm to 11:00 pm	£13.00 per hour	£13.26 per hour	2.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Hall 1 & 2	9:00 am to 11:00 pm	£18.00 per hour	£18.36 per hour	2.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Hall 1 & 2	8:30 am to 6:00 pm	£18.00 per hour	£18.36 per hour	2.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Hall 1 & 2	6:00 pm to 11:00 pm	£33.00 per hour	£33.66 per hour	2.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Hall 1 & 2	9:00 am to 11:00 pm	£48.00 per hour	£48.96 per hour	2.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - IT Suite	8:30 am to 6:00 pm	£8.00 per hour	£8.16 per hour	2.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - ITSuite	6:00 pm to 11:00 pm	£11.00 per hour	£11.22 per hour	2.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - IT Suite	9:00 am to 11:00 pm	£16.00 per hour	£16.32 per hour	2.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - IT Suite	8:30 am to 6:00 pm	£16.00 per hour	£16.32 per hour	2.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - IT Suite	6:00 pm to 11:00 pm	£31.00 per hour	£31.62 per hour	2.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - IT Suite	9:00 am to 11:00 pm	£46.00 per hour	£46.92 per hour	2.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Interview/Meeting Room	8:30 am to 6:00 pm	£8.00 per hour	£8.16 per hour	2.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Interview/Meeting Room	6:00 pm to 11:00 pm	£9.00 per hour	£9.18 per hour	2.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Interview/Meeting Room	9:00 am to 11:00 pm	£14.00 per hour	£14.28 per hour	2.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Interview/Meeting Room	8:30 am to 6:00 pm	£14.00 per hour	£14.28 per hour	2.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Interview/Meeting Room	6:00 pm to 11:00 pm	£29.00 per hour	£29.58 per hour	2.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Interview/Meeting Room	9:00 am to 11:00 pm	£44.00 per hour	£44.88 per hour	2.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Ground Floor Meeting Room	8:30 am to 6:00 pm	£8.00 per hour	£8.16 per hour	2.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Ground Floor Meeting Room	6:00 pm to 11:00 pm	£10.00 per hour	£10.20 per hour	2.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Ground Floor Meeting Room	9:00 am to 11:00 pm	£15.00 per hour	£15.30 per hour	2.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Ground Floor Meeting Room	8:30 am to 6:00 pm	£15.00 per hour	£15.30 per hour	2.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Ground Floor Meeting Room	6:00 pm to 11:00 pm	£30.00 per hour	£30.60 per hour	2.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Ground Floor Meeting Room	9:00 am to 11:00 pm	£45.00 per hour	£45.90 per hour	2.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Large Meeting Room	8:30 am to 6:00 pm	£8.00 per hour	£8.16 per hour	2.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Large Meeting Room	6:00 pm to 11:00 pm	£10.00 per hour	£10.20 per hour	2.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Large Meeting Room	9:00 am to 11:00 pm	£15.00 per hour	£15.30 per hour	2.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Large Meeting Room	8:30 am to 6:00 pm	£15.00 per hour	£15.30 per hour	2.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Large Meeting Room	6:00 pm to 11:00 pm	£30.00 per hour	£30.60 per hour	2.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Large Meeting Room	9:00 am to 11:00 pm	£45.00 per hour	£45.90 per hour	2.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Small Meeting Room	8:30 am to 6:00 pm	£8.00 per hour	£8.16 per hour	2.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Small Meeting Room	6:00 pm to 11:00 pm	£10.00 per hour	£10.20 per hour	2.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Small Meeting Room	9:00 am to 11:00 pm	£15.00 per hour	£15.30 per hour	2.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Small Meeting Room	8:30 am to 6:00 pm	£15.00 per hour	£15.30 per hour	2.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Small Meeting Room	6:00 pm to 11:00 pm	£30.00 per hour	£30.60 per hour	2.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Small Meeting Room	9:00 am to 11:00 pm	£45.00 per hour	£45.90 per hour	2.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Community Kitchen	8:30 am to 6:00 pm	£4.00	£5.00	25.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Kitchen	6:00 pm to 11:00 pm	£5.00	£5.50	10.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Kitchen	9:00 am to 11:00 pm	£5.50	£6.00	9.1%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Kitchen	8:30 am to 6:00 pm	£9.00	£9.50	5.6%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Kitchen	6:00 pm to 11:00 pm	£12.00	12.50	4.2%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Kitchen	9:00 am to 11:00 pm	£13.50	£14.00	3.7%	9:00 am to 11:00 pm
Louise House					
Meeting Rooms 1 & 2					
Charity / Community Rate	Discretionary	£5 per hour	£5.10 per hour	2.0%	
Commercial Rate	Discretionary	£10 per hour	£10.20 per hour	2.0%	
Reception Interview Room					
Charity / Community Rate	Discretionary	£5 per hour	£5.10 per hour	2.0%	
Commercial Rate	Discretionary	£10 per hour	£10.20 per hour	2.0%	
IT Suite					
Charity / Community Rate	Discretionary	£5 per hour	£5.10 per hour	2.0%	
Commercial Rate	Discretionary	£10 per hour	£10.20 per hour	2.0%	
Computer Use	Discretionary				
Physio Suite					
Charity / Community Rate	Discretionary	£5 per hour	£5.10 per hour	2.0%	
Commercial Rate	Discretionary	£10 per hour	£10.20 per hour	2.0%	

FEES & CHARGES

APPENDIX 3

PROPERTY SERVICES GROUP	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes	
Testing of portable appliance						
Attendance Charge	Statutory	26.00	26.00	0.0%	Fees & charges maintained at 2017/18 levels	
1 - 199 items	Statutory	2.01	2.01	0.0%		
200 - 499 items	Statutory	2.00	2.00	0.0%		
500 - 999 items	Statutory	1.97	1.97	0.0%		
1000 - 1999 items	Statutory	1.95	1.95	0.0%		
2000+ items	Statutory	1.90	1.90	0.0%		
Plugtops and Fuses						
Supply & fit plugtop	Discretionary	3.22	3.22	0.0%		
Supply & fit fuse	Discretionary	0.15	0.15	0.0%		
Supply & fit 1 gang trailing cable	Discretionary	2.99	2.99	0.0%		
Supply & fit 2 gang trailing cable	Discretionary	4.93	4.93	0.0%		
Supply & fit 4 gang trailing cable	Discretionary	9.41	9.41	0.0%		
Supply & fit socket on kettle	Discretionary	2.37	2.37	0.0%		
Cable Repair						
Supply & fit 2 core 0.5 (per metre)	Discretionary	0.15	0.15	0.0%		
Supply & fit 2 core 0.75 (per metre)	Discretionary	0.17	0.17	0.0%		
Supply & fit 3 core 0.5 (per metre)	Discretionary	0.22	0.22	0.0%		
Supply & fit 3 core 0.75 (per metre)	Discretionary	0.29	0.29	0.0%		
Supply & fit 3 core 1.0 (per metre)	Discretionary	0.32	0.32	0.0%		
Supply & fit 3 core 1.25 (per metre)	Discretionary	0.41	0.41	0.0%		
Supply & fit 3 core 1.5 (per metre)	Discretionary	0.45	0.45	0.0%		
Stationery Prices						
SCC Register Stickers (per label)	Statutory	0.02	0.02	0.0%		
Green 'Do Not Use After' (per label)	Statutory	0.02	0.02	0.0%		
Plastic Cable Tags (per label)	Statutory	0.03	0.03	0.0%		
Register Sheets EN6 (per label)	Statutory	0.03	0.03	0.0%		
Red Defective Labels (per label)	Statutory	0.03	0.03	0.0%		
Equipment Servicing						
Microwave leakage & performance tests	Statutory	14.75	14.75	0.0%		
Fly killer service (Clean etc)	Discretionary	17.15	-	-		
Fly Killer lamp replacement (lamps + starters)						
I 603 – TS15 WS	Discretionary	8.20	-	-	no longer offer fly killer services	
I 607 – circular	Discretionary	9.18	-	-		
I 608 – TS20	Discretionary	8.63	-	-		
I 610 – TS08	Discretionary	8.20	-	-		
I 691 – 15W UV	Discretionary	8.34	-	-		
I 800 – TT25 WS	Discretionary	10.94	-	-		
Starters	Discretionary	1.40	-	-		

FEES & CHARGES

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes
LICENSING ACT 2003					
Personal licences, temporary events and other fees					
Application for a grant or renewal of personal licence	Statutory Fee	37.00	37.00	0.0%	
Temporary event notice	Statutory Fee	21.00	21.00	0.0%	
Theft, loss etc. of premises licence or summary	Statutory Fee	10.50	10.50	0.0%	
Application for a provisional statement where premises being built etc.	Statutory Fee	315.00	315.00	0.0%	
Notification of change of name or address	Statutory Fee	10.50	10.50	0.0%	
Application to vary licence to specify individual as premises supervisor	Statutory Fee	23.00	23.00	0.0%	
Application for transfer of premises licence	Statutory Fee	23.00	23.00	0.0%	
Interim authority notice following death etc. of licence holder	Statutory Fee	23.00	23.00	0.0%	
Theft, loss etc. of certificate of summary	Statutory Fee	10.50	10.50	0.0%	
Notification of change of name or alteration of rules of club	Statutory Fee	10.50	10.50	0.0%	
Change of relevant registered address of club	Statutory Fee	10.50	10.50	0.0%	
Theft, loss etc. of temporary event notice	Statutory Fee	10.50	10.50	0.0%	
Theft, loss etc. of personal licence	Statutory Fee	10.50	10.50	0.0%	
Duty to notify change of name or address	Statutory Fee	10.50	10.50	0.0%	
Right of freeholder etc. to be notified of licensing matters	Statutory Fee	21.00	21.00	0.0%	
Minor Variation	Statutory Fee	89.00	89.00	0.0%	
Removal of DPS at Community Premises	Statutory Fee	23.00	23.00	0.0%	
Copy of public register entry (per individual entry)	Discretionary	37.00	26.00	-29.7%	
Licensing Exceptionally Large Events					
Additional Application Fee (5,000 - 9,999)	Statutory Fee	1,000.00	1,000.00	0.0%	
Additional Annual Fee (5,000 - 9,999)	Statutory Fee	500.00	500.00	0.0%	
Additional Application Fee (10,000 - 14,999)	Statutory Fee	2,000.00	2,000.00	0.0%	
Additional Annual Fee (10,000 - 14,999)	Statutory Fee	1,000.00	1,000.00	0.0%	
Additional Application Fee (15,000 - 19,999)	Statutory Fee	4,000.00	4,000.00	0.0%	
Additional Annual Fee (15,000 - 19,999)	Statutory Fee	2,000.00	2,000.00	0.0%	
Additional Application Fee (20,000 - 29,999)	Statutory Fee	8,000.00	8,000.00	0.0%	
Additional Annual Fee (20,000 - 29,999)	Statutory Fee	4,000.00	4,000.00	0.0%	
Additional Application Fee (per additional 10,000 up to 89,999)	Statutory Fee	8,000.00	8,000.00	0.0%	
Additional Annual Fee (per additional 10,000 up to 89,999)	Statutory Fee	4,000.00	4,000.00	0.0%	
Additional Application Fee (90,000 and over)	Statutory Fee	64,000.00	64,000.00	0.0%	
Additional Annual Fee (90,000 and over)	Statutory Fee	32,000.00	32,000.00	0.0%	
Premises Licences and Club Premises Certificates					
No rateable value to £4,300 (Band A)					
Application Fee (Initial/Variation)	Statutory Fee	100.00	100.00	0.0%	
Annual Fee	Statutory Fee	70.00	70.00	0.0%	
Rateable value £4,301 - £33,000 (Band B)					
Application Fee (Initial/Variation)	Statutory Fee	190.00	190.00	0.0%	
Annual Fee	Statutory Fee	180.00	180.00	0.0%	
Rateable value £33,001 - £87,000 (Band C)					
Application Fee (Initial/Variation)	Statutory Fee	315.00	315.00	0.0%	
Annual Fee	Statutory Fee	295.00	295.00	0.0%	
Rateable value £87,001 - £125,000 (Band D) - All premises other than where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	450.00	450.00	0.0%	
Annual Fee	Statutory Fee	320.00	320.00	0.0%	
Rateable value £125,001 and above (Band E) - All premises other than where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	635.00	635.00	0.0%	
Annual Fee	Statutory Fee	350.00	350.00	0.0%	
Rateable value £87,001 - £125,000 (Band D) - where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	900.00	900.00	0.0%	
Annual Fee	Statutory Fee	640.00	640.00	0.0%	
Rateable value £125,001 and above (Band E) - where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	1,905.00	1,905.00	0.0%	
Annual Fee	Statutory Fee	1,050.00	1,050.00	0.0%	

FEES & CHARGES

APPENDIX 3

PUBLIC PROTECTION	Statutory or Discretionary	Fee for 2017/18	Fee for 2018/19	% Increase	Notes	
		£	£			
GAMBLING ACT 2005						
Regional Casino Premises Licence						
Fee in respect of other premises	Statutory	13,100.00	POA	0.0%	<p>For all casino premises licences refer to the Gambling Act 2005 Policy Statement 2016 to 2019 paragraphs 36.1 and 36.2</p> <p>GAMBLING ACT 2005 POLICY STATEMENT 2016 TO 2019 PARAGRAPHS 36.1 AND 36.2</p> <p>36.1 The Council has not passed a resolution not to issue casino premises licences under Section 166 (1) of the Act. Should the Council decide to do so in the future details of the resolution will be included in this Policy, including the date on which such a resolution will take effect.</p> <p>36.2 Despite the fact that the Council has not passed such a resolution, the Council is currently not enabled by the Secretary of State (in accordance with regulations made under Section 175 of the Act) to grant a premises licence for a small or large casino. In practice, this means that the Council cannot grant such a licence.</p> <p>Note 9 Bingo is equal chance gaming and is commonly either cash bingo or prize bingo. The Commission has published its view of what bingo is and how it differs from other forms of gambling. This can be found in the Commission's advice note 'What Constitutes Bingo'.</p>	
Annual Fee	Statutory	13,000.00	POA	0.0%		
Fee for application to vary licence	Statutory	6,500.00	POA	0.0%		
Fee for application to transfer a licence	Statutory	5,600.00	POA	0.0%		
Fee for application to reinstate a licence	Statutory	5,600.00	POA	0.0%		
Fee for application for provisional statement	Statutory	13,100.00	POA	0.0%		
Large Casino Premises						
Fee in respect of other premises	Statutory	8,700.00	POA	0.0%		
Annual Fee	Statutory	8,700.00	POA	0.0%		
Fee for application to vary licence	Statutory	4,350.00	POA	0.0%		
Fee for application to transfer a licence	Statutory	1,900.00	POA	0.0%		
Fee for application to reinstate a licence	Statutory	1,900.00	POA	0.0%		
Fee for application for provisional statement	Statutory	8,700.00	POA	0.0%		
Small casino premises						
Fee in respect of other premises	Statutory	6,900.00	POA	0.0%		
Annual Fee	Statutory	4,300.00	POA	0.0%		
Fee for application to vary licence	Statutory	3,450.00	POA	0.0%		
Fee for application to transfer a licence	Statutory	1,500.00	POA	0.0%		
Fee for application to reinstate a licence	Statutory	1,500.00	POA	0.0%		
Fee for application for provisional statement	Statutory	6,900.00	POA	0.0%		
Bingo premises licence						
Fee in respect of other premises	Statutory	2,000.00	1,484.00	-25.8%		
Annual Fee	Statutory	900.00	786.00	-12.7%		
Fee for application to vary licence	Statutory	1,200.00	1,371.00	14.3%		
Fee for application to transfer a licence	Statutory	950.00	1,200.00	26.3%		
Fee for application to reinstate a licence	Statutory	950.00	1,200.00	26.3%		
Fee for application for provisional statement	Statutory	2,000.00	1,474.00	-26.3%		
Adult Gaming Centre Premises Licence						
Fee in respect of other premises	Statutory	1,500.00	1,484.00	-1.1%		
Annual Fee	Statutory	900.00	786.00	-12.7%		
Fee for application to vary licence	Statutory	820.00	1,000.00	22.0%		
Fee for application to transfer a licence	Statutory	900.00	1,200.00	33.3%		
Fee for application to reinstate a licence	Statutory	900.00	1,200.00	33.3%		
Fee for application for provisional statement	Statutory	1,500.00	1,474.00	-1.7%		
Betting Premises (track) licence						
Fee in respect of other premises	Statutory	1,850.00	1,484.00	-19.8%		
Annual Fee	Statutory	900.00	786.00	-12.7%		
Fee for application to vary licence	Statutory	790.00	1,250.00	58.2%		
Fee for application to transfer a licence	Statutory	790.00	950.00	20.3%		
Fee for application to reinstate a licence	Statutory	790.00	950.00	20.3%		
Fee for application for provisional statement	Statutory	1,850.00	1,474.00	-20.3%		
Family Entertainment Centre Premises Licence						
Fee in respect of other premises	Statutory	1,400.00	1,484.00	6.0%		
Annual Fee	Statutory	600.00	750.00	25.0%		
Fee for application to vary licence	Statutory	800.00	1,000.00	25.0%		
Fee for application to transfer a licence	Statutory	700.00	950.00	35.7%		
Fee for application to reinstate a licence	Statutory	700.00	950.00	35.7%		
Fee for application for provisional statement	Statutory	1,400.00	1,474.00	5.3%		
Betting Premises (other) licence						
Fee in respect of other premises	Statutory	2,100.00	1,484.00	-29.3%		
Annual Fee	Statutory	575.00	600.00	4.3%		
Fee for application to vary licence	Statutory	1,160.00	1,371.00	18.2%		
Fee for application to transfer a licence	Statutory	950.00	1,200.00	26.3%		
Fee for application to reinstate a licence	Statutory	950.00	1,200.00	26.3%		
Fee for application for provisional statement	Statutory	2,100.00	1,474.00	-29.8%		
Applicable for all gaming licences						
Change of circumstances fee - for all gaming licences	Statutory	45.00	50.00	11.1%		
Fee for copy licence - for all gaming licences	Statutory	22.00	25.00	13.6%		
Copy of public register entry (per individual entry)	Discretionary	39.00	26.00	-33.3%		
Temporary Use of Premises						
Temporary Use Notice	Statutory		500.00	n/a	<p>New charge for 18.19</p> <p>New charge for 18.19</p>	
Replacement of an endorsed copy of a Temporary Use Notice	Statutory		25.00	n/a		
Occasional Use Notice	No Charge	No Charge	No Charge			
LOTTERIES						
Lottery - new registration	Statutory Fee	40.00	40.00	0.0%		
Lottery - renewal of existing registration	Statutory Fee	20.00	20.00	0.0%		
LICENSED PREMISES GAMING MACHINE PERMITS						
Gaming Machine - Up to 2 Machines	Statutory Fee	50.00	50.00	0.0%		
Gaming Machine Permits - New	Statutory Fee	150.00	150.00	0.0%		
Gaming Machine Permits - Variation	Statutory Fee	100.00	100.00	0.0%		
Gaming Machine Permits - Change of name	Statutory Fee	25.00	25.00	0.0%		
Gaming Machine Permits - Transfer of permit	Statutory Fee	25.00	25.00	0.0%		
Gaming Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%		
Gaming Machine Permits - annual fee	Statutory Fee	50.00	50.00	0.0%		

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APPENDIX 3

PUBLIC PROTECTION	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes
CLUB GAMING / CLUB MACHINE PERMITS					
Club Gaming / Club Machine Permits - New or Renew	Statutory Fee	200.00	200.00	0.0%	
Club Gaming / Club Machine Permits for holders of club premises certificates - New or Renew	Statutory Fee	100.00	100.00	0.0%	
Club Gaming / Club Machine Permits - Annual Fee	Statutory Fee	50.00	50.00	0.0%	
Club Gaming / Club Machine Permits - Variation	Statutory Fee	100.00	100.00	0.0%	
Club Gaming / Club Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%	
PRIZE GAMING PERMITS					
Prize Gaming Permits - New or Renewal	Statutory Fee	300.00	300.00	0.0%	
Prize Gaming Permits - Change of Name	Statutory Fee	25.00	25.00	0.0%	
Prize Gaming Permits - Copy (lost, stolen or damaged)	Statutory Fee	15.00	15.00	0.0%	
UNLICENSED FAMILY ENTERTAINMENT GAMING CENTRE GAMING MACHINE PERMITS					
Family Entertainment Gaming Centre Gaming Machine Permits - New or Renewal	Statutory Fee	300.00	300.00	0.0%	
Family Entertainment Gaming Centre Gaming Machine Permits - Change of Name	Statutory Fee	25.00	25.00	0.0%	
Family Entertainment Gaming Centre Gaming Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%	
ANIMAL LICENCES					
Zoo licences (plus Vet Fees) (new)	Discretionary	782.00	782.00	0.0%	Plus Vets Fees- Initial application fee £516. Fee due after Licence granted £266.
Zoo licences (plus Vet Fees) (renewal)	Discretionary	723.00	723.00	0.0%	Plus Vets Fees- Initial application fee £390. Fee due after Licence granted £333.
Animal Boarding					
Animal Boarding (new) - up to 10 animals	Discretionary	168.00	168.00	0.0%	Plus Vets Fees where inspection deemed necessary
Animal Boarding (new) - 11 and more animals	Discretionary	216.00	222.00	2.8%	Plus Vets Fees where inspection deemed necessary
Animal Boarding (renewal) - where number of boarding animals increases to such extent that a different category of licence is applicable.	Discretionary	274.00	362.00	32.1%	Plus Vets Fees where inspection deemed necessary. Initial renewal application fee £66. Fee due after renewal granted £296.
Breeding Establishments for Dogs					
Animal Breeding (new) - up to 10 animals (plus vets fees)	Discretionary	168.00	168.00	0.0%	Plus Vets Fees
Animal Breeding (new) - 11 and more animals (plus vets fees)	Discretionary	216.00	222.00	2.8%	Plus Vets Fees where inspection deemed necessary. Initial renewal application fee £66. Fee due after renewal granted £296.
Animal Breeding (renewal) - applicable to all categories, where the number of breeding animals increases to such an extent that a different category of licence is applicable.	Discretionary	274.00	362.00	32.1%	Plus Vets Fees where inspection deemed necessary. Initial renewal application fee £66. Fee due after renewal granted £296.
Pet Shops					
Pet Shops (New) (where total licensing procedure takes no more than 6 hrs) (plus vet fees)	Discretionary	168.00	168.00	0.0%	Plus vets fees. Plus Hourly charge if exceed 6 hours; for each additional hour or part thereof @ £25/hr
Pet Shops (renewal) where total licensing procedure takes no more than 6 hrs (plus vet fees)	Discretionary	274.00	362.00	32.1%	If exceed 4.5 hours plus hourly charge for each additional hour or part thereof @£25/hr. Initial application fee £65.00. Fee due after renewal granted £297. Plus vets fees where inspection deemed necessary.
Riding Establishments					
Riding Establishment - New - where total licensing procedure takes no more than 9 hrs (plus vet fees)	Discretionary	242.00	242.00	0.0%	Plus vets fees; if exceed 9 hours plus hourly charge for each additional hour or part thereof @ £25/hr.
Riding Establishments(Renewal) - where total licensing procedure takes no more than 3.75 hrs (plus vet fees)	Discretionary	250.00	250.00	0.0%	Plus vets fees; if exceed 3.75 hours plus hourly charge for each additional hour or part thereof @ £25/hr.
Dangerous Animals					
Dangerous Wild Animals (plus Veterinary Surgeon's fee) - New	Discretionary	242.00	242.00	0.0%	Plus vets fees; if exceed 9 hours plus hourly charge for each additional hour or part thereof @ £25/hr.
Dangerous Wild Animals (plus Veterinary Surgeon's Fee) (renewal) - where total licensing procedure takes no more than 3.75 hrs	Discretionary	250.00	250.00	0.0%	Plus vets fees; if exceed 3.75 hours plus hourly charge for each additional hour or part thereof @ £25/hr.
Performing Animals					
Performing Animals (indefinite registration) - where total licensing procedure takes no more than 6 hrs	Discretionary	168.00	168.00	0.0%	Plus vets fees; if exceed 6 hours plus hourly charge for each additional hour or part thereof @ £25/hr.

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PUBLIC PROTECTION	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes
PUBLIC HEALTH LICENCES					
Public Health (skin piercing techniques) - Each Person (not including premises) - submitted separately)	Discretionary	50.00	50.00	0.0%	
Public Health (skin piercing techniques) - Premises including one person	Discretionary	153.00	153.00	0.0%	Additional persons included on same application £29/person
SCRAP METAL LICENCES					
Scrap Metal Dealers - Site (New)	Discretionary	638.00	2,968.00	365.2%	Initial application fee £445. Fee due after licence granted £2,523.
Scrap Metal Dealers - Site (Renewal)	Discretionary	745.00	2,873.00	285.6%	Initial renewal application fee £431. Fee due after licence granted £2,442.
Scrap Metal Dealers - Collectors (New)	Discretionary	194.00	501.00	158.2%	Initial application fee £291. Fee due after licence granted £210.
Scrap Metal Dealers - Collectors (Renewal)	Discretionary	301.00	469.00	55.8%	Initial renewal application fee £272. Fee due after renewal granted £197.
Scrap Metal Dealer Site Manager Variation	Discretionary	90.00	90.00	0.0%	
Scrap Metal Dealer - Site/Collector Licensee Name - Variation (not transfer of licensee)	Discretionary	50.00	50.00	0.0%	
Scrap Metal Dealer - collector to site variation	Discretionary	435.00	435.00	0.0%	Initial application fee £250 Fee due after variation granted £185
Scrap Metal Dealer - site to collector variation	Discretionary	105.00	105.00	0.0%	
TAXI AND PRIVATE HIRE LICENCES					
'All taxi and private hire licence fees are provisional fees and under consultation until 11th February 2018; fees to be confirmed by the Strategic Licensing Committee by 7th March 2018'					
Vehicles					
Hackney Carriage Vehicle - New	Discretionary	142.00	142.00	0.0%	
Hackney Carriage Vehicle - Renewal	Discretionary	154.00	159.00	3.2%	
Hackney Carriage Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	102.00	102.00	0.0%	
Private Hire Vehicle - New	Discretionary	148.00	148.00	0.0%	
Private Hire Vehicle - Renewal	Discretionary	142.00	156.00	9.9%	
Private Hire Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	108.00	108.00	0.0%	
Exterior Plate replacement following damage or loss	Discretionary	45.00	45.00	0.0%	
Internal Plate replacement following damage or loss	Discretionary	45.00	45.00	0.0%	
Fare Card replacement following damage or lost	Discretionary	2.50	2.50	0.0%	
Private hire door signs replacement (pair)	Discretionary	45.00	45.00	0.0%	
Additional administrative charges					
Licence holder transfer/change of details	Discretionary	24.00	24.00	0.0%	
Drivers					
Driver's Joint Badge New - 3 year (inc. DVLA, DBS Check, first knowledge test and first driver training assessment)	Discretionary	235.00	235.00	0.0%	
Driver's Badge Renewal - 3 Years (including DVLA and DBS check).	Discretionary	202.00	202.00	0.0%	
Driver Training Assessment	Discretionary	23.00	23.00	0.0%	
Driver's Knowledge Test Result	Discretionary	53.00	53.00	0.0%	
Driver's Badge Replacement following damage or loss	Discretionary	45.00	45.00	0.0%	
Safeguarding Training	Discretionary	39.00	39.00	0.0%	
Private Hire Operators - 5 Years (Formerly 3 years) - New					
Private Hire Operator - up to and including 30 vehicles and one base	Discretionary	317.00	254.00	-19.9%	
Private Hire Operator - 31 vehicles and more and/or more than one base	Discretionary	676.00	553.00	-18.2%	
Private Hire Operators - 5 Years (Formerly 3 years) - Renewal					
Private Hire Operator - up to and including 30 vehicles and one base	Discretionary	253.00	195.00	-22.9%	
Private Hire Operator - 31 vehicles and more and/or more than one base	Discretionary	666.00	538.00	-19.2%	

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PUBLIC PROTECTION	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes
MISCELLANEOUS LICENCES					
Street Trading Consent/ Licence- minimum charge for up to 7 days(the 7 days may be used at any time within a 12 month period commencing from the date the consent is issued, but the dates must be confirmed on the application)	Discretionary	76.00	76.00	0.0%	
Street Trading Consent/Licence- each additional day or part thereof (the dates must be confirmed on application)	Discretionary	4.00	4.00	0.0%	
Street Trading Consent/Licence- Annual	Discretionary	-	494.00	-	New Charge
Sex establishments (application) New	Discretionary	2,362.00	2,362.00	0.0%	
Sex establishments Renewal	Discretionary	1,679.00	1,679.00	0.0%	
PLEASURE BOATS AND VESSELS					
Per Annum (plus Marine Inspector's fees)	Discretionary	168.00	168.00	0.0%	
DISTRIBUTION OF FREE PRINTED MATTER					
Weekly permit	Discretionary	81.00	81.00	0.0%	
Monthly	Discretionary	115.00	115.00	0.0%	
Annual permit	Discretionary	150.00	150.00	0.0%	

FEES & CHARGES

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REGULATORY SERVICES	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes
POLLUTION PREVENTION AND CONTROL ACT**					
Local Authority Integrated Pollution Prevention and Control Charges					
Application Fee					
Standard process (includes solvent emission activities)	Statutory Fee	1,650.00			
Additional fee for operating without a permit	Statutory Fee	1,188.00			
PVRI, SWOBs and Dry Cleaners	Statutory Fee	155.00			
PVR I & II combined	Statutory Fee	257.00			
VRs and other Reduced Fee Activities	Statutory Fee	362.00			
Reduced fee activities: Additional fee for operating without a permit	Statutory Fee	71.00			
Mobile plant**	Statutory Fee	1,650.00			
for the third to seventh applications	Statutory Fee	985.00			
for the eighth and subsequent applications	Statutory Fee	498.00			
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts	Statutory Fee				
Annual Subsistence Charge					
Standard process Low	Statutory Fee	772.00 (+104.00)			
Standard process Medium	Statutory Fee	1161.00 (+156.00)			
Standard process High	Statutory Fee	1747.00 (+207.00)			
PVRI, SWOBs and Dry Cleaners L/M/H	Statutory Fee	79.00 / 158.00 / 237.00			
PVR I & II combined L/M/H	Statutory Fee	113.00 / 226.00 / 341.00			
VRs and other Reduced Fees L/M/H	Statutory Fee	228.00 / 365.00 / 548.00			
Mobile plant, for first and second permits L/M/H**	Statutory Fee	626.00 / 1034.00 / 1551.00			
for the third to seventh permits L/M/H	Statutory Fee	385.00 / 617.00 / 924.00			
eighth and subsequent permits L/M/H	Statutory Fee	198.00 / 314.00 / 473.00			
Late payment Fee	Statutory Fee	52.00			
* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation					
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts					
Transfer and Surrender					
Standard process transfer	Statutory Fee	169.00			
Standard process partial transfer	Statutory Fee	497.00			
Surrender: all Part B activities	Statutory Fee	0.00			
Reduced fee activities: transfer	Statutory Fee	0.00			
Reduced fee activities: partial transfer	Statutory Fee	47.00			
Temporary transfer for Mobiles					
First transfer	Statutory Fee	53.00			
Repeat following enforcement or warning	Statutory Fee	53.00			
Substantial Change					
Standard process	Statutory Fee	1,050.00			
Standard process where the substantial change results in a new PPC activity	Statutory Fee	1,650.00			
Reduced fee activities	Statutory Fee	102.00			
LAPPC mobile plant charges for 2014/15 (Not using simplified permits)					
Number of Permits					
1 (Application fee/Subsistence Fee Low/Med/High)	Statutory Fee	1650 / 626.00 / 1034.00 / 1551.00			
2 (Application fee/Subsistence Fee Low/Med/High)	Statutory Fee	1650.00 / 626.00 / 1034.00 / 1551.00			
3 (Application fee/Subsistence Fee Low/Med/High)	Statutory Fee	985.00 / 385.00 / 617.00 / 924.00			
4 (Application fee/Subsistence Fee Low/Med/High)	Statutory Fee	985.00 / 385.00 / 617.00 / 924.00			
5 (Application fee/Subsistence Fee Low/Med/High)	Statutory Fee	985.00 / 385.00 / 617.00 / 924.00			
6 (Application fee/Subsistence Fee Low/Med/High)	Statutory Fee	985.00 / 385.00 / 617.00 / 924.00			
7 (Application fee/Subsistence Fee Low/Med/High)	Statutory Fee	985.00 / 385.00 / 617.00 / 924.00			
8 and over (Application fee/Subsistence Fee Low/Med/High)	Statutory Fee	498.00 / 198.00 / 314.00 / 473.00			
LA-IPPC charges					
Application	Statutory Fee	3,363.00			
Additional fee for operating without a permit	Statutory Fee	1,188.00			
Annual Subsistence LOW	Statutory Fee	1,343.00			
Annual Subsistence MEDIUM	Statutory Fee	1,507.00			
Annual Subsistence HIGH	Statutory Fee	2,230.00			
Late Payment Fee	Statutory Fee	52.00			
Substantial Variation	Statutory Fee	1,368.00			
Transfer	Statutory Fee	235.00			
Partial transfer	Statutory Fee	668.00			
Surrender	Statutory Fee	698.00			
			To be updated following Statutory Guidance in March 2018		

NB – every subsistence charge includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation

Key

Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36. Reduced fee activities are listed in the Schedule to the Part B scheme

Newspaper advertisements

Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs.

FEES & CHARGES

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REGULATORY SERVICES	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes
GENERAL SERVICES COSTS					
Professional PPO hourly rate		67.75	68.50	1.1%	
Support PPO Hourly Rate		37.50	38.00	1.3%	
ENVIRONMENTAL HEALTH					
PRIVATE WATER SUPPLIES					
Risk Assessment:					
Risk Assessment(each assessment)	Statutory Max	300.00	300.00	0.0%	
Risk Assessment(each assessment)additional hours up to a statutory maximum of £500	Statutory Max	50.00	50.00	0.0%	
Auditing risk assessments carried out by others	Statutory Max	100.00	100.00	0.0%	
Auditing risk assessments carried out by others additional hours (up to sta max of £500)	Statutory Max	50.00	50.00	0.0%	
Sampling fee per visit	Statutory Max	100.00	100.00	0.0%	
Investigation (each investigation)	Statutory Max	100.00	100.00	0.0%	
Analysis for check and audit sampling of supplies	Statutory Max	actual cost up to maximum £25	actual cost up to maximum £25	0.0%	
Analysis of samples taken during check monitoring	Statutory Max	actual cost up to maximum £100	actual cost up to maximum £100	0.0%	
	Statutory Max	actual cost up to maximum £500	actual cost up to maximum £500	0.0%	
Analysis for samples taken during auditing monitoring					
Swimming pool sampling - (plus analysis costs at direct cost)	Discretionary	100.00	100.00	0.0%	
PRIVATE SECTOR HOUSING					
Mandatory HMO Licence (Homes in Multiple Occupancy)	Discretionary	£500 (for up to 6 units) then £75 per additional unit	£525 (for up to 6 units) then £75 per additional unit		
Inspection of dwellings for immigration	Discretionary	£120 + VAT	£120 + VAT (standard within 10 working days) £150.00+ VAT (fast track within 5 working days)		
STUDENT ACCOMODATION ACCREDITATION SCHEME					
Inspection of property	Discretionary	£135	£135		Fee payable every 3 years
Half day briefing for Landlords	Discretionary	£40	£40		Fee payable every 3 years
ENVIRONMENTAL & OTHER INFORMATION					
Pollution Prevention & Control Act/Environmental Protection Act					
- Register Copy - per entry	Discretionary	11.00	11.00	0.0%	
- Copy - documents relating to authorisation (per hour, plus the cost of any materials)	Discretionary	62.50	68.50	9.6%	
- Environmental Information Regulations (pollution information)					
- Information request (minimum charge for up to 1 hour)	Discretionary	67.75	68.50	1.1%	
- Additional charge per hour for more than 1 hours work	Discretionary	67.75	68.50	1.1%	
- Factual Statements					
- Civil Proceedings - re accidents in Retail Premises (plus the cost of any materials)	Discretionary	Traded	68.50		
- Food Safety Act 1990 (register copies)					
- Copy of total register (based on hourly rate) - per hour	Discretionary	62.50	68.50	9.6%	
- Copy of individual entry	Discretionary	11.00	11.00	0.0%	
HEALTH CERTIFICATES					
Export Health Certificate	Discretionary	60.00	60.00	0.0%	
VOLUNTARY SURRENDER					
Voluntary Surrender Certificate (does not include other charges such as disposal)	Discretionary	62.50 + VAT	62.50 + VAT	0.0%	
PRIMARY AUTHORITY					
	Discretionary	Bespoke based on hourly rate	Bespoke based on hourly rate	0.0%	
SAFETY AT SPORTSGROUNDS					
	Discretionary	62.50 per hour	68.50 per hour	0.0%	
ENVIRONMENTAL HEALTH TRAINING COURSES					
Level 2 food hygiene course per person	Discretionary	£51	£51	0.0%	Based on up to 18 attendees. On-site courses will be priced individually.
Refresher food hygiene course per person	Discretionary	£42	£42	0.0%	Based on up to 18 attendees. On-site courses will be priced individually.
Bespoke course (based on hourly rate) - per hour	Discretionary	POA	POA		

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REGULATORY SERVICES	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes	
PEST CONTROL						
Domestic Premises						
Within Normal Working Hours						
Wasps	Discretionary	50.00	50.00	0.0%	Fully Traded Changed from up to 2 treatment visits in a 4 week period to a single treatment Up to three treatment visits over an eight week period	
Fleas & crawling insects (two or less bedrooms)	Discretionary	80.00	85.00	6.3%		
Fleas & crawling insects (each additional bedroom)	Discretionary	20.00	25.00	25.0%		
Rats (up to three treatment visits)	Discretionary	75.00	80.00	6.7%		
Mice (up to three treatment visits)	Discretionary	75.00	80.00	6.7%		
Bedbugs (up to 2 bedrooms and one revisit)	Discretionary	100.00	120.00	20.0%		
Bedbugs (each additional bedroom)	Discretionary	20.00	25.00	25.0%		
Moles , rabbits & squirrels	Discretionary					
Cockroaches	Discretionary	POA £58 per hour	POA £68.50 per hour	18.1%		
Rabbits & pigeons	Discretionary					
Minimum charge for any call out even if no treatment is necessary or possible	Discretionary	20.00	25.00	25.0%		
All above costs are subject to a 50% discounted rate for those on Guaranteed Pension Credit or Income Support						
Non Domestic Premises						
Contract Work	Discretionary	POA	POA			
Non-Contract Work (per hour, plus the cost of any materials)	Discretionary	58 + VAT	68.50 + VAT	18.1%		
TRADING STANDARDS						
Weights & measures: testing weighing equipment (additional costs will be incurred for hire of specialised weighing and measuring equipment on a case-by-case basis and will be recharged at direct cost)						
Up to 15kg	Discretionary	Hourly rate on a case by case basis	Hourly rate on a case by case basis			
Over 15kg and up to 60kg	Discretionary					
Over 60kg and up to 500 kg	Discretionary					
Over 500kg and up to 1 tonne	Discretionary					
Over 1 tonne and up to 2 tonne	Discretionary					
Over 2 tonne and up to 50 tonnes	Discretionary					
Over 50 tonne and up to 80 tonnes	Discretionary					
Weights & measures: testing liquid fuel						
Containers Un-subdivided	Discretionary				Hourly rate of £61.30 for a W&M Inspector and £36.75 for a Technical/Support Officer	
Single and multi-outlets - First Nozzle	Discretionary					
Each additional nozzle	Discretionary					
Peripheral equipment and credit card acceptor	Discretionary					
Bulk Fuel Meter Systems	Discretionary					
Certificate of errors	Discretionary					
Hourly rate (TSO + support officer)	Discretionary					
Weights and measures: hiring of equipment						
A. Hand weights - per tonne or part thereof per day or part thereof	Discretionary					
B. Suspended load platform - per day or part thereof	Discretionary					
C. Delivery and collection of weights/suspended load platform - per hour per officer	Discretionary					
FIREWORKS AND EXPLOSIVES (Explosives Regulations 2014)						
Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed						
1 year	Statutory Fee	185.00	185.00	0.0%	The fees listed are for whole years. Fees for parts of a year are charged on a pro-rata basis.	
2 years	Statutory Fee	243.00	243.00	0.0%		
3 years	Statutory Fee	304.00	304.00	0.0%		
4 years	Statutory Fee	374.00	374.00	0.0%		
5 years	Statutory Fee	423.00	423.00	0.0%		
Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed						
1 year	Statutory Fee	86.00	86.00	0.0%		
2 years	Statutory Fee	147.00	147.00	0.0%		
3 years	Statutory Fee	206.00	206.00	0.0%		
4 years	Statutory Fee	266.00	266.00	0.0%		
5 years	Statutory Fee	326.00	326.00	0.0%		
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed						
1 year	Statutory Fee	109.00	109.00	0.0%		
2 years	Statutory Fee	141.00	141.00	0.0%		
3 years	Statutory Fee	173.00	173.00	0.0%		
4 years	Statutory Fee	206.00	206.00	0.0%		
5 years	Statutory Fee	238.00	238.00	0.0%		
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed						
1 year	Statutory Fee	54.00	54.00	0.0%		
2 years	Statutory Fee	86.00	86.00	0.0%		
3 years	Statutory Fee	120.00	120.00	0.0%		
4 years	Statutory Fee	152.00	152.00	0.0%		
5 years	Statutory Fee	185.00	185.00	0.0%		
Varying the name of licensee or address of site	Statutory Fee	36.00	36.00	0.0%		
Transfer of licence	Statutory Fee	36.00	36.00	0.0%		
Replacement of licence if lost	Statutory Fee	36.00	36.00	0.0%		
Any other kind of variation (charged on a cost-recovery hourly rate basis)	Discretionary	67.75	67.75	0.0%		
CIVIL PARKING ENFORCEMENT FINES						
Higher Level	Statutory Fee	70.00	70.00	0.0%		
Lower Level	Statutory Fee	50.00	50.00	0.0%		
BLUE BADGE PERMITS	Statutory Fee	10.00	10.00	0.0%		
PAVEMENT PERMITS						
New Application	Statutory Fee	135.00	135.00	0.0%		
Renewal	Statutory Fee	50.00	50.00	0.0%		

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PUBLIC HEALTH	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes
<u>REGISTRARS</u>					
<u>Civil Weddings / Partnerships at approved venues</u>					
Mon - Thu	Discretionary	386.00	396.00	2.6%	Proposed Fee for 2019-20 - £421
Fri	Discretionary	386.00	396.00	2.6%	Proposed Fee for 2019-20 - £421
Sat	Discretionary	446.00	446.00	0.0%	Proposed Fee for 2019-20 - £471
Sun & Bank Holiday	Discretionary	446.00	446.00	0.0%	Proposed Fee for 2019-20 - £471
Advanced booking fee for ceremonies booked over a year but under two years from the date of the ceremony	Discretionary	60.00	60.00	0.0%	Proposed Fee for 2019-20 - £60
Advanced Booking Fee for ceremonies booked within one year-Not Refundable	Discretionary	46.00	46.00	0.0%	Proposed Fee for 2019-20 - £46
Administration fee for changes to dates or venues	Discretionary	25.00	25.00	0.0%	Proposed Fee for 2019-20 - £25
Civil Partnerships in Council Ceremony Rooms on Saturdays up to 12:00	Discretionary	166.00	176.00	6.0%	Proposed Fee for 2019-20 - £266
Civil Partnerships/Weddings at Registration Offices after 12.30 on Saturday	Discretionary	246.00	261.00	6.1%	Proposed Fee for 2019-20 - £266
Civil Partnerships/Weddings at Registration Offices after 12.30 on Sundays and Bank Hols	Discretionary	296.00	316.00	6.8%	Proposed Fee for 2019-20 - £316
Additional charge for use of Ceremony room for photographs only	Discretionary	50.00	50.00	0.0%	
<u>Reaffirmation of vows & civil naming ceremonies at approved venues</u>					
Mon - Fri	Discretionary	265.00	265.00	0.0%	Proposed Fee for 2019-20 - £270
Sat	Discretionary	265.00	265.00	0.0%	Proposed Fee for 2019-20 - £270
Sun & Bank Holiday	Discretionary	300.00	320.00	6.7%	Proposed Fee for 2019-20 - £320
<u>Reaffirmation of vows & civil naming ceremonies at Registration Office</u>					
Mon - Fri	Discretionary	250.00	265.00	6.0%	Proposed Fee for 2019-20 - £270
Sat	Discretionary	250.00	265.00	6.0%	Proposed Fee for 2019-20 - £270
After 12.30 on Saturday	Discretionary	250.00	265.00	6.0%	Proposed Fee for 2019-20 - £270
On Sunday & Bank Hols	Discretionary	300.00	320.00	6.7%	Proposed Fee for 2019-20 - £320
Civil Funeral	Discretionary	180.00	180.00	0.0%	Proposed Fee for 2019-20 - £180
<u>Private Citizenship ceremonies</u>					
At the Shropshire Register Office, Mon - Fri	Discretionary	170.00	180.00	5.9%	Proposed Fee for 2019-20 - £180
Group Citizenship ceremonies	Statutory	80.00	80.00	0.0%	
<u>Licensing of approved venues</u>					
First time applications (up to 2 rooms) - 3 year duration	Discretionary	1,610.00	1,700.00	5.6%	Proposed Fee for 2019-20 - £1700
Renewals (up to 2 rooms) - 3 year duration	Discretionary	1,610.00	1,700.00	5.6%	Proposed Fee for 2019-20 - £1700
Renewals (up to 2 rooms) - 5 year duration	Discretionary	2,410.00	2,550.00	5.8%	Proposed Fee for 2019-20 - £2550
Renewals (up to 2 rooms) - 7 year duration	Discretionary	3,210.00	3,400.00	5.9%	Proposed Fee for 2019-20 - £3400
Renewals (up to 2 rooms) - 10 year duration	Discretionary	4,410.00	4,600.00	4.3%	Proposed Fee for 2019-20 - £4600
Addition of extra room	Discretionary	220.00	250.00	13.6%	Proposed Fee for 2019-20 - £250
Licensing of additional building within curtilage, outside application period.	Discretionary	710.00	710.00	0.0%	
Appeals against revocation or refusal to issue approval (non-refundable charge)	Discretionary	1,200.00	1,300.00	8.3%	Proposed Fee for 2019-20 - £1300
<u>Copy certificates-issued at registration</u>					
Short birth certificates	Statutory	4.00	4.00	0.0%	Proposed Fee for 2019-20 - £4
Standard birth certificates	Statutory	4.00	4.00	0.0%	Proposed Fee for 2019-20 - £4
Death certificates	Statutory	4.00	4.00	0.0%	Proposed Fee for 2019-20 - £4
Marriage certificates	Statutory	4.00	4.00	0.0%	Proposed Fee for 2019-20 - £4
Extract from civil partnership register	Statutory	4.00	4.00	0.0%	Proposed Fee for 2019-20 - £4
Standard certificate from civil partnership register	Statutory	4.00	4.00	0.0%	Proposed Fee for 2019-20 - £4
Marriage Certificates following Conversion from a Civil Partnership. Issued on the day	Statutory	4.00	4.00	0.0%	Proposed Fee for 2019-20 - £4
<u>Copy certificates-issued after registration</u>					
Short birth certificates	Statutory	7.00	7.00	0.0%	Proposed Fee for 2019-20 - £7
Standard birth certificates	Statutory	7.00	7.00	0.0%	Proposed Fee for 2019-20 - £7
Death certificates	Statutory	7.00	7.00	0.0%	Proposed Fee for 2019-20 - £7
Marriage certificates	Statutory	7.00	7.00	0.0%	Proposed Fee for 2019-20 - £7
Extract from civil partnership register	Statutory	10.00	10.00	0.0%	Proposed Fee for 2019-20 - £10
Standard certificate from civil partnership register	Statutory	10.00	10.00	0.0%	Proposed Fee for 2019-20 - £10

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PUBLIC HEALTH	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes
Copy certificates-issued month or more after registration					
Short birth certificates	Statutory	10.00	10.00	0.0%	Proposed Fee for 2019-20 - £10
Standard birth certificates	Statutory	10.00	10.00	0.0%	Proposed Fee for 2019-20 - £10
Death certificates	Statutory	10.00	10.00	0.0%	Proposed Fee for 2019-20 - £10
Marriage certificates	Statutory	10.00	10.00	0.0%	Proposed Fee for 2019-20 - £10
Extract from civil partnership register	Statutory	10.00	10.00	0.0%	Proposed Fee for 2019-20 - £10
Standard certificate from civil partnership register	Statutory	10.00	10.00	0.0%	Proposed Fee for 2019-20 - £10
Marriage Certificates following Conversion from a Civil Partnership. Issued after the day	Statutory	10.00	10.00	0.0%	Proposed Fee for 2019-20 - £10
Gold - priority service					
Expediated service charge (including certificate fee)					
Expediated service charge - next day delivery (including certificate fee)	Discretionary	35.00	35.00	0.0%	Proposed Fee for 2019-20 - £35
Silver - premium service					
Recorded delivery (including certificate fee)	Discretionary	16.50	16.50	0.0%	Proposed Fee for 2019-20 - £16.5
Bronze - standard service					
Certificate fee only	Discretionary	10.00	10.00	0.0%	Proposed Fee for 2019-20 - £10
Bronze Service Handling and postage	Discretionary	1.00	1.00	0.0%	Proposed Fee for 2019-20 - £1.5
Registration of birth					
Certificate	Statutory				
Registration of birth - additional charge for late appointment 16:30-18:30	Discretionary	10.00	10.00	0.0%	
Space 17- Insertion/ Removal of Forenames within 12 months of registration	Statutory	40.00	40.00	0.0%	Proposed Fee for 2019-20 - £40
Registration of death					
Certificate	Statutory				
Notice of marriage (per person)	Statutory	35.00	35.00	0.0%	Proposed Fee for 2019-20 - £35
Home Office Referral (if necessary)	Statutory	24.00	24.00	0.0%	Proposed Fee for 2019-20 - £24
Fee payable for a statutory basic marriage ceremony in a registrar's office	Statutory	46.00	46.00	0.0%	Proposed Fee for 2019-20 - £46
Notice of marriage - additional charge for late appointment 16:30-18:30	Discretionary	20.00	20.00	0.0%	
Notice of civil partnership registration (per person)	Statutory	35.00	35.00	0.0%	Proposed Fee for 2019-20 - £35
Fee payable for a statutory basic civil partnership formation in a registrar's office	Statutory	46.00	46.00	0.0%	Proposed Fee for 2019-20 - £46
Conversion of Civil Partnership to Marriage					
Conversion of Civil Partnership to Marriage (BASIC SINGLE STAGE)	Statutory	45.00	45.00	0.0%	
Conversion of Civil Partnership to Marriage (2 stage)	Statutory	27.00	27.00	0.0%	
SR's attendance at a building registered for the marriage of same sex couples, or at a conversion at according to the usages of the Jews or Society of Friends, or at a military, naval or air force chapel registered for the marriage of same sex couples.	Statutory	91.00	91.00	0.0%	
Consideration by Registrar of Divorce/dissolution/nullity outside the British Isles	Statutory	50.00	50.00	0.0%	Proposed Fee for 2019-20 - £50
Consideration by Registrar General of Divorce/dissolution/nullity outside the British Isles	Statutory	75.00	75.00	0.0%	Proposed Fee for 2019-20 - £75
Applications to waiver 28 days waiting period	Statutory	60.00	60.00	0.0%	Proposed Fee for 2019-20 - £60
Corrections:					
Consideration by registrar of a correctio application	Statutory	75.00	75.00	0.0%	Proposed Fee for 2019-20 - £75
Consideration by Registrar General of a correction application	Statutory	90.00	90.00	0.0%	Proposed Fee for 2019-20 - £90
Rehearsals					
Rehearsals at any Registration Office Mon-Fri normal office hours	Discretionary	50.00	50.00	0.0%	Proposed Fee for 2019-20 - £50
Rehearsals at any Registration Office Sat pre 12.30	Discretionary	70.00	100.00	42.9%	Proposed Fee for 2019-20 - £100
Personalisation of Wedding Vows					
Commemorative Certificate-e.g. for siblings	Discretionary	4.50	4.50	0.0%	Proposed Fee for 2019-20 - £4.5
Commemorative Certificate-e.g. anniversaries	Discretionary	6.00	6.00	0.0%	Proposed Fee for 2019-20 - £6
Commemorative Certificate Laminating	Discretionary	1.00	1.00	0.0%	Proposed Fee for 2019-20 - £1
Confetti	Discretionary	1.00	1.00	0.0%	Proposed Fee for 2019-20 - £1

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HUMAN RESOURCES & DEV	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes
HUMAN RESOURCES & DEV					
Media skills development	Discretionary	Fee to be determined through consultation with trainers to establish costs	Fee to be determined through consultation with trainers to establish costs		
Disengagement / MAPA	Discretionary	Fee to be determined through consultation with trainers to establish costs	Fee to be determined through consultation with trainers to establish costs		
SAFETY					
Managing Safely	Discretionary	300 (internal), 350.00 (external)	300 (internal), 350.00 (external)	0.0%	
First Aid & Occupational Health					
Pre employment review of questionnaire	Discretionary	33.00	33.00	0.0%	
Pre employment review of medical and risk assessment	Discretionary	N/A	N/A		
Pre employment medical	Discretionary	75.00	75.00	0.0%	
Medical review and report to employer	Discretionary	75.00	75.00	0.0%	
Medical Review and report to employer by OHP	Discretionary	160.00	185.00	15.6%	
Visits to employee	Discretionary	75.00 per hour	N/A	-	Service no longer provided
II health retirements, review of papers and certificate signed	Discretionary	130.00	N/A	-	
II health retirements, interview, review of papers and certificate signed	Discretionary	205.00	N/A	-	
II health retirements	Discretionary	N/A	250.00	-	
Hep B Vaccination (course)	Discretionary		145.00	100.0%	New Charge for 2018.19
Noss Employee Counselling (per session)	Discretionary		50.00	100.0%	New Charge for 2018.19
Physiotherapist initial	Discretionary		45.00	100.0%	New Charge for 2018.19
Physiotherapist follow up	Discretionary		30.00	100.0%	New Charge for 2018.19
Provision of Health Surveillance (price per appointment)					
Hand Arm Vibration, Initial and annual screen	Discretionary	25.00	35.00	40.0%	
Hand Arm Vibration, Clinical assessment by OHA	Discretionary	50.00	35.00	-30.0%	
Hard Arm Vibration, Clinical assessment by OHP	Discretionary	145.00	185.00	27.6%	
Spirometry (lung function test)	Discretionary	25.00	35.00	40.0%	
Audiometric screening	Discretionary	25.00	35.00	40.0%	
Skin assessment by OHA	Discretionary		35.00	100.0%	New Charge for 2018.19
Courses					
First Aid at work	Discretionary	215.00	260.00	20.9%	Based on local market place review.
First Aid at work - refresher	Discretionary	163.00	200.00	22.7%	Based on local market place review.
Emergency Aid / Appointed person (per group)	Discretionary	78.00 per person, 702.00 per group	100.00 per person, 800.00 per group	0.0%	Based on local market place review.
Annual update for First Aid at work trained personnel	Discretionary	43.00	60.00	39.5%	Based on local market place review.
Paediatric Course	Discretionary	100.00	120.00	20.0%	Based on local market place review.

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LEGAL & DEMOCRATIC	Statutory or Discretionary	Fee for 2016/17 £	Fee for 2018/19 £	Increase %	Notes
LEGAL FEES					
All legal advice and transactions (excluding disbursements) - level of charge dependent on charge out rate of respective fee earner)	Discretionary	£80 - £120 per hour	£80 - £120 per hour	0.0%	
S106 Agreements Generally	Discretionary	£80 - £120 per hour	£80 - £120 per hour	0.0%	
S106 Agreement - Single Plot	Discretionary	450.00	450.00	0.0%	
S106 Agreement - For Off-site Affordable Housing Contributions	Discretionary	200.00	200.00	0.0%	
Hourly Charge	Discretionary				
S 38 Agreements	Discretionary	£80- £120 per hour plus disbursements	£80- £120 per hour plus disbursements	0.0%	
S 278 Agreements	Discretionary	£80- £120 per hour plus disbursements	£80- £120 per hour plus disbursements	0.0%	
Deed of Grant for surface water drainage	Discretionary	£80- £120 per hour plus disbursements	£80- £120 per hour plus disbursements	0.0%	
Consents for sublease / charge on Battlefield/Oxon business park	Discretionary	40.00	40.00	0.0%	
Deeds of covenant for assignments on Battlefield/ Oxon	Discretionary	175.00	175.00	0.0%	
Deeds of covenant for assignments on former smallholdings	Discretionary	350.00	350.00	0.0%	
Commons Register Amendments	Discretionary	1,000.00	1,000.00	0.0%	
Education Appeals (There are further charges for each appeal whc)					
Admissions Appeals					
If the Chairman of the Appeals Panel considers that further legal advice is necessary then the Appeals Clerk will seek advice from the Council's legal services at a cost of £100 per hour (pro rata)	Discretionary	£100 per hour (pro rata)	£100 per hour (pro rata)	0.0%	
Exclusion Appeals					
Recharge school at cost separately for any legal services, if required, which will be charged at the rate of £80 to £120 per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing.)	Discretionary	£80 - £120 per hour	£80 - £120 per hour	0.0%	
ELECTORIAL REGISTRATION					
Sale of Full or Edited Register of Electors					
In Data Form	Statutory	£20 plus £1.50 per 1000 entries	£20 plus £1.50 per 1000 entries (or part)	0.0%	
In Printed Form	Statutory	£10 plus £5 per 1000 entries	£10 plus £5 per 1000 entries (or part)	0.0%	
Sale of Full list of Overseas Electors					
In Data Form	Statutory	£20 plus £1.50 per 100 entries	£20 plus £1.50 per 100 entries (or part)	0.0%	
In Printed Form	Statutory	£10 plus £5 per 100 entries	£10 plus £5 per 100 entries (or part)	0.0%	
Elections Charges to Parish and Town Councils					
Uncontested Elections	Discretionary	£100 per election (if warded or grouped the cost is £100 for each ward or parish as they are classed as separate elections)	£100 per election (if warded or grouped the cost is £100 for each ward or parish as they are classed as separate elections)	0.0%	
Contested Elections	Discretionary	Actual cost of election.	Actual cost of election.		

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SHIRE SERVICES	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes
SHIRE SERVICES					
Cleaning					
Average charge per hour	Discretionary	13.61	To be determined in 2018/19 to ensure a break-even level.		Trading Trading
Catering					
Primary (Reception to Year 2) - average per meal	Statutory	No Charge			Trading
Primary (Year 3 onwards) - average per meal	Discretionary	2.10			Trading
Secondary - average per meal	Discretionary	2.30			Trading
Worcester schools - average per meal	Discretionary	2.30			Trading

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CHILDREN'S SERVICES	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes			
MUSIC SERVICE (Charges Based on Academic Year)								
Bought In								
Bought-in Lesson (per hour)	Discretionary	45.50	}					
Bought-in Lesson (including admin service) (per hour)	Discretionary	49.50						
Bought-in Lesson (pupils that cannot be grouped) (per hour)	Discretionary							
Whole Class Tuition (KS2) (per hour)	Discretionary	35.50						
Whole Class Tuition (per hour)	Discretionary	50.50						
Curriculum Support (per hour)	Discretionary	47.50						
School Ensembles	Discretionary	47.50						
Remissions								
Income Support (Free School Meals) (Refund per term)	Discretionary	Up to £45.00 + free instrument						
Looked After Child (Refund per term)	Discretionary	Up to £90.00 + free instrument						
Child Tax Credit & Working Tax Credit (contact Service for criteria) (Refund per term)	Discretionary	Up to £22.50 + 25% off instrument hire						
School of Music								
A – see Service ensemble list	Discretionary	40.00	}		charges in 2018/19 academic year are likely to rise in line with any teachers national pay award			
B – see Service ensemble list	Discretionary	26.50						
C – see Service ensemble list	Discretionary	30.50						
Special Double Bass Lessons								
Term 1 (per hour)	Discretionary	Free + free instrument	}					
Term 2 & 3 (per hour)	Discretionary	Haf price (BI rate) + free instrument						
Continuation from Whole Class (Groups of 6 or more in half an hour)								
Year 1 (per hour)	Discretionary	45.50 + free instrument	}					
Festivals and Workshops - Charges to Schools								
Area Festivals (per pupil) - minimum £95 and maximum £265	Discretionary	2.00 per child						
Djembe and Stomp Workshops	Discretionary	Price upon request						
Colleges (per hour)	Discretionary							
Instrument Hire								
Instrument Hire (Violin/Ukelele/Guitar) (per term)	Discretionary	8.50						
Instrument Hire (Popular) (per term)	Discretionary	15.00						
Instrument Hire (Other) (per term)	Discretionary	20.00						
Popular - bassoon, double bass, euphonium, french horn, tuba, tenor horn, viola, oboe, Other - cello, clarinet, cornet, flute, trombone, trumpet, snare drum, saxophone, harp								
SPECIAL EDUCATION								
EWO Penalty Charges								
- Per pupil (if paid within 21 days)	Statutory	£80	}		The SI prescribing these charges will not be issued until early 18/19			
- Per pupil (if paid within 22 - 28 days)	Statutory	£120						
Home to School / College Transport Charges (Charges Based on Academic Year)								
Post 16								
Post 16 Contribution Scheme	Discretionary	See below	}		See below See below			
Full Term - Autumn / Spring / Summer		See below						
Autumn		293.00						
Spring		291.00						
Summer		291.00						
Annual		875.00						
Benefits (Admin Fee)		142.50						
Temporary Seats Payment Scheme								
Temporary Seats Payment Scheme	Discretionary	See below	}		See below			
In Catchment Pupils (Full Term)								
Post 16	Discretionary	293.00	}		Charges are under review and are yet to be determined			
Primary & Secondary	Discretionary	161.00						
2nd Child	Discretionary	133.00						
Half Term / AM or PM	Discretionary	105.00						
2nd Child	Discretionary	94.00						
Free School Meals	Discretionary	10.00						
Out of Catchment Pupils (Full Term)								
Post 16	Discretionary	293.00	}		Charges are under review and are yet to be determined			
Primary / Secondary	Discretionary	227.00						
Free School Meals	Discretionary	10.00						

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HOUSING HEALTH	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	% Increase	Notes
Home Point					
Advertising charges to Housing Associations for vacant properties on the Homepoint website	Discretionary	£70.00	£70.00	0%	
Housing Options					
		Figures provided are estimated Universal Credit rental figures based on 15/16 LHA rates, 16/17 LHA Rates are published at the end of January. Charge per week inclusive of £45 management fee. UC	LHA (Local Housing Allowance) entitlement for size of household up to max of 4 bedroom entitlement - any discretionary management fee can no longer be charged by law		
Temporary Accommodation (52 week basis)					
Shared accommodation or most single aged under 35	Statutory		Rates as shown below per week:-		
1 bedroom	Statutory	LHA entitlement for size of household up to max of 4 bedroom entitlement plus £40 management fee	£83.00		
2 bedrooms	Statutory	LHA entitlement for size of household up to max of 4 bedroom entitlement plus £40 management fee	£88.00		
3 bedrooms	Statutory	LHA entitlement for size of household up to max of 4 bedroom entitlement plus £40 management fee	£110.00		
4 bedrooms	Statutory	LHA entitlement for size of household up to max of 4 bedroom entitlement plus £40 management fee	£130.00		
Hostels (predominantly 1 bedroom and part furnished)	Statutory	LHA entitlement for size of household up to max of 4 bedroom entitlement plus £40 management fee	£170.00		
Bed & Breakfast	Statutory	LHA entitlement for size of household up to max of 4 bedroom entitlement plus £40 management fee	-		Reimbursement of cost to us minus £18.23 which we are unable to recover from Rev & Bens Housing Benefits
Note: There has been a date specified of May 2018 for the full roll out of UC to couples and families in Shropshire. UC is paid according to the size of the household not the size of the property.					

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ADULT SERVICES	Statutory or Discretionary	Fee for 2017/18 £	Fee for 2018/19 £	Increase %	Notes	
Day Care Related Charges:						
Transport Daily Charges						
5 mile radius (up to 10 miles per day)	Discretionary	4.69	4.79	2.00%		
10 mile radius (up to 20 miles per day)	Discretionary	7.04	7.18	2.00%		
Over 10 miles radius (over 20 miles per day)	Discretionary	9.38	9.57	2.00%		
Day Centre Attendance Charge per day (includes refreshments and some activities)						
Older People						
Helena Lane	Discretionary	52.43	53.48	2.00%		
The Meres Day Centre	Discretionary	52.43	-	-	no longer provided by SC	
The Meres Day Centre (bathing)	Discretionary	21.72	-	-	no longer provided by SC	
Learning Disabilities						
Abbotswood	Discretionary	50.29	51.30	2.00%		
Aquamira	Discretionary	101.60	103.63	2.00%		
Greenacres	Discretionary	37.74	38.50	2.00%		
Albert Road	Discretionary	45.09	45.99	2.00%		
Helena Lane	Discretionary	57.64	58.79	2.00%		
Wayfarers	Discretionary	42.95	43.81	2.00%		
Ellesmere	Discretionary	42.52	-	-	no longer provided by SC	
Avalon	Discretionary	62.84	64.09	2.00%		
Patchworks	Discretionary	54.47	-	-	no longer provided by SC	
Maesbury Metals	Discretionary	41.93	-	-	no longer provided by SC	
Hydrotherapy charges (based on hirers using their own staff)						
20 minute Hydro session	Discretionary	10.20	10.41	2.00%		
1 hour pool hire	Discretionary	30.60	31.22	2.00%		
Multi sensory room Aquamira (per person for a half hour session)	Discretionary	5.10	5.20	2.00%		
Residential Related Charges:						
Older People						
Four Rivers existing residents	Discretionary	It is recommended that fees for current clients be increased by 1% from 1st April 2017	It is recommended that fees for current clients be increased by 2% from 1st April 2018	2.00%		
Four Rivers new residents	Discretionary		Fees for new clients to be set according to separate fee review			
COURT OF PROTECTION CLIENT PROPERTY CHARGES						
Work up to court decision appointing a deputy	Statutory Fee					
Annual management fee - first year	Statutory Fee	As per statute	As per statute			
Annual management fee - after 1st year	Statutory Fee					
Annual property management fee	Statutory Fee					
COMMUNITY SERVICES JOINT TRAINING COURSES						
- Band A Half Day (Voluntary Sector in Shropshire - paid workers)	Discretionary	£10 - £30	£15 - £31	All courses increased by £1 per half day which equates roughly to 2%	Full breakdown of individual course fees can be found in the current Joint Training booklet.	
- Band A Full Day (Voluntary Sector in Shropshire - paid workers)	Discretionary	£40 - £50	£42 - £52			
- Band B Half Day (Shropshire)	Discretionary	£10 - £35	£20 - £36			
- Band B Full Day (Shropshire)	Discretionary	£45 - £50	£47 - £52			
- Band B Half Day (Telford & Wrekin)	Discretionary	£20 - £40	£23.50 - £41			
- Band B Full Day (Telford & Wrekin)	Discretionary	£45 - £55	£47 - £57			
- Band C Half Day (Other (Out of county care providers, other LAs and commercial organisations which are not care or health providers)	Discretionary	£60 - £70	£61 - £70			
- Band C Full Day (Other (Out of county care providers, other LAs and commercial organisations which are not care or health providers)	Discretionary	£100	£102			
- In House Training Half Day	Discretionary	Guideline price £245	Guideline price £250			2.04%
- In House Training Full Day	Discretionary	Guideline price £420	Guideline price £430			2.33%
- Bespoke Training		Prices quoted on application	Prices quoted on application	Not applicable		

HOUSING REVENUE ACCOUNT RENT LEVEL 2018/19

Summary

This report recommends the approach to be followed to calculate rent levels and service charges for the Council's retained housing stock and shared ownership homes for the 2018/19 financial year. Over recent years the Government's policy regarding the level of rent for social housing has been subject to significant changes, the most recent being those introduced by the Welfare Reform and Work Act 2016. This Act imposed the requirement for social housing rent to be cut by 1% each April for 4 years commencing in April 2016. The rent level for the 2018/19 financial year will be the third year of this policy and as such rent will be subject to a 1% reduction from April 2018. Service charges and rent for Shared Ownership homes are not bound by this requirement.

Recommendations

It is recommended that:

Social Housing rents for 2018/19 are reduced by 1% from 2nd April 2018.

Affordable rents for 2018/19 are reduced by 1% from 2nd April 2018.

Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home at the time of sale and thereafter increased each April by the greater of the preceding September Consumer Price Index plus 1% or 1%.

Service charges continue to be set on the basis of actual cost.

Background

The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock, and the primary source of income (approximately 98%) comes from tenants' housing rent.

Since 2002 Council house rents in Shropshire were increased annually based on the Government's recommended formula rent calculation. This approach was followed by the former District and Borough Councils in Bridgnorth and Oswestry from 2002 and by subsequently Shropshire Council from 2009.

In May 2014 the coalition Government issued new Guidance on Rents for Social Housing. This guidance ended the previously complex formula rent calculation and replaced it with a simple annual inflationary uplift determined by the preceding September Consumer Price Index (CPI) plus 1%. The new guidance took effect from April 2015 and was intended to apply for 10 years.

Following the general election in May 2015 the Chancellor announced in his Budget Statement made on the 8th July 2015 that the new Government intended to abandon the 10 year guidance and instead impose a requirement for local authorities and housing associations to cut rent by 1% for 4 years commencing in April 2016. This policy was subsequently incorporated in the Welfare Reform and Work Act 2016 and will apply to rents for 2018/19.

Affordable Rent

The Phase 1 and 2 new build programmes have delivered a total of 95 affordable homes for rent or shared ownership. These programmes have been part funded by Homes and Communities Agency (HCA) grant which has enabled the conversion of up to 241 homes from social rent to affordable rent as a further contribution to the funding. Affordable rents are set at 80% of the market rent for a similar property in the area and are on average £18 a week higher than the social rent. Suitable properties are converted at re-let and to date a total of 221 homes have been switched. All rented new build homes (69) are let on an affordable rent.

Shared Ownership Rent

Under shared ownership the purchaser buys a share of the home (typically between 40% and 60%) and pays rent to the Council initially set at 2.75% of the remaining unpurchased market value. Each subsequent April the rent payment is increased by the greater of the preceding September Consumer Price Index (CPI) plus 1% or 1%. These terms are specified in the lease agreements between the Council and the purchaser and are not affected by the requirements of the Welfare Reform and Work Act 2016. The September 2017 CPI was 3.0% meaning that the uplift for April 2018 will be 4%. To date we have 25 occupied shared ownership properties.

Service Charges

Service charges are applied to a number of tenancies in respect of specific services relating to either the property (such as cleaning in communal areas) or provided specifically for the tenant (such as garden maintenance). Service charges are applied in addition to the rent charge and are subject to an individual calculation based on recovery of costs incurred in the provision of the service.

Financial Implications

Application of a 1% rent cut will result in the 52 week average social rent falling by 81p to £80.68 per week and the average affordable rent falling by 99p to £99.03 per week. The overall impact to the HRA will be a reduction in rent income of £175,800 from 2017/18 to 2018/19. The recommend inflationary increase for shared ownership properties will increase the average weekly rent by £1.32 to £34.37 (52 week basis).